



John

HISTORICAL I.F.L.

1921

Open  
Sundays



1-4 PM  
Free Admission

**Buffalo Grove Historical  
Society  
Raupp Memorial Museum**

Group Tours  
Ted Uskali, Curator  
537-5280

901 Dunham Lane  
Buffalo Grove  
541-1250

## ***BUFFALO GROVE HISTORICAL MUSEUM***

The Raupp Memorial Museum is the new home for the Buffalo Grove Historical Society. Each Sunday visitors can take a guided tour through the museum. The preservation of Buffalo Grove History can be seen in three period rooms and the main exhibit gallery which contains 26 display cases. A lecture and slide show is available to special groups on the "History of Buffalo Grove" through the Museum Curator, Ted Uskali. The Raupp Museum's collection of artifacts commemorate the American Indians and the early pioneering settlers of Buffalo Grove.

The staff of the Buffalo Grove Historical Society welcomes additional volunteers to help operate this fine museum. The museum is also interested in obtaining additional artifacts or exhibits to show the community of Buffalo Grove.

The museum, located at 901 Dunham Lane, is open every Sunday from 1:00 - 4:00 p.m. Admission is free.

Historical Society



of Buffalo Grove

450 Raupp Blvd.

Buffalo Grove, Ill.

60090 537-0356

THE MAKING OF A SUCCESSFUL  
MUSEUM

Theodore S. Uokali Jr.

Museum Curator

Historical Society Charter

Tax Exempt Status

Communication with Park District and Village Officials

Selecting a Curator

Museum Tax or Fund Raising

Balancing a Budget

Membership with various museum associations

Volunteers

Slide presentation of your village history

A home for your exhibits

Security System

Museum Insurance

Display cases

Confidence of your donors

Managing your exhibits

Newspaper managing editor

News releases

Communication with your school officials

Tours for groups

Planned programs for the community

Social events for membership

THE HISTORICAL SOCIETY OF BUFFALO GROVE IS A NOT-FOR-PROFIT AGENCY, DEDICATED TO THE  
PRESERVATION AND ENRICHMENT OF HISTORY IN THE BUFFALO GROVE, ILLINOIS AREA. HISTORICAL  
SOCIETY AND MUSEUM BUILDING IS LOCATED AT RAUPP MEMORIAL PARK ON DUNHAM LANE.

Historical Society



of Buffalo Grove

# Curator's Quill

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ISSUE 9

MAY-JUNE 1982

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## FROM THE CURATOR'S DESK

I would personally like to thank each and every one of you that were involved in making our flag pole dedication and Spring Open House such a huge success. I seriously doubt that we will top that day's program for some time to come.

During this past spring we have given numerous private tours to community groups and school children. Interest in local history is paramount in many people's minds. One very important topic to be discussed within the historical society is the new Landmark Ordinance that was recently voted into law by the Village of Buffalo Grove. We have scheduled a meeting of the Historical Society on June 21st to discuss the ordinance and our involvement.

As you may be aware we have been taking field trips to other museums to learn how they operate, try to develop a historian's viewpoint and formulate some new ideas for the Raupp Memorial Museum. Hopefully, we can improve in areas where improvement is needed. I would like to thank the Park District for allowing us to use the new BGPD van. Remember, if you would like to join us on one of our field trips, please call me for additional information, active membership in the Society is not a prerequisite.

The Historical Society will be participating in the Buffalo Grove Day's celebration the weekend of September 5th. I'll need your help that day in staffing our outdoor exhibit. Please contact me if you can lend a hand.

Many people in our community are collectors and interested in antiques. This coming fall we are planning an 8 week class on antiques to be taught by a renown expert in the field. Details will follow in this issue and future newsletters.

In concluding my report for this issue of the newsletter, I would say we are definitely headed in the right direction. This summer we will be very busy at the museum. If you or any member of your family would like to get involved, especially as a Sunday volunteer, I would enjoy talking to you. Thanks again to the new paying members of the Historical Society. Your generous financial support is improving what we have today.

Ted Uskali

### MUSEUM MEMBERSHIPS

Since we issued the last newsletter, the following people have returned their membership envelopes with their contribution. Welcome to our Historical Society and we hope to see you working about soon:

|                            |               |            |
|----------------------------|---------------|------------|
| Stanley & Marilyn Crosland | Buffalo Grove | Family     |
| Mrs. Gladys Gerschevske    | Prairie View  | Family     |
| Robert & Nancy Neal        | Buffalo Grove | Pioneer    |
| Mrs. Katherine K. Nickol   | Chicago       | Individual |
| Peter Poshepny             | Schaumburg    | Family     |

### HISTORICAL SOCIETY FIELD TRIP

The following is a contribution from Patricia D'Alexander:

Once again members of the H.S.B.G. treated themselves to a wonderful day out. May 22nd saw us at the Historical Museum in Union, Illinois, where we were given a royal welcome by committee members, Alice and Letta Clark and Jan Kingsberry. After an informative introduction speech in which we were given some background on the formation of their historical society, we viewed the 30,000 plus items in their museum and the log cabin.

After a short trip by BGPD van we arrived in Woodstock where we viewed the County Courthouse building. We had lunch in the old jail and made our way around the square to the old Opera House. This beautiful building, which had housed a city jail in the past, is a very ornate and lovely theater. We toured the building and looked unsuccessfully for, Elvira, the resident ghost.

Our next private tour is being scheduled for July 10, when we will visit the Naper Settlement in Naperville, Illinois. The Naper Settlement is a several acre outdoor museum village. The charge is \$3.00 for adults, \$1.50 for senior citizens and children, six through eighteen. We tentatively plan to leave Buffalo Grove promptly at 10:00AM. We will meet with a Naperville Heritage Member for an overview of their society's background, procedures, etc. We will then lunch in the area and return for a self guided tour of the grounds, buildings and fort. We hope to return around 4:00PM. Contact Helen or Ted Uskali at 537-5280 if you are interested in joining us. Non members are welcome.

### ANTIQUE CLASS

As a result of so many people showing an interest in antiques and antique collecting in our community we plan to offer a class to help broaden one's knowledge of collecting and restoration. A very well known expert on antiques will teach a private class at the Raupp Memorial Museum this fall providing we have sufficient people interested in attending. Because of the limited space available, the maximum enrollment will be 40 people. A class will probably be held twice a week for eight weeks. There will be a charge for the class which will cover the material expenses and lecture fees. Please contact Ted or Helen Uskali, if you are interested and would like to be placed on the roster. Exact details will be available in a future newsletter provided enough people wish to participate.

HISTORICAL SOCIETY GENERAL MEETING

MONDAY EVENING-----JUNE 21-----7:30PM-----AT THE MUSEUM

So many people are busy summer weekends that holding a public meeting at a convenient time is very difficult. Therefore, our plan for a Monday night meeting. The main agenda items include a discussion of the new Village Landmark Ordinance recently passed in Buffalo Grove, and plans for Buffalo Grove Days. The meeting will start promptly at 7:30PM and at the close of business a special film of the America Series will be shown. Members, Museum Board Officials and other interested parties, please mark your calendars for that date and plan to attend.

Anyone needing transportation to and from the meeting can contact Ted or Helen Uskali to make arrangements. Everyone is encouraged to bring a friend or neighbor that might be interested in the topics, film, society or an evening out. Refreshments will be served.

ORDINANCE FOR THE PRESERVATION OF HISTORICAL LANDMARKS

The historical society members were happy to see the Village President and the Board of Trustees pass the new ordinance providing for the preservation of historical landmarks in Buffalo Grove. Many of our members are homeowners who moved to Buffalo Grove to get away from the problems of the big city and to enjoy the rural living in a once small farming community. During Buffalo Grove's 24 years of incorporation there have been numerous changes. Today we are left with only a few memories of the past. Several of these memories are buildings of a historic nature that lie within our village limits. With the enactment of the Historical Landmark Ordinance the village residents and the Historical Society can join together to prevent the destruction of our few remaining landmarks.

During the June 21st Historical Society meeting we plan to discuss which remaining buildings should be nominated for landmark status in Buffalo Grove. Members, your attendance at this meeting is especially important. Our decisions and the direction we take will impact our community for generations to come. Anyone else interested in this topic is invited to attend. See the previous article for the details.

MUSEUM VOLUNTEER SCHEDULE

|         |                           |
|---------|---------------------------|
| May 30  | Angela & George Schneider |
| June 6  | Ann & John Rendek         |
| June 13 | Peter Poshepny            |
| June 20 | Open - Need a Volunteer   |
| June 27 | Virginia & Don Fournier   |
| July 4  | Open                      |
| July 11 | Open                      |
| July 18 | Open                      |
| July 25 | Open                      |

Ted would like his telephone to be ringing off the hook with volunteers for July and August. please help out.

SYNOPSIS OF UPCOMING EVENTS

June 21. . . . . Historical Society General Meeting  
7:30PM at the Museum

July 10. . . . . Naper Settlement Field Trip

Sept. 5. . . . . Buffalo Grove Day's Celebration -  
"Circus Time"

Sept. 19 . . . . . Staff Barbeque

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HISTORICAL SOCIETY OF BUFFALO GROVE  
150 Raupp  
Buffalo Grove, IL 60090  
459-5700

Museum Curator:  
Theodore S. Uskali, Jr.  
537-5280

Newsletter Editor:  
Anne S. Diaz  
541-4720

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The Historical Society of Buffalo Grove is a Not-for-Profit agency, dedicated to the preservation and enrichment of history in the Buffalo Grove, Illinois area. The Historical Society and museum building are located at Raupp Memorial Park on Dunham Lane. The museum is open Sundays, 1-4PM.

To  
 Mr. J. H. ...  
 From  
 Mr. J. H. ...  
 Date: 3/25/82

In looking through the L. B. notebook, I found that the ~~correctly referred~~ "Supposed direct" was:

Change to A/H/A/T Agreement  
 Consensus  
 Page # 9  
 Study  
 Finalized

From 231 (Hofstadter 1974) 20 pencils

[illegible]

Light in Bone 44 44

47-48 58-59 ~~Penalty~~  
 60-62  
 63-64

21. 42-PL-56-12

The need to promote trade is less self  
evident by the industrial question, but as the  
more recent Congress

2

Suggested direction to you:

1. Review the memorandum thoroughly, specifically the above listed pages to note the status of the "suggested direction," or the questions are raised.
2. Review the possibility of adding inserts to the memorandum (example - p<sup>th</sup> 9A) that details action taken & remaining &/or additional questions that need to be addressed.
3. re-summarize categories for prioritization by the L.B. ~~that~~ Briefly describe those categories so that the L.B. understands what they are prioritizing.
4. Identify <sup>summarize</sup> what the L.B. staff still needs to do (example p<sup>th</sup> 43 - St. Paul)

The next meeting of the L.B. is 6/30/82.  
Packet distributed 6/25.

CONSTITUTION  
WHEELING HISTORICAL SOCIETY

ARTICLE I  
NAME

The name of this organization shall be the WHEELING HISTORICAL SOCIETY.

ARTICLE II  
OBJECT

The object of this society shall be the discovery, preservation and dissemination of knowledge about the history of the Wheeling Community.

ARTICLE III  
LOCATION

The location of the society shall be in the Village of Wheeling, County of Cook, State of Illinois.

ARTICLE IV  
MEMBERSHIP

Membership in this society shall consist of eight classes and honorary. Fees for each class shall be set by the board of directors.

ARTICLE V  
ANNUAL MEETING

The annual meeting shall be held in May.

ARTICLE VI  
OFFICERS

The officers of the society shall be: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Curator, and three elected Directors. All the above constitutes the board of directors.

ARTICLE VII  
AMENDMENTS

The Constitution may be amended at any regular meeting by a two-thirds vote of the active members present at any regular meeting of the society, providing a quorum is present, no less than seven shall constitute a quorum of the active membership, and that such proposed amendment has been submitted to the active membership at a previous meeting, and a notice to all active members not at the previous meeting.

## BY-LAWS OF THE WHEELING HISTORICAL SOCIETY

### ARTICLE I MEMBERSHIP

- SECTION 1: Any person interested in the history of Wheeling may become an active member of the society upon enrollment with the Secretary, and payment of dues to the Treasurer.
- SECTION 2: Honorary membership may be conferred upon persons deserving special recognition upon their commendation to the Board of Directors and a two-thirds vote of the members present at any regular meeting of the society.

### ARTICLE II MEETINGS

- SECTION 1: The regular meetings of the society shall be held on the fourth Wednesday of the month. If the regular meeting date falls on a legal holiday, the President and/or the Board of Directors shall designate a substitute date.
- SECTION 2: No less than seven members, including one officer, shall be necessary to constitute a quorum for the transaction of business in any regular or special meeting of the society.
- SECTION 3: The Board of Directors shall meet one week prior to the regular meeting. The time and place of the meeting to be designated by the President.
- SECTION 4: Five members of the Board of Directors shall constitute a quorum for transaction of business at a Board Meeting.
- SECTION 5: Special Meetings of the Society or of the Board of Directors may be called by the President.

### ARTICLE III DUTIES OF OFFICERS AND BOARD OF DIRECTORS.

- SECTION 1: The President shall preside at all meetings of the society and of the Board of Directors. The President shall be a member ex-officio of all committees. The President shall set up two (2) special committees, 1) nominating and 2) auditing committees. The President shall not be an ex-officio member of these committees.
- SECTION 2: The Vice-President shall perform the duties of the President in the latter's absence. Shall also serve as Dean of Chairperson and assist the Chairperson of all committees in their work, he or she shall serve as Chairperson of the Rules and Revisions Committee.
- SECTION 3: The Recording Secretary shall perform the duties of the President & Vice-President in their absence. The Recording Secretary shall keep a record of the proceedings of the society and of the Board of Directors, and read them at the next succeeding meeting. A record of all persons enrolling as members of the society shall be kept, with date and signature of enrollee.
- 3a The Correspondent Secretary shall conduct the correspondence of the society, send notices of elections and notify committee chairpersons and members of the appointments.

## ARTICLE III DUTIES OF OFFICERS AND BOARD OF DIRECTORS (Cont.)

- SECTION 4: The Treasurer shall be custodian of all society funds. All checks will require the signature of two officers, consisting of either the President, Vice President, Recording Secretary or Treasurer. An itemized Treasurer's report attested to by the Auditing Committee shall be given at the Annual Meeting.
- SECTION 5: The Curator shall gather together and carefully preserve, file and catalog, the historical materials of this society. He or she shall have charge of all files and historical materials of this society and, with the approval of the President, shall cooperate with the Program Chairperson, appointed by the Board of Directors, in arranging programs for meetings of the society. Under no conditions shall the materials and records of the society be removed from the rooms of the without the Board of Directors approval. The Curator shall keep a card index file recording all accessions and loans to the society. Records shall show: a) date received; b) accession number; c) description; d) history; e) name of donor or lender; f) address of same. Accession number must be attached securely to the object. It shall follow that the Secretary be advised of receipt of accessions so that proper acknowledgement can be made. The Curator and Board of Directors shall meet at their convenience to examine and evaluate accessions received and display suitability.
- SECTION 6: All records kept by the Officers and Committees shall be returned to the Society President at the end of the fiscal year, to be kept at the museum office.
- SECTION 7: The Board of Directors of the Wheeling Historical Society shall make provision for the custody of all material of historical value received by the Society. Should the Wheeling Historical Society disband, the Directors of the Society shall tender all files, records and accessions to the Wheeling Park District at Wheeling, Illinois.

## ARTICLE IV AMENDMENTS

- SECTION 1: The By-Laws of the society may be amended by a two-thirds vote of the Active Members present at any regular meeting of the society, providing such proposed amendments have been referred to the rules and revision committee. The Rules and Revision Chairperson shall present proposed amendments of the Board of Directors. The Correspondence Secretary shall send a notice of each proposed amendment to each active member of the Society at least five (5) days before the meeting at which the proposed amendments are to be voted upon, providing there is a quorum present.

## ARTICLE V DUES

- SECTION 1: The Annual Dues of active members shall be, five (5) dollars per couple and three (3) dollars per single, payable at the annual meeting.
- SECTION 2: Members failing to pay dues by the third meeting following the annual meeting shall be considered to be arrears.
- SECTION 3: The annual dues of Associate Members shall be, five (5) dollars per couple and three (3) dollars per single, payable at the annual meeting. They shall have no voting rights.
- SECTION 4: No dues shall be collected from Honorary Members, and they shall have no voting rights.

ARTICLE VI PARLIAMENTARY AUTHORITY

SECTION 1: Robert's Rules of Order, Revised, shall be the authority in all matters of parliamentary procedure in which they are not inconsistent with the Constitution and these By-Laws.

ARTICLE VII ELECTIONS

SECTION 1: A nominating committee of three (3) members, only one of whom may be a member of the Board of Directors, shall be selected by the Board at its meeting preceding the regular February meeting of the Society in an election year. The Committee shall present a slate of candidates for each office at the regular meeting in March, at which time other nominations may be made from the floor.

SECTION 2: The officers shall be elected at the regular meeting in April. If there is but one candidate for any office, the vote may be by acclamation unless objection is made. If there is more than one candidate for office, the vote shall be by ballot, and a majority vote shall elect.

SECTION 3: All officers shall be elected to serve two (2) years. The election of officers will be: The even year; President, Recording Secretary, Curator, and one (1) Director. The odd year; the Vice President, Corresponding Secretary, Treasurer and two (2) directors. In case of a vacancy, it shall be filled by the President with the approval of the Board of Directors.

SECTION 4: The newly-elected officers shall be installed as the last order of business at the annual meeting in May. The most recent Past President will serve as ex-officio advisor.

ARTICLE VIII COMMITTEES

SECTION 1: The society shall have nine (9) standing committees, as follows: 1) Program, 2) Membership, 3) Ways and Means, 4) Publicity, 5) Rules and Revisions, 6) Research, 7) Legal, 8) Collection, and 9) Budget.

SECTION 2: All standing committees are to be appointed by the President after the close of the Annual Meeting, with the approval of the Board of Directors.

SECTION 3: Standing Committees may be created as required to promote the objects and interests of the society.

SECTION 4: Special committees may be named by the President from time to time to perform other assignments.

ARTICLE IX HISTORIAN

SECTION 1: The Historian shall be appointed by the President with the consent of the Membership at the Annual Meeting.

ARTICLE X BUDGET COMMITTEE

SECTION 1: The budget committee shall consist of the President, Treasurer and Past Secretary.

Illinois



# Department of Conservation

life and land together

605 WM. G. STRATTON BUILDING • 400 SOUTH SPRING STREET • SPRINGFIELD 62706  
CHICAGO OFFICE — ROOM 100, 160 NO. LASALLE 60601

David Kenney, Director • James C. Helfrich, Assistant Director

October 30, 1980

Wheeling Park District  
1000 N. Milwaukee Ave.  
Wheeling, Illinois 60090

RECEIVED NOV 3 1980

Attn: John Piazza

NATIONAL REGISTER OF HISTORIC PLACES

RE: INITIATING THE LISTING PROCESS

Dear Mr. Piazza:

Thank you for your recent inquiry concerning the possibility of listing your property or neighborhood on the National Register of Historic Places.

Your response to the attached information sheet will enable us to evaluate your property or neighborhood's chances for National Register listing. Nomination forms will be forwarded to you if we believe that the subject is a good candidate for National Register listing. An explanatory letter will be forwarded to you if we believe that it is not. Please note that you will still be free to pursue National Register listing even if staff opinion is negative.

Please do not hesitate to contact this office should you have further questions at this time.

Keith A. Sculle  
National Register Coordinator  
Division of Historic Sites

Attachment  
Enclosure

The following information will assist us in determining whether or not your property or neighborhood is eligible for National Register listing.

1. PHOTOGRAPHS: Show all sides of structures being considered for individual National Register listing. Close-ups of exterior details and interior views may also prove helpful. Include photocopies of historical views if these are available. For neighborhoods being considered for National Register listing, provide at least one view of every significant building (remember that objects, too--fences, lamp-posts, monuments, and the like--can be significant). Include several "streetscape" views as well.

Photographs should be no smaller than 3" by 3" prints. They may be either black-and-white or color. Please note that photographs cannot (in most instances) be returned.

2. STATEMENT OF SIGNIFICANCE: Tell why the property or neighborhood is important. Is it important because historic figures lived or worked there, or because historic events occurred there? Is it important because it represents a certain architectural style or building type? Is it the work of one or more important architects? Builders? Artists? Planners?

This statement may be brief. A half dozen sentences will usually suffice. Be sure to give specific names and dates.

3. STATEMENT OF INTEGRITY: Tell how the property or neighborhood has changed since its period of significance. Give the date of construction and list all interior and exterior alterations for structures being considered for individual listing (a simple sketch plan or drawing may prove useful). Describe the original appearance of neighborhoods being considered for listing.

This statement, too, may be brief.

A written statement explaining the staff's decision as to whether or not the subject meets National Register criteria will be forwarded to you following receipt of the material outlined above. Our address:

National Register Section  
Historic Sites Division  
Illinois Department of Conservation  
405 East Washington Street  
Springfield, Illinois 62706

# The National Register of Historic Places

Cover Photo:  
Chicago Water Tower



Illinois

Above:  
David Davis Mansion  
(Bloomington)

Historic Sites Division  
Department of Conservation  
405 E. Washington  
Springfield, IL 62706  
Phone: 217/782-3340

THE NATIONAL REGISTER OF HISTORIC PLACES is the nation's official list of places important in America's past and which need to be saved for America's future.

## The NATIONAL REGISTER in ILLINOIS means PRESERVATION OF

Places important in America's past which are relatively unchanged. Demonstrate high architectural quality. Where significant events occurred or significant people lived and worked, and Where an investigation of the remains will probably increase our understanding of the past.

These places can include homes, offices, barns, dams, statues, farms, bridges, districts, and Indian villages and mounds.

### BY

1. STOPPING the DAMAGE OR DESTRUCTION of such places by projects funded or licensed BY THE FEDERAL GOVERNMENT in order to arrange plans to save or minimize the damage to National Register places. This DOES NOT affect projects funded with private money. The owner of a property on the National Register is not stopped from doing whatever he wants with his property unless the prospective development relies on federal funds or a federal license.
2. Providing GRANTS-IN-AID helping to finance the development or, in some cases the purchase of National Register places. This money is reimbursable up to 50 percent for projects selected on the basis of worthiness.
3. Offering TAX INCENTIVES encouraging owners of certain National Register places which are income-producing to rehabilitate rather than destroying and replacing them.
4. Offering GOVERNMENT GUARANTEED LOANS encouraging the rehabilitation of certain National Register places.

## HOW A PLACE GETS LISTED ON THE NATIONAL REGISTER

Supposing a place is suitable for the National Register, the following six steps must occur in order for a place to be listed:

1. The applicant provides information about the place to the Department of Conservation;
2. The Department of Conservation reviews the

information and advises the applicant to prepare a nomination form;

3. The applicant prepares a National Register nomination form and submits it to the Department of Conservation;
4. The board examines the nomination form and advises nomination;
5. The Director of the Department of Conservation considers the advice and nominates the place; and
6. The National Register office in Washington considers the place and lists the place in the National Register.

A more complete description of the process is given below.

## HOW LONG DOES IT TAKE A PLACE TO GET LISTED ON THE NATIONAL REGISTER?

About 6 months depending mostly on how quickly the applicant provides a complete and correct nomination form.



David Davis Mansion, Bloomington

## WHAT SHOULD AN APPLICANT DO FIRST TO HAVE A PLACE LISTED?

Decide whether the place satisfies the following criteria for listing. Places that are districts, sites, buildings, structures, or objects that possess integrity of location, design, setting, materials, workmanship, feeling, and:

1. That are associated with events that have made a significant contribution to the broad patterns of our history; or
2. That are associated with the lives of persons significant in our past; or
3. That embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values or that represent a significant and distinguishable entity whose components may lack individual distinction; or
4. That have yielded, or may be likely to yield, information important in prehistory or history.

## ARE THERE PLACES WHICH CANNOT BE LISTED ON THE NATIONAL REGISTER?

Yes. Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years.

## ARE THERE EXCEPTIONS MADE TO THOSE PLACES WHICH CANNOT BE LISTED ON THE NATIONAL REGISTER?

Yes. If the places are integral parts of districts that do meet the criteria, or if they fall within the following categories:

1. A religious property deriving primary significance from architectural or artistic distinction or historical importance; or
2. A building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or

TED H. LU

3. A birthplace or grave of a historic figure of outstanding importance if there is no other appropriate site or building directly associated with his productive life; or
4. A cemetery which derives its primary significance from graves of persons of transcendent importance from age, from distinctive design features, or from association with historic events; or
5. A reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
6. A property primarily commemorative in intent if design, age, tradition, or symbolic value has invested it with its own historical significance; or
7. A property achieving significance within the past 50 years if it is of exceptional importance.

## A STEP-BY-STEP DESCRIPTION OF THE LISTING PROCESS:

### PRELIMINARY REVIEW

The process can be initiated by any individual or organization. Generally, the process is triggered when an applicant requests nomination forms or asks if a place is suitable for listing. In an attempt to save the applicant both time and effort, the Department of Conservation (DOC) will request photographs showing different views of the place as it exists today. The photographs can be taken with any camera and, at this stage of the review, can be either color or black and white and be no smaller than 3" x 3". The statement of significance should include an explanation of the place's importance, the date of construction, and the dates and description of the major physical changes to the place since it was built.

When this information is received, the place will be evaluated, and DOC will advise the applicant of whether the place satisfies the criteria for listing and whether the applicant should make the effort to prepare a nomination form. If the applicant is advised that the place satisfies the criteria, the applicant will receive a nomination form and instructions for its preparation. If the

applicant is advised that the place does not satisfy the criteria, the applicant will be notified. Despite this advice, the applicant is free to pursue the listing, and upon request, will receive a nomination form and instructions for its preparation.

### PREPARATION OF THE NOMINATION FORM

The applicant must return a complete form including maps and photographs to DOC. If the form is incomplete or the information insufficient, DOC will explain to the applicant what is required. The applicant is responsible for providing any missing material and any necessary retyping of the form.

### CONSIDERATION BY THE REVIEW BOARD

When a complete and correct form is received, it will be scheduled for consideration by the review board. There are deadlines for the receipt of these forms by DOC. Do not assume that your complete and correct form will be placed on the agenda of the next review board meeting. A fair, efficient, and legal processing of these forms necessitates these deadlines. Be sure you know the receipt deadlines of a form for the next review board meeting.

The owner of the property and the appropriate local government are notified of the review board's pending consideration and are given at least 30 days before the review board's meeting to comment on the consideration of the place for the National Register. Interested parties may also appear at the review board's meeting to comment. The length of presentations in person can be limited by the chairman of the review board. In cases where it is impractical to notify owners individually (usually historic districts) owners will be given general notice by means of a legal notice in an appropriate local newspaper.



U.S. Steel Tower (Chicago)

The review board is the Illinois Historic Sites Advisory Council. It is comprised of 15 voting members appointed by the Director of DOC and 3 ex-officio members. These members are qualified by their professional or civic involvement with historic preservation. The Council meets at least 4 times a year. An applicant will be notified by the DOC of the Council's action and the reasons for the action on the nomination form. If the Council advises against nomination, the applicant must wait at least one year from the date of the Council's decision and submit new information justifying the place's further consideration by the Council.

### NOMINATION OF A PLACE

If the Council advises nomination, the nomination form is forwarded to the Director of the DOC (the designated State Historic Preservation Officer for Illinois). The nomination of a place to the National Register occurs only when the Director of the DOC signs the nomination form.

### FINAL STEP—LISTING A PLACE

After the place has been nominated, the nomination form signed by the Director of the DOC

is sent to: Keeper of the National Register, Washington, D.C. 20240—(202) 523-5483. The owner of the place will be given an opportunity to comment on the listing. If the National Register approves the nomination, the place is listed on the National Register of Historic Places.

## THE PROTECTION OF NATIONAL REGISTER PLACES THAT ARE LISTED

The Historic Preservation Act, section 106, provides that any federally financed, licensed, or assisted project which will damage a National Register place or its environment can be halted in order to provide time to examine and, hopefully, arrange for alternative plans which will minimize or avoid the damage. The resulting "stay of execution" does not insure that the place will be preserved; the original plan may have to be permitted for the public good. Every federal project affecting a National Register place in Illinois is reviewed by Illinois' Department of Conservation in order to protect Register places. Contact this office if you have a question about the protection of a place.



Eads Bridge across the Mississippi River



Cahokia Mounds near Collinsville



William Jennings Bryan Birthplace (Salem)



Fox Lake Trolley Park Depot

### THAT ARE UNLISTED BUT "ELIGIBLE"

According to Executive Order 11-593, a place does not have to be listed in the National Register to be protected from a federally financed, licensed, or assisted project if the place satisfies the criteria for listing. However, a place must be determined "eligible" by a formal process to be protected. You can trigger the process of determining whether a place is "eligible" by contacting any one of the following:

1. This office
2. Advisory Council on Historic Preservation  
1322 K Street NW  
Washington, D.C. 20005  
(202) 254-7788
3. National Register  
National Park Service  
Washington, D.C. 20240  
(202) 523-5483
4. Federal agency undertaking the project

### GRANTS-IN-AID

Places nominated to and those places already on the National Register are eligible to have applications submitted for reimbursable grants to develop, or in some cases, to purchase the places.

#### NOTE THE FOLLOWING ESPECIALLY:

1. Every grant is awarded only after a sponsor prepares and submits a complete application packet.

2. The sponsor must be prepared to complete a project of high quality within a given amount of time.
3. The application forms must be submitted no later than April 1st each year and sponsors will be notified no later than the fall of the same year regarding their application approval or denial.
4. Projects must be approved for grant funding before they are begun; projects in progress at the time of the application are not eligible.
5. The sponsor may be awarded an amount up to one-half of the project's total cost; a successful sponsor may receive less.
6. The grants are reimbursable; funds are paid only after the project has been completed successfully.
7. The submission of an application does not guarantee that a grant will be received. Each grant application is weighed against the worthiness of all other grant applications.

Specific questions about the Grants-In-Aid program should be addressed to this office.



Shelbyville Historic District

### TAX INCENTIVES

The Tax Reform Act of 1976 contains provisions regarding certified places which are income-producing and are listed in the National Register either individually or as part of a historic district and places in historic districts established under a certified municipal ordinance.

#### Section 2124 of the Tax Reform Act:

1. Provides for accelerated depreciation for rehabilitation expenses;
2. Encourages owners to grant easements on certified properties by allowing tax deductions;
3. Prohibits deduction of demolition costs for certified places;
4. Limits depreciation for new construction on land formerly occupied by certified structures to the straightline method.



Ruben House (Chicago)

### IS MY PROPERTY AFFECTED BY THE TAX INCENTIVES?

Call this office and more information will be provided.

#### NOTE ESPECIALLY:

1. A place must be income-producing as provided for in Section 167 of the tax code.
2. The Internal Revenue Service has the final authority for implementing the Tax Reform Act. Before using any of the tax provisions, it is recommended that you consult a tax lawyer, accountant, or the I.R.S. taxpayer service.
3. Eligibility for advantages under the new tax law is not automatic—there is a process of certification.

### GOVERNMENT GUARANTEED LOANS

Government guaranteed loans to preserve, rehabilitate, or restore certain places on the National Register are available through the Department of Housing and Urban Development's historic preservation loan program.

#### CAN I GET SUCH A LOAN FOR MY PROPERTY?

##### Contact:

1. Title I Representative  
Chicago Housing and Urban Development  
Office  
1 North Dearborn  
Chicago, IL 60602
2. Director, Title I, Insured Loan Division  
Housing and Urban Development  
451 Seventh Street, SW  
Washington, D.C. 20410



# Wheeling Historical Society

251 North Wolf Road • Wheeling, Illinois 60090

October 5, 1981

Mr. Robert A. Tingler, Chief  
Charitable Trusts and Solicitation Division  
Office of the Attorney General  
State of Illinois  
160 N. LaSalle St.  
Chicago, Il. 60601

RE: Form CO-1  
Wheeling Historical Society

Dear Mr. Tingler:

Pursuant to your September 21, 1981 letter, the Wheeling Historical Society has completed the CO-1 form which you found was necessary as you found the assets of the Wheeling Historical Society were over \$4,000.00.

We forward three (3) signed copies of the CO-1 form for your use.

Sincerely,

Edward L. Klocke  
President  
Wheeling Historical Society  
Home Phone 537-0574

ELK/ph  
cc: J. Abruscato, Sec.  
I. Hein, Treasurer  
D. Phillips, Wheeling Park  
District

**TYRONE C. FAHNER**  
*Attorney General, State of Illinois*

**REGISTRATION STATEMENT—CHARITABLE ORGANIZATION**

**GENERAL INSTRUCTION**

**PLEASE TYPE OR PRINT IN INK**

This registration statement is required by the Illinois Charitable Trust Act and "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes."

Please answer all items which are applicable to your organization. If you are unable to answer any question fully in the space provided, please attach a sheet containing the remainder of your answer. No further registration statement is required, provided that every registered organization shall notify the Attorney General within 10 days of any change in the information submitted herein. Provision should be made for accurate and detailed accounting information. Two copies of this Registration Statement and attachments are to be filed with Tyrone C. Fahner, Attorney General, State of Illinois, 500 South Second Street, Springfield, Illinois 62706.

1. This is a registration under: Illinois Charitable Trust Act ☐; An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes ☐; both Acts ☒

2. Name of organization Wheeling Historical Society

Street and number 251 N. Wolf Road - P.O. Box 3A

City, County and State Wheeling, Illinois Cook County Zip Code 60090

3. Type of legal entity (Corporation, Trust, Unincorporated Association or other) and date, method and place organization legally established Not-For-Profit Corporation, 10/24/65 Articles of Incorporation

4. Name, address and telephone number of Illinois registered agent Dorothy Flentge, 101 E. Clarendon  
Prospect Heights, Il. 60070 (312) 259-0309

5. Addresses of all offices in the State of Illinois 251 N. Wolf Road, Wheeling, Il. 60090

6. Date on which the annual accounting period of the organization ends.

Month May Day 31st.

7. State the purposes of the organization and purposes for which contributions are to be used. To preserve,  
restore and display historical artifacts and buildings.

8. If the name under which the organization intends to solicit funds differs from the name listed in No. 2, provide name(s) under which contributions will be solicited, and the reason for the use of such other name(s). N/A

9. If organization has previously been registered with the Attorney General under either Act, give name under which registered (if different than that shown in No. 2), last registration number and date registered N/A

10. Has organization been registered with any other governmental authority to solicit contributions? Yes ☒ No ☐  
Name of authority (state, municipal). Date of authorization.

State of Illinois, Sec. of State's Office 10 / 24 / 65

11. Has organization ever been enjoined or prohibited by any court or other governmental agency from soliciting contributions, or is such action pending? Yes ☐ No ☒ If answer is "yes" attach explanation of circumstances.

12. Do you intend to use the services of a professional fund raiser as defined by "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes"? Yes ☐ No ☒

13. If the answer to No. 12 is "yes," answer a, b, and comply with c below.

a. Name and address of professional fund raiser(s) \_\_\_\_\_

N/A { b. Has the professional fund raiser registered and filed a bond with the office of the Attorney General as required? Yes ☐ No ☐

c. Attach copies of all contracts with professional fund raiser.

14. Have any of organization's officers, directors, executive personnel or employees of the firm ever been convicted of a misdemeanor involving the misapplication or misuse of money of another, or of any felony? Yes ☐ No ☒ If "yes", give the following information: (IRS 1979 ch 23 sec. 5109)

| Name and Address of Court | Nature of Offense | Date of Conviction (month-day-year) |
|---------------------------|-------------------|-------------------------------------|
|---------------------------|-------------------|-------------------------------------|

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |

15. State the board, group or individual having final discretion as to the distribution and use of contributions received.

General membership in attendance at monthly meetings.

16. Will you use any of the following methods of solicitation? Unordered merchandise ☐ Distribution or Sale of Seals ☐ Telephone Appeals ☐ Coin Collection Containers ☐ Special Events ☒ Ad Books ☐ Other ☒ If other, attach explanation. Annual Brat & Beer Fest

17. List the name, mailing address and title of the chief executive or staff officer of the organization.

Wheeling Historical Society Pres. Edward Klocke, 245 E. Wayne Pl. Wheeling, Il. 60090

18. Attach a list of names and mailing address of officers and directors, or trustees of the organization. Previously supplied

19. Has the United States Internal Revenue Service determined that this organization is tax exempt? Yes ☒ No ☐

20. Has organization's tax exempt status ever been questioned, audited, denied or cancelled at any time by any governmental agency? Yes ☐ No ☒ If "yes," give facts.

21. All organizations must attach duplicate copies of their Statement of Operations, Balance Sheet for the last annual accounting period and Schedule of Securities. See 1980-1981 Fiscal Year Audit previously supplied.

22. Approximate amount of contribution solicited from persons in this State during the organization's last annual accounting period. \$ See Audit (Previously supplied)

23. Every registering organization must attach the following applicable documents:

|                            |                                                                               |
|----------------------------|-------------------------------------------------------------------------------|
| Testamentary Trust         | Will, Probate Number and Decree of Distribution                               |
| Inter Vivos Trust          | Instrument creating Trust                                                     |
| Corporation                | Previously submitted The Articles of Incorporation and amendments and by-laws |
| Unincorporated Association | Constitution and by-laws                                                      |

NOTE: The President and the Chief Fiscal Officer are required to sign; if entity is a trust, all trustees are required to sign.

I/WE CERTIFY THAT THE INFORMATION FURNISHED IN THIS STATEMENT AND ALL ATTACHED SHEETS IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.

Signature Edward L. Klocke Title President Date 9/24/81

Signature Ida M. Klein Title Treasurer Date 9/30/81

LIAISON BOARD MEETING  
OF THE  
WHEELING HISTORICAL SOCIETY & WHEELING PARK  
DISTRICT

---

The July 8th meeting of the Liaison Board was called to order at 7:35 p.m. at Heritage Park, 222 S. Wolf Road, Wheeling, Illinois by Chairman Frank Schnaitmann.

Upon roll being called, the following Liaison Board Representatives answered present.

Wheeling Historical Society

Frank Schnaitmann  
Sam Dattilo  
Alberta Klocke

Wheeling Park District

Russell Baker  
Donald Lark

Absent: Glenn Meier

Also present: David F. Phillips, Secretary to the Liaison Board and  
Superintendent of the Wheeling Park District  
John Piazza, Wheeling Park District

APPROVAL OF THE MINUTES

The minutes of the June 16, 1981 Liaison Board meeting had previously been distributed. Donald Lark moved, seconded by Russell Baker that the minutes be approved as submitted. Motion passed 5-0-1

UNFINISHED BUSINESS

A. Affiliation Agreement

David Phillips reviewed with the Liaison Board that the Affiliation Agreement as amended by the Liaison Board at the June 16, 1981 meeting had been distributed to each member of the Wheeling Historical Society and to the Wheeling Park District, Board of Park Commissioners. They were accepted by the Wheeling Historical Society membership at a general membership meeting held on June 24, 1981. The Wheeling Park District Board of Park Commissioners adopted the Affiliation Agreement at the July 2, 1981 regular meeting.

The Affiliation Agreement was being prepared in final form with two originals for signature by the Presidents and Secretaries of the Society and Park District which each would keep a signed original on file in their official records.

Further, a copy of the signed Affiliation Agreement would be mailed to each Society member and each Park District Commissioner.

Sam Dattilo suggested that twenty (20) extra copies be provided to the Society.

Alberta Klocke suggested twenty five copies be provided to the Society and it was the general consensus by the Liaison Board that this number be made available to Society Membership Committee Chairperson Irene Dattilo to enable her to distribute copies of the Affiliation Agreement to new members.

Dave Phillips is to follow through with obtaining signatures, making copies, distributing copies and delivering one original to the President of the Society and to the Board of Park Commissioners of the Wheeling Park District.

NEW BUSINESS:A. Wheeling Historical Society/Wheeling Park District Relationship Packet

The Liaison Board, at the June 16, 1981 meeting determined that the review of this 92 page packet be deferred until after the Affiliation Agreement was acted upon. Due to the ratification of the Affiliation Agreement by the Society membership and Park Board of Park Commissioners, it was felt that the Liaison Board could begin to review and make recommendations on the relationship.

After extensive discussion of the packet, the Liaison Board made the following recommendations:

Recommendation #1- That the Wheeling Historical Society President appoint two committees.

1. Goals Committee-to define the long range direction of the Wheeling Historical Society.
2. Historical Tour Committee-To organize tours for the Wheeling Historical Society membership to visit area museums and historical properties.

Recommendation #2- That Wheeling Park District Superintendent of Parks and Recreation Phillips define in more detail the Wheeling Historical Society budget suggestion guidelines for the Wheeling Park District's Historical Fund

- a. It was felt that Park Superintendent Phillips should define, prior to 10/30 of each year and submit to the Wheeling Historical Society President the anticipated fixed obligations of the Historical Fund, the total revenue anticipated and the amount of un-obligated funds potentially available for allocation by the Board of Park Commissioners to Society priorities.
- b. This timetable would enable the Society to have not less than 30 days to finalize priorities and submit the priorities, justifications and allocation recommendations to the Superintendent of Parks and Recreation for inclusion in the Historical Fund.
- c. The Park Superintendent could then review the recommendations of the Society, and insert them in total, in part, or exclude them entirely in the staff recommendations to the Board of Park Commissioners.
- d. The Board of Park Commissioners could then:
  1. Review the Society's recommendations.
  2. Review the Superintendent's recommendations.and make a final determination on how the allocations would be made.
- e. After Park Board determination, the Society would be provided a written response as to how the funds would be allocated and the justifications for the final decision of the Park Board.

B. Brat and Beer Fest Net Proceeds For Society Expenditure

The Liaison Board reviewed the relationship packet and recapped that 25% of the 1979 net proceeds were allocated to Childerley, 40% of 1980 net proceeds were allocated for artifacts and the 40% of 1981 net proceeds were at this time, not earmarked by the Society.

Recommendation #3 -

- a. The Liaison Board recommended that the Society be provided a check for the remaining 1979 net proceeds. A cover letter should accompany the check defining the net proceeds originally set aside, the expenses charged against this amount and the remaining unexpended funds, which would be the amount of the check which is earmarked for Childerley.
- b. The Liaison Board recommended that the Society be provided a check for the 1980 net proceeds with a cover letter defining how the amount was arrived at, and that this amount was earmarked for artifacts.

Discussion continued on the relationship packet and centered on the Childerley Chapel/Library and its usage. The Liaison Board was informed by Superintendent Phillips that the Park Board was reviewing the matter of building policies, and would have a decision shortly.

NEXT MEETING

It was the mutual consensus of those present that the next meeting of the Liaison Board be held on the 2nd Wednesday of September, (September 9, 1981). The meeting would be at the Heritage Park Board Room and start at 7:30 p.m.

ADJOURNMENT

Alberta Klocke moved that the meeting be adjourned. Donald Lark seconded the motion. The motion passed 5-0 and the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

David F. Phillips  
Secretary to the Liaison Board  
Superintendent of Wheeling Park District

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David F. Phillips  
Secretary to the Liaison Board  
Superintendent of Wheeling Park District

WHEELING PARK DISTRICT- WHEELING HISTORICAL SOCIETY  
JOINT COMMITTEE MEETING

DATE: March 11, 1981

LOCATION: Chevy Chase Club House, Wayside Room

TIME: 8:00 p.m.

PARTICIPANTS:

Wheeling Park District

Shirley Mueller, President  
Edward Klocke, Commissioner  
Frank Schnaitmann, Commissioner  
David F. Phillips, Superintendent  
John Piazza, Director of Parks  
Earl Ebers, Attorney

Wheeling Historical Society

Gene Kavanagh  
Tom Kavanagh  
Clare Rudolph  
Sam Dattilo  
Lonnie Schnaitmann  
Alberta Klocke  
Ethel Wieder  
Nelda Paisley  
Hugh Sommerfeldt

The Committee Meeting between the Wheeling Park District and the Wheeling Historical Society was called to order at 8:00 p.m. President Mueller requested two items be adhered to: 1) that the discussion be terminated by 10:00 p.m. 2) Person requesting recognition to please state their name.

Historical Information Packets were given to those in attendance who had not received them previously. Superintendent Phillips requested to preface some comments and ideas. He stated the information which was presented was probably not all inclusive. He noted there are areas where ideas which came up, were not taken far enough, where ideas & concerns which have not been addressed & things that have been addressed which may not need to be addressed. There are all types of ramifications in this review process, and he felt that this evening is basically an orientation meeting. He viewed the Liaison Board as being an effective ongoing tool, that the Liaison Board, from his perspective should be challenged with the review process, the determination of direction, subsequent Board to Board review based on the recommendations of the Liaison Board, as made up of equal members of the Society and equal members of the Park District and again as a board to board relationship. He encouraged everyone to participate at the Liaison Board meetings, if in fact that is the direction this takes. He thanked everyone for their attendance and noted we have not really explored the relationship between the Society and the District since the affiliation of 1976 nor kept up any type of ongoing dialogue on an official basis and we need to do that, and we need to define where we are going and be able to give direction to ourselves as parties to the agreement, because if the Society is going one way and the Park is going another, that's ok if everybody identifies if we are going in different directions, but if we think we are going down the same path and are in fact taking divergent paths, conflict arises and concerns arise, and legitimately so, about where the other party is going with what one agency views as the role of preservation in our community. He advised the material presented was basically background information.

Mr. Sommerfeldt commended the staff for the amount of time and work put into the packet. He made reference to item 2 on page 9 re: Future Direction. He stated this might be an area where to begin to talk about some of the recommendations made. He stated he could see areas where there might have been some concerns, and he suggested to take these items and eliminate some of these concerns that exist in some of these people's minds.

Discussion ensued relative to the affiliation taken place in 1976 and the Park District's ability to levy a museum tax. Superintendent Phillips advised that park district has the ability, given to them by the State Legislature, to levy a penny and a half for historical purposes. He advised the park district used the affiliation with the Society as the major surge into the historic area.

Mr. Sommerfeldt advised he was interested in item #3 Artifact Ownership. Chairperson Mueller gave some of the background relative to this matter. She advised that the original agreement stated if the Wheeling Historical Society disbanded, ownership of the artifacts would be turned over to the Park District to be kept on display. When the agreement was put into final form, the wording read such that the Park District owned the artifacts.

Discussion ensued relative to the use of monies collected from taxes and funds raised by the Society.

Superintendent Phillips advised has expressed the Board's desire to change the wording, to modify it, to include the Society as the owners of the artifacts with the proviso that if the Society ceases to exist, that the artifacts would then become the property of the Park District.

Attorney Ebers stated that if we examine the nature of the not-for-profit corporation, and a unit of local government which the Park District is, we are really talking about the public's interest in both entities. They are both vehicles serving the interest of the public. The unit of local government, the park district, is a little more organized, governed by the statute, we view it as a governmental body, but a not-for-profit corporation, has its main objective, the service of the public good and its patterned after our statutes which allow for the organization of private for-profit corporations. A not-for-profit corporation is bound by certain rules and regulations, statutory requirements, it seems to me that the Attorney General of the State of Illinois has taken upon himself to be more strict about the operation of not-for-profit corporations, filing a report, give a resertation about what they do with their money, and if they disband, what they do with the assets that they accumulated. Attorney Ebers felt both the Park District and the Historical Society who are both serving the public, it doesn't make any difference who owns it, because the public has the interest in the artifacts. The agreement can be changed as both bodies desire, but Attorney suggest in order not to do damage to our insurance, this matter should be checked into.

Mr. Sommerfeldt suggest this be explored three ways:

- 1) with regards to insurance.
- 2) transfer of ownership back to the Historical Society with reversion to the Park District, upon being disbandant, to joint ownership by both parties,
- 3) or by leaving it the same.

Superintendent Phillips advised this has been checked with the insurance company and advised that insurance is not a factor in the decision making process and as contents within buildings that are insured by the Wheeling Park District that we can insure the artifacts even if we don't own them. He advised this would be very similiar to the artifacts on loan to the Society or to the Park District, that are covered with our insurance binder on contents. We find we are still outstanding that the

actual inventory comparable to attachment A, to find out what we actually do have, and what we are insuring. Discussion ensued.

Discussion ensued relative to the Wheeling Historical Society's tax number. It was indicated that Sam Dattilo and Dorothy Flenge both have it. (M 4589-081-3)

Chairperson Mueller stated that with some of these changes mentioned, that she would like to see some of the items discussed, given to the Liaison Board to come up with the recommendation to the Society and to the Park District on any changes to be made.

Mr. Sommerfeldt requested to make his feelings known relative to #4a. on page 9. regarding the development of a termination clause in the Affiliation Agreement. He stated he felt this would not be a wise clause to be added to the agreement. In viewing it, he felt it would be a disadvantage if the Wheeling Historical Society decided to disassociate from the park district. He felt any clause as such would be a dis-service to the Society.

Mr. Sommerfeldt advised he had another meeting to attend and took leave.

Attorney Ebers referred to Section 2 of the Agreement and advised that the way it is worded, termination is already written in. Discussion.

Chairman Mueller polled the Board's feelings regarding the ownership of the artifacts, which will be official taken at the next regular meeting of the Board of Park Commissioners. Discussion.

Superintendent Phillips suggested instead of taking independent action on each item, that he transfer these comments to Attorney Ebers for redrafting of the Affiliation Agreement in total, encompassing the change in size of the liaison board from 5 to 7, changing the fiscal year of the park to the calendar fiscal year, the artifact ownership which has been clarified, striking the termination clause and come up with a redraft for submission to both boards and hopeful approval.

Discussion ensued relative to the number of members of the Liaison Board. Mr. Klocke questioned the citizen-at-large. Following discussion, it was recommended that the liaison board be modified to be: Wheeling Historical Society 3 members and the Wheeling Park District 3 members. Attorney Ebers recommended the citizen-at-large be dropped.

Discussion ensued relative to equipment and supplies needed at the museum. John Piazza is to inquire with Sam Dattilo as to what custodial supplies are needed and Office Manager Hancock is to check for necessary office supplies.

Mr. Klocke advised that the Society would discuss the changing of the Wheeling Historical Society fiscal year to that of the park districts, at their next Wheeling Historical Society board meeting.

It was determined that the Liaison Board will review the entire packet and make recommendations to both the Wheeling Historical Society and the Wheeling Park District membership.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,  
P. Hancock

WHEELING PARK DISTRICT- WHEELING HISTORICAL SOCIETY  
JOINT COMMITTEE MEETING

DATE: March 11, 1981

LOCATION: Chevy Chase Club House, Wayside Room

TIME: 8:00 p.m.

PARTICIPANTS:

Wheeling Park District

Shirley Mueller, President  
Edward Klocke, Commissioner  
Frank Schnaitmann, Commissioner  
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It was determined that the Liaison Board will review the entire packet and make recommendations to both the Wheeling Historical Society and the Wheeling Park District membership.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,  
P. Hancock

WHEELING PARK DISTRICT- WHEELING HISTORICAL SOCIETY  
JOINT COMMITTEE MEETING

DATE: March 11, 1981

LOCATION: Chevy Chase Club House, Wayside Room

TIME: 8:00 p.m.

PARTICIPANTS:

Wheeling Park District

Shirley Mueller, President  
Edward Klocke, Commissioner  
Frank Schnaitmann, Commissioner  
David F. Phillips, Superintendent  
John Piazza, Director of Parks  
Earl Ebers, Attorney

Wheeling Historical Society

Gene Kavanagh  
Tom Kavanagh  
Clare Rudolph  
Sam Dattilo  
Lonnie Schnaitmann  
Alberta Klocke  
Ethel Wieder  
Nelda Paisley  
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Respectfully submitted,  
P. Hancock

HERITAGE PARK  
222 S. WOLF RD., WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2980

April 23, 1981

RE: Amended Affiliation  
Agreement

Dear Wheeling Historical Society Member:

The Wheeling Park District Board of Park Commissioners, after the March 11, 1981 meeting with you, directed that a revised, or amended affiliation agreement be prepared.

This task has been accomplished by Wheeling Park District Attorney Earl Ebers, and was reviewed by the Board of Park Commissioners on April 16, 1981.

A specific change found in the amended affiliation agreement requested by the Society members present at the March 11, 1981 meeting, was that the artifacts should be owned by the Society-(formerly the park district).

Other changes include but are not limited to:

1. Revised size and make up of the Liaison Board
2. Predetermined months of meetings for the Liaison Board.
3. The Park District's Fiscal Year was altered to reflect our new calendar Fiscal Year.
4. Artifacts owned by the society shall be insured by the Park District.

The Wheeling Park District Board of Park Commissioners, after reviewing the amended affiliation agreement directed that it be circulated to all Wheeling Historical Society members so that you may review it at your earliest convenience, and may consider its adoption.

The Park Board is prepared to accept the Amended Affiliation Agreement in its current form if it is acceptable to the membership of the Wheeling Historical Society. If additional changes need to be made, please contact the Society President or myself, so that we may notify the Park and Society Boards of your suggestions.

Please understand that the effort of amending the Affiliation Agreement is intended to offset concerns, clarify intents, and generally answer questions that have been raised.

If you have any suggestions, be they minor or major, I ask that you raise them now,

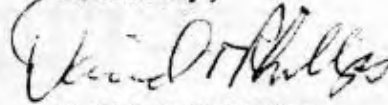
I am confident that neither the members of the Wheeling Historical Society or the Wheeling Park District Board of Park Commissioners wish to hear at a later time that an Amended Affiliation Agreement was passed which was not understood, not clear, not reflective of the desires of the members, etc,etc.

In essence, now is the time to raise whatever point(s) you want to raise. Naturally, the Amended Affiliation Agreement can, at any point of time in the future, again be revised if or when it is necessary.

2.

The bottom line at this time should be that everybody is happy with the document that will be adopted by the Boards in the near future. The only way this can be true, is if you review the Amended Affiliation Agreement carefully, and raise any comments you have so that they may be considered.

Sincerely,

A handwritten signature in dark ink, appearing to read "David F. Phillips", written in a cursive style.

David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph

cc:Board of Park Commissioners

TO: Meeting Participants of the Joint Board Meeting of the Wheeling  
Historical Society and Wheeling Park District  
FROM: Dave Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Combined Board's Meeting- Wheeling Historical Society &  
Wheeling Park District  
DATE: May 19, 1980

MEETING DATA:

Date: May 15, 1980  
Time: 6:30 p.m.-8:15 p.m.  
Location: Chevy Chase Club House  
Wayside Room

BOARD MEMBERS

MEETING PARTICIPANTS: (\* Members both Boards)

| <u>WHS</u>          | <u>WPD</u>             |
|---------------------|------------------------|
| Sam Dattilo         | Shirley Mueller* Pres. |
| Don Lark            | Lorraine Lark          |
| Bob Buerger.Pres.   | Glenn Meier Vice Pres. |
| John Koeppen        | Frank Schnaitamm       |
| Jean Kavanaugh-Sec. | Ed Klocke *            |

NOTE: Written notes were taken by this writer, and are presented to reflect the intent and direction of the discussion. These are not, nor are they intended to be official minutes. Any participant with notes or recollection different than that presented below, is asked to call me to review any and all areas of differences so that these notes may accurately reflect the discussion. Any and all modification of these notes will be circulated.

The meeting was called to order by Lorraine E.Lark, Wheeling Park District, Co-Chairperson of the Building and Grounds Committee who had called the meeting to discuss:

1. Museum

- a. Key availability
- b. Building Supervision and Maintenance
- \*\*c. Usage Logged

2. 1976 Affiliation Agreement

- a. Artifact Ownership
- b. Staffing
- c. Membership to the Liaison Board.

3. 1980-81 Budget

\*4. Beer and Brat Fest

\*5. Childerley

\*Added discussion.

1. MUSEUM

- a. Key Availability- The Society Board requested that a key to the museum be provided to Marshall Balling, Historian. They felt that his tour's and historical work would be affected by a lack of direct accessability to the museum.

The Park Board reviewed the Park District's policy of limiting keys to Park District facilities that they have no keys and don't want any.

If something happens to a facility, the people with keys are looked to, to provide justification. The Liaison Board reviewed this matter and placed trust in Sam Dattilo with a key, which the Park Board radified.

After much discussion, the Park Board members present agreed (with F. Schnaitmann dissenting) to have a key to the museum and to the alarm made available to Marshall Balling for his own personal usage\*. The keys would not be for any other person's usage but Marshall's and if the keys were found to be given out, they would have to be returned.

The Society Board members present agreed. Any individuals wishing access to the museum were to contact Sam Datillo who would either personally open and close the museum, or check the museum after the individuals returned the keys.

\*This action was confirmed at the Regular Meeting of the Board of Park Commissioners which was held immediately after the Joint Meeting.

b. Building Supervision and Maintenance

Sam Dattilo and John Piazza (Wheeling Park District Director of Parks) were directed to meet and work out a schedule and assignment of tasks that was acceptable.

Dave Phillips requested that this be in writing and be approved as to content by both Boards. This was agreed.

c. Museum Usage Log

This item was suggested by Dave Phillips to ascertain on a monthly basis who was using the museum, when and for what.

Director of Parks John Piazza was asked to develop a form to be posted in the office which would be tabulated monthly and distributed to both Boards.

2. 1976 AFFILIATION AGREEMENT

- a. Confusion as to which agreement was in force was evident as several draft copies of the agreement were in the files of the Society.

After much discussion it was recognized by the Society that the signed Oct. 7, 1976 Agreement was the agreement in force.

1. Dave Phillips was directed to make copies of the agreement and distribute to the Society Board.
2. Bob Buerger was asked to provide a mailing list of Society Board members to Dave Phillips to accomplish #1 above.
3. Dave Phillips was directed to send a copy of Attachment "A" to Society President Buerger.

b. Staffing

The Park Board was made aware that Chris Irmiter was now the Society's Curator.

Staffing was further discussion under 80-81 budget. Please refer to that section of the notes (Item 3.)

### c. Liaison Board Membership

Confusion existed on whether Liaison Board membership was officially five (2 Society- 2 Park District and 1 Citizen at Large) or seven (3-3-1). The October 7, 1976 Agreement showed five. Previous action by the Liaison Board and Wheeling Park District Board was discussed which changed the membership from five to seven.

Park Commissioner Ed Klocke (also President Elect of the Society) suggested an addendum to the 10/7/76 agreement to reflect this change.

Subsequent research has confirmed Liaison Board and Wheeling Park District Board of Park Commissioners action to expand the number of Liaison Board members from 5 to 7. See attached pertinent portions of:

- 1) Liaison Board Minutes of 2/16/77
- 2) Wheeling Park District Minutes of 2/17/77

Wheeling Historical Society President Buerger and/or Secretary Kavanaugh were asked to review Society records and indicate if formal action had ever been taken by the Society. If not, formal action was to be taken and confirmation of such action was to be provided to the Liaison Board and Wheeling Park District.

Dave Phillips volunteered to prepare an addendum to the Agreement to officially reflect the expanded membership of the Liaison Board upon confirmation of official action by the Society.

### 3. 1980-81 Budget

Park District Commissioner Lark reiterated that the 1976 Agreement stipulated that the Society was to provide suggestions to the Wheeling Park District to be considered by the District in budget preparation of the Museum Fund. This had not been received and the Society was requested to comply and provide the information to Dave Phillips within two weeks. Dave Phillips requested 2 years of requests listed in priorities. Shirley Mueller reviewed the file cabinet purchased by the Society which is to be placed in the museum.

### 4. Brat and Beer Fest

The Park and Society Board's discussed the motion made by the Society in May of 1979 to discontinue sponsoring the Brat and Beer Fest.

- a. It was agreed that the Wheeling Park District would continue to sponsor the Brat and Beer Fest.
- b. It was agreed that the Park Board would be amenable to "renegotiating" the percentage of net proceeds allocated for Historical purposes with the Liaison Board, contingent on 4c. below:
- c. The Society Board was asked to present to the membership of the Society a motion endorsing and actively supporting the Brat and Beer Fest.

### 5. Childerley

- a. General Comments- Park Commissioner Lark discussed comments heard that one or more Society members were not pleased with the usage concept of

of the Park lands and buildings at Childerley. She reviewed the Park Boards action (See attached portion of the Wheeling Park District minutes of March 6, 1980) which confirmed action taken by the Liaison Board on March 5, 1980 (See attached Liaison Board minutes) in regards to the Library, chapel and 1st Little House.

Jean Kavanaugh volunteered that she had felt the park and buildings usage was "field House" orientated but appeared satisfied with the Park Boards action in further discussion and explanation.

b. Chapel Paint

Society Board member John Koeppen volunteered to provide paint for the chapel if Director of Parks Piazza provided the approximate square footage to determine the amount of paint used.

c. Society's Childerley Committee-

The Park District requested information from the Childerley Committee on the dollars available for Childerley and a list of projects and priorities on how they would like the dollars used, similar to the format utilized by the Society's Museum Committee.

d. Adopt a Tree

This new program was reviewed and Dave Phillips informed the Society that the names of persons interested in the program were being accumulated and that they would be "billed". Director of Parks Piazza will grid the orchard to accurately reflect tree locations and types.

With no further business to discuss, the meeting was adjourned at or about 8:15 p.m.

WHEELING PARK DISTRICT- WHEELING HISTORICAL SOCIETY  
JOINT COMMITTEE MEETING

DATE: March 11, 1981

LOCATION: Chevy Chase Club House, Wayside Room

TIME: 8:00 p.m.

PARTICIPANTS:

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Shirley Mueller, President  
Edward Klocke, Commissioner  
Frank Schnaitmann, Commissioner  
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Chairperson Mueller stated that with some of these changes mentioned, that she would like to see some of the items discussed, given to the Liaison Board to come up with the recommendation to the Society and to the Park District on any changes to be made.

Mr. Sommerfeldt requested to make his feelings known relative to #4a. on page 9. regarding the development of a termination clause in the Affiliation Agreement. He stated he felt this would not be a wise clause to be added to the agreement. In viewing it, he felt it would be a disadvantage if the Wheeling Historical Society decided to disassociate from the park district. He felt any clause as such would be a dis-service to the Society. Mr. Sommerfeldt advised he had another meeting to attend and took leave.

Attorney Ebers referred to Section 2 of the Agreement and advised that the way it is worded, termination is already written in. Discussion.

Chairman Mueller polled the Board's feelings regarding the ownership of the artifacts, which will be official taken at the next regular meeting of the Board of Park Commissioners. Discussion.

Superintendent Phillips suggested instead of taking independent action on each item, that he transfer these comments to Attorney Ebers for redrafting of the Affiliation Agreement in total, encompassing the change in size of the liaison board from 5 to 7, changing the fiscal year of the park to the calendar fiscal year, the artifact ownership which has been clarified, striking the termination clause and come up with a redraft for submission to both boards and hopeful approval.

Discussion ensued relative to the number of members of the Liaison Board. Mr. Klocke questioned the citizen-at-large. Following discussion, it was recommended that the liaison board be modified to be: Wheeling Historical Society 3 members and the Wheeling Park District 3 members. Attorney Ebers recommended the citizen-at-large be dropped.

Discussion ensued relative to equipment and supplies needed at the museum. John Piazza is to inquire with Sam Dattilo as to what custodial supplies are needed and Office Manager Hancock is to check for necessary office supplies.

Mr. Klocke advised that the Society would discuss the changing of the Wheeling Historical Society fiscal year to that of the park districts, at their next Wheeling Historical Society board meeting.

It was determined that the Liaison Board will review the entire packet and make recommendations to both the Wheeling Historical Society and the Wheeling Park District membership.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,  
P. Hancock

FROM: Roger A. Powers, 397 Rose Lane, Wheeling, Illinois 60090

October 22, 1980

Page One of Two

Page One of Two

In order to resolve some of the doubts and questions that may be on the minds of some members of the Wheeling Historical Society, I would like to raise the following questions of our current Officers and ask that the answers be provided for the benefit of the general membership as soon as possible. I realize, of course, that some of these questions are somewhat involved and I in no way expect any answers to come "right off the top of anyone's head" but I would appreciate having the answers soon so that many of the doubts can be set aside as soon as practical. This is not a private letter, and it may be shown to any interested members of the society. I have several extra copies and if anyone is interested, they are available as long as the supply lasts. Remember, this is not a quiz and not a series of questions designed to trap anyone or to elicit incorrect answers, merely a list of what I would personally like to know about our Society and its past. Any information that can be provided would be most appreciated, even if it takes time to get the answers.

- 1.0 An agreement has supposedly been entered into between the Historical Society (WHS) and the Wheeling Park District (WPD) whereby many of the duties and responsibilities of the parties are spelled out and whereby many of the duties and responsibilities of the WHS were taken over by the Park District. Since this agreement seems to be at the heart of some of the problems we are facing, certain questions come to mind:
    - 1.1 What was the date of the official, signed agreement? \_\_\_\_\_
    - 1.2 How long is the actual signed copy, three pages or four? \_\_\_\_\_
    - 1.3 Who signed for the Wheeling Historical Society and who signed for the Park District? WHS \_\_\_\_\_ WPD \_\_\_\_\_
    - 1.4 What date did the Membership as a whole ratify the action of the individuals who signed? \_\_\_\_\_
    - 1.5 Since this Agreement is very important, where does it appear in the minutes of the WHS? \_\_\_\_\_ When does the acceptance of the agreement appear in the Official Minutes of the WPD? \_\_\_\_\_
  - 2.0 According to what has been explained as an important part of this Agreement, certain possessions of the WHS were conveyed to the WPD. Did this include only the artifacts on hand when the agreement was signed, or to those on hand at that date AND all those artifacts acquired subsequently as well? \_\_\_\_\_
-

- 3.0 In exchange for "turning over" title to many or all of the artifacts in the possession of the WHS, the WHS apparently gained an assurance that nothing could ever happen that would cause the WHS to lose certain artifacts that could be considered irreplaceable. While this is understandable, did this apply to the funds of the WHS as well? \_\_\_\_\_
- 4.0 Many other questions could come up regarding the first three topics mentioned above, but I would prefer to address the remaining questions to the topic of finances and the mortgage we keep hearing about so we might "clear the air" as much as possible:
- 4.1 When we hear of "our mortgage" or the "mortgage we owe on" the first question that comes to mind is What is Mortgaged? If it is the building itself, this seems strange since the Village of Wheeling donated the building (\$1.00) and paid for the move to the present site. So, what is mortgaged and why is there a mortgage? \_\_\_\_\_
- 4.2 How large, in dollars, is the mortgage now? \_\_\_\_\_
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i.e. who has the mortgage? \_\_\_\_\_
- 4.6 Who signed for the WHS? \_\_\_\_\_
- 5.0 If this mortgage went for improvements in the building, and the building is owned by the Park District, then what % of the cost of the improvements is being paid by the district, since they will ultimately own the building? \_\_\_\_\_
- 6.0 When the museum was "taken by the park district under the Agreement" there was allowed a Museum Tax under the Illinois Revised Statutes. How much tax was levied during each of the years shown below and, equally importantly, since the tax was "available" as a result of the museum's existence in part, then what part of these revenues came back to the Society to purchase artifacts etc. since the society is paying a portion of the mortgage, it would seem obvious that a % of the revenues gained from having the museum comes to the Society. The years in question are:
- 1978\* Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_
- 1979 Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_
- 1989 Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_

\*Use "government year" instead of calendar year for convenience if you wish.

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- \*Use "government year" instead of calendar year for convenience if you wish. \_\_\_\_\_

JOHN C. GILBERT, J.A. CA. 100-3

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## INTRODUCTION TO THE INFORMATIONAL PACKET

### WHEELING HISTORICAL SOCIETY AND WHEELING PARK DISTRICT

The Wheeling Historical Society and Wheeling Park District have, as the following documentation testifies, worked together for a number of years to further the preservation of historically valuable buildings and the awareness of the community in which we live.

While this spirit of cooperation still exists, the natural maturation process begins to raise questions of: What are we doing? Why are we doing this and/or not doing that? Who should do what? How should we change to improve the historic preservation, education and awareness level of our community? What are we doing well versus not so well? What have you done for me lately? Cooperative relationships exist when mutual goals and objectives can be advanced further by working together than working separately. As the cooperative relationship solidifies and matures, natural questions and concerns come to the forefront as the initial enthusiasm mellows and new joint direction is sought.

This packet is intended to review in as much detail as possible, all phases of the past and present cooperative working relationship by and between the Wheeling Historical Society and the Wheeling Park District. It is intended to answer some questions and ask others. It is intended to challenge present arrangements, to clarify why things are as they are and to make each of us question the direction we wish to pursue individually and pursue together.

This packet should not be viewed as the end result, but as the starting point for the Society membership and Board and the Park District Board and staff, upon which future decisions can be made and a new decisive and creative direction can be developed and implemented.

While this packet may challenge the way things are, it is not intended to criticize our current relationship and direction. It is not intended to criticize current or past leadership, but is intended to be the basis for a stronger and better defined direction for the Boards of today and tomorrow.

You are encouraged to review each segment of this packet, make notes in the packet and come prepared to review your hopes, your concerns, and your comments in a positive and constructive manner.

Change is never easy, and it is often painful. An open, constructive and objective view of the past, the present and the future, will help insure that the process of change will be beneficial to the mutual short, medium and long range goals and objectives of the Wheeling Historical Society and the Wheeling Park District.

We urge you to become involved in the analysis of the existing cooperative working relationship of the Society and Park District and of the individual parties. Your input, combined with the full participation of your peers, should generate a new and deeper understanding of our individual, and our joint commitments to the historical movement in our community.

Sincerely,

David F. Phillips  
Superintendent of Parks and Recreation  
Wheeling Park District

TO: . Wheeling Historical Society and Wheeling Park District  
Board of Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation,  
Wheeling Park District  
RE: General Comments - In Summary  
DATE: February 24, 1981

#### SCOPE OF DATA

It is felt that this packet is as all encompassing as initially possible, but it is recognized that we have probably left gaps in the material presented, have overlooked general topics, or overlooked specific facets of a topic.

It is imperative that each person reading this material make a conscious decision to commit him/herself to several hours of uninterrupted time to initially scan the material, then re-read it again in depth while making notes or comments.

While the process of data accumulation has been a worthwhile experience, it is of no value or relevance unless it is used as a basis for re-evaluation and re-assessment of our current working relationship.

#### COMMITMENT

As one reviews the large number of "open" items, or items of future direction, one can easily question our individual agencies' real commitment to historic preservation. While much has been done, much still remains to be done to resolve points of contention, areas of misunderstanding, or even to do things we both agree should be done and have been assigned but have not been accomplished.

While the questioning is a valid and a natural reaction, we must understand that neither the Society nor the Park District would be as involved as we are unless we were committed to our mutual aims.

If we are to succeed we must have a FUTURE DIRECTION - and find out where it goes - and determine how to get there. While it sounds simple, it will take the combined efforts of both parties to the Affiliation Agreement and a number of meetings to determine what the future holds for the mutual aims.

#### MEETING SCHEDULE

It is felt that it will take at least as long (4 months) to review and provide concrete direction as it did to prepare the packet and its sections.

The Board Presidents of the Society and the Park District should be the primary persons to act as their agencies representatives in setting up meetings and insuring that the proper follow-through from meeting to meeting is accomplished.

Possibly one meeting or more per month should be pre-determined for a set day of the week and month, to begin the review and decision making process.

#### COMMUNICATION

It seems that the flow of communication between the Wheeling Park District and the Wheeling Historical Society could be improved and that this could help insure that matters could be addressed as soon as they were voiced.

Memo regarding General Comments - In Summary (Continued)

In light of present recognition that a void does exist, it is felt that one way to improve communication would be to exchange official monthly Board reports.

Please refer to the January 28, 1981 letter to Society President Klocke regarding this topic.

The Society membership may wish to obtain a monthly report from the Wheeling Park District for review and discussion at their monthly meeting.

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHRYN CHASE  
222 S. WOLF RD. WHEELING, IL  
60090 (312) 537-2222

January 28, 1981

Mr. Edward Klocke  
President  
Wheeling Historical Society  
245 E. Wayne  
Wheeling, IL 60090

Re: Monthly Report

Dear Mr. Klocke:

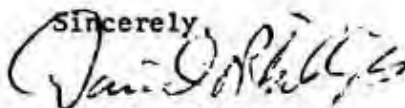
The Wheeling Park District Board of Park Commissioners, at the second regular meeting, the third Thursday of each month, reviews reports from the staff and on special topics or projects such as legislative, 4th of July etc.

It may be that the Wheeling Historical Society, through Curator Irmiter, would wish to submit to the Board of Park Commissioners a monthly report reflecting current activities, projects, concerns etc.

Please review this item with the Society Board and keep me informed as to any decision made in this regards.

Thank you for considering this idea.

Sincerely,



David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph  
cc: Board of Park Commissioners  
C. Irmiter, Curator

PURPOSE  
of the  
WHEELING PARK DISTRICT  
and the  
WHEELING HISTORICAL SOCIETY

WHEELING PARK DISTRICT PURPOSE

PURPOSE FOR INCORPORATION

The Wheeling Park District is a special purpose unit of local government, the boundaries of which are not coterminous with the Village of Wheeling. The District also provides services to some individuals who are residents of the Wheeling Park District and reside in the City of Prospect Heights, the Village of Buffalo Grove and to individuals residing in unincorporated Lake County. It is governed by five elected Board of Park Commissioners ~~who serve with compensation~~

The Park District operates under the Park District Code of the State of Illinois. The code permits park districts to assure permanence, to serve the entire community, to acquire land, to provide both capital and corporate financing and to supply the administrative, supervisory, and other personnel necessary to provide quality parks and recreation services.

The Board of Park Commissioners has the power to levy and collect taxes, to issue bonds, and spend money to acquire land, develop and maintain facilities, and establish recreation programs. The Board is completely independent of the village, school, and any other governmental unit. THE PRIMARY FUNCTION OF THE WHEELING PARK DISTRICT IS PARKS AND RECREATION.

The Wheeling Park District was formed in January of 1961 by voter authorization of the incorporation.

#### WHEELING HISTORICAL SOCIETY PURPOSE

The Wheeling Historical Society was formed after a public meeting was organized by the Wheeling Junior Women's Club and held on July 28, 1965. The meeting was called to "measure citizens interest in forming the Wheeling Historical Society". Due to the interest expressed at the public meeting, a steering committee was formed to develop a Constitution and Bylaws.

The expressed purpose of the Wheeling Historical Society was "to collect, preserve and disseminate information concerning the Wheeling area" (quotation taken from Wheeling Historical Society flyer dated August 26, 1967) and the "History of the Community of Wheeling" (quotation from organizational flyer).

TO: Wheeling Historical Society and Wheeling Park District Board of  
Park Commissioners  
FROM: David P. Phillips, Superintendent of Parks and Recreation  
Wheeling Park District  
RE: Affiliation Agreement  
DATE: February 4, 1981

I. HISTORICAL BACKGROUND

1. On September 24, 1975, at a Society meeting, Glenn Bensen suggested that the Society contact the Park District in regards to affiliation "with some interest of expression towards the future of our carrying on with the Society alone." A committee was appointed to pursue affiliation.  
*Oct. 15*
2. On October 30, 1975, Society President Mueller wrote to the Wheeling Park District informing them that Glenn Bensen, Robert Buerger and President Mueller had been "appointed to inquire about the possibility of affiliating with the Wheeling Park District" and asking about an initial meeting to discuss "affiliation procedures".  
*Oct. 27, 1975*
3. On ~~October 20~~, 1975, the Wheeling Historical Society representatives and the Wheeling Park District Board of Park Commissioners met to discuss possible affiliation.
  - A. Society advantages were set forth:
    - a. Society would be in a better position to preserve artifacts, written and oral history with Park District staff assistance.
    - b. Park District could provide leadership and coordination of activities through cooperative planning and goal setting.
    - c. Park District could assist in membership promotion and other public relations.
    - d. Park District could have Liaison members assist in coordination of activities.
    - e. Park District has ability to levy tax dollars.
  - B. Society desired to:
    - a. Elect own officers
    - b. Handle day to day operation of the museum.
    - c. Raise and spend money raised independently
4. On November 26, 1975, Park District Superintendent Phillips attended a Wheeling Historical Society meeting and discussed the proposed affiliation. He recapped the independent functioning of the Society (see 3b above).

The Society's minutes reflect that "items we own or loan would have to change in our By-Laws to coincide with ownership and loan of items."

After continued discussions, Irene Datillo moved "...to affiliate with the Wheeling Park District, subject to satisfactory clarification of mutual questions and subject to written approval by the Wheeling Park District and the Wheeling Historical Society's 2/3 membership present."

February 4, 1981  
Affiliation Agreement

Dorothy Flentge seconded this motion which carried "by 2/3 of members present with one(1) naye and one (1) abstaining vote."

5. Wheeling Park District Board of Park Commissioners met December 4, 1975 and asked the Society on December 8, 1975 to provide
  - a. Inventory
  - b. Agreement with Village of Wheeling on museum
  - c. Cash balances
  - d. Copies of any existing contracts.
  - e. Society recommendation on Childerley buildings and grounds.
  - f. Any other suggestions, recommendations or stipulations.
6. Society compiled to December 8, 1975 request. Attached response dated January 10, 1976 regarding requests (e) and (f) is pertinent.
7. Various draft affiliation agreements developed beginning in April of 1976, circulated, revised, resubmitted, re-revised until agreement in final form was adopted.
  - a. Society amended and adopted the Affiliation Agreement on September 22, 1976. (Name changed from Director to Curator and added one member to the Liaison Board.)
  - b. Park District adopted the Affiliation Agreement on October 7, 1976 as amended by the Society. See attached Affiliation Agreement signed by the officers of the Society and the Park District.
8. In January and February of 1976, Society Curator Orlowski compiled the inventory and other data to be provided to the Wheeling Park District (See #5 of this section). The inventory was added as attachment A pursuant to Section 2 (c) of the Affiliation Agreement.
9. On May 15, 1980 members of the Society Board and the Park District Board met to review items on the museum, Affiliation Agreement, 80-81 Budget, Brat and Beer Fest and Childerley. Confusion existed about which Affiliation Agreement was in effect, due to the draft copies still in existence. The Society members present finally concurred that the October 7, 1976 agreement, duely signed and sealed was the one in effect.

Questions arose and discussion ensued on potential changes in the existing Affiliation Agreement.
10. Park District Superintendent Phillips on May 29, 1980 forwarded copies of the signed Affiliation Agreement to each member of the Board of Directors of the Wheeling Historical Society.
11. Park District Superintendent Phillips on May 29, 1980 forwarded the complete inventory provided by Curator Orlowski to Wheeling Historical Society President Klocke and Secretary Kavanagh.

3.

12. On October 22, 1980, Wheeling Historical Society member Roger Powers presented a series of questions to the Society which attempted to crystalize the concerns that had surfaced about the Affiliation Agreement and the financial aspects of the Wheeling Historical Society and Wheeling Park District relationship.

The questionnaire and the response are attached. Please note that the Financial Section of this packet includes a memorandum by Superintendent of Parks and Recreation Phillips, which was also included in the response.

## II. FUTURE DIRECTION - Changes to the Affiliation Agreement

The Wheeling Park District and Wheeling Historical Society may wish to alter the original Affiliation Agreement to come into compliance with existing facts and to make any other changes felt desirable.

1. Change size and make up of Liaison Board from 5 to 7 members.  
(Please refer to the Liaison Board section of this report), - Section 3 of the Affiliation Agreement.
2. Change the references of the fiscal year of the Wheeling Park District from 5/1-4/30 to 1/1 - 12/31 - Section 2A of the Affiliation Agreement.
3. Artifact ownership
  - a. Define who wishes to own the artifacts.
  - b. Define who owns artifacts acquired after October 7, 1976.
4. Develop a termination clause in the Affiliation Agreement
  - a. If felt to be desirable by the Society, and/or the Park District, or by both parties.
5. Discuss and determine if any other additions, deletions or alterations are desired by the Society or the Park District.

Wheeling Historical Society

To comply with Park District requests # 5 & 6

- 1) To recommend the restoration of the chapel and log cabin located on the Childerly property, to be maintained as an Historical Site and to request the Historical Society be allowed to participate fully in the restoration of these two buildings.
- 2) To recommend that a sizable portion of the back building located on this property be used for historical educational facilities.
- 3) To request full participation by the Historical Society in review of any artifacts or materials on or in the Childerly property in order to help identify those things which may be of historical significance so to assure their preservation.
- 4) To request that the 'meadow' be preserved in its natural environmental state, broken only to the extent of installing walkways and plaques to identify individual or unique vegetation.
- 5) To recommend that the Park District and the Historical Society continue to support and encourage unrestricted cooperation between each and every community resource which is directed to the identification and preservation of landmarks, artifacts, documents, (or any other educational material of historical significance) in our township and community.

It is our sincerest wish that, in any event, both our organizations continue the past mutual enjoyment of the progressive climate of autonomy working in wholehearted unity for the benefit and enjoyment of the entire community. Recalling the fine cooperation you have given us in the past, we look forward to working with you on this rewarding community asset.

TO: Roger A. Powers, Member, Wheeling Historical Society  
FROM: Edward Klocke, President, Wheeling Historical Society  
RE: Cover Memo To The Response To Your Memorandum dated 10/22/80  
DATE: October 28, 1980

At the Wheeling Historical Society Meeting of Wednesday, October 22, 1980, you presented a series of six questions which you felt should be clarified.

Due to the fact that I also serve as an elected Commissioner with the Wheeling Park District, I have been aware of efforts that the Park District has been taking to compile and analyze all relevant material relating to the Wheeling Historical Society/ Wheeling Park District relationship.

I believe that your questions also seek to place this relationship into perspective, determine objectively what has been done, what was agreed etc.

The Wheeling Park District Board of Park Commissioners on October 2nd, directed Superintendent of Parks and Recreation, David F. Phillips to compile all of this data. Sections of the final report will deal with the Affiliation Agreement, the Childerley Log Cabin and Chapel/Library, the Museum, finances, general information, Brat and Beer Fest, Lollipop Lane, Chamber Community Center and the Liaison Board.

Upon finalization of Superintendent Phillips' report, the Park Board will meet in Committee to review the report, and will then request a joint meeting between the Park Board, Society Board and the Society's general membership. Prior to this meeting, complete packets will be made available to any and all Society members who wish to pick up a copy.

Copies of your Memorandum and my response will be made a part of this packet in my effort to fully explore the issues/concerns/questions you and others do or may have.

I encourage you to review my response and Park Superintendent Phillips' memorandum on finances. If you have additional questions, please do not hesitate to address them at your earliest convenience so that they may be answered to the fullest extent possible.

Thank you for addressing your questions in this constructive manner.

October 22, 1930

Page One of Two

Page One of Two

In order to resolve some of the doubts and questions that may be on the minds of some members of the Wheeling Historical Society, I would like to raise the following questions of our current Officers and ask that the answers be provided for the benefit of the general membership as soon as possible. I realize, of course, that some of these questions are somewhat involved and I in no way expect any answers to come "right off the top of anyone's head" but I would appreciate having the answers soon so that many of the doubts can be set aside as soon as practical. This is not a private letter, and it may be shown to any interested members of the society. I have several extra copies and if anyone is interested, they are available as long as the supply lasts. Remember, this is not a quiz and not a series of questions designed to trap anyone or to elicit incorrect answers, merely a list of what I would personally like to know about our Society and its past. Any information that can be provided would be most appreciated, even if it takes time to get the answers.

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Society 9/22/76
- 1.1 What was the date of the official, signed agreement? Park District 10/7/76
- 1.2 How long is the actual signed copy, three pages or four? 3
- 1.3 Who signed for the Wheeling Historical Society and who signed for the Park District?  
Pres. Shirley Mueller Pres. Hugh Wilson  
District? WHS Sec. Dorothy Forke WPD Sec. David F. Phillips
- 1.4 What date did the Membership as a whole ratify the action of the individuals who signed? 9/22/76
- 1.5 Since this Agreement is very important, where does it appear in the minutes of the WHS? Yes, See attached Society Minutes of 9/22/76. When does the acceptance of the agreement appear in the Official Minutes of the WPD? 10/7/76 See attached Minutes Park District 10/7/76
- 2.0 According to what has been explained as an important part of this Agreement, certain possessions of the WHS were conveyed to the WPD. Did this include only the artifacts on hand when the agreement was signed, or to those on hand at that date AND all those artifacts acquired subsequently as well? See separate response.

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See Separate  
Response

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- 4.6 Who signed for the WHS? \_\_\_\_\_

- 5.0 If this mortgage went for improvements in the building, and the building is owned by the Park District, then what % of the cost of the improvements is being paid by the district, since they will ultimately own the building? See Separate Response

- 6.0 When the museum was "taken by the park district under the Agreement" there was allowed a Museum Tax under the Illinois Revised Statutes. How much tax was levied during each of the years shown below and, equally importantly, since the tax was "available" as a result of the museum's existence in part, then what part of these revenues came back to the Society to purchase artifacts etc. since the society is paying a portion of the mortgage, it would seem obvious that a % of the revenues gained from having the museum comes to the Society. The years in question are:

See Separate  
Response

1978\* Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_

1979 Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_

1989 Tax Levied \_\_\_\_\_ Dollars Used in Museum \_\_\_\_\_

\*Use "government year" instead of calendar year for conversion if given

TO: Roger A. Powers, Member, Wheeling Historical Society  
FROM: Edward Klocke, President, Wheeling Historical Society  
RE: Response to 10/22/80 Questions  
DATE: October 28, 1980

Attached, please find my response to your questions of October 22, 1980.

- 1.1-1.5 Please refer to the answers provided on your memorandum and the attached material verifying these answers.

Attached Material:

1. Copy of Wheeling Historical Society Minutes of September 22, 1976-  
See page #2 where the Society approved the Affiliation Agreement as amended.
2. Copy of Affiliation Agreement signed on September 22, 1976 by Society President Mueller and Secretary Forke.
3. Copy of Minutes of Wheeling Park District, Board of Park Commissioners meeting of October 7, 1976 - See page 2 and 3.
4. Copy of October 7, 1976 Affiliation Agreement signed by both the Society and Park District.

QUESTION #2. "According to what has been explained as an important part of this Agreement, certain possessions of the WHS were conveyed to the WPD. Did this include only the artifacts on hand when the agreement was signed, or to those on hand at that date AND all those artifacts acquired subsequently as well? "

RESPONSE: Section 2(c) of the Affiliation Agreement states that the Society "will transfer title to Park District, those items of personal property set forth in Exhibit A attached hereto and made a part thereof."

No reference is made to artifacts to be acquired in the future.

The intent seems to be that all artifacts would be "owned" by the Wheeling Park District, but the present wording would imply that only those items listed as owned in Exhibit A were transferred to the Wheeling Park District.

This section should be amended to clarify who "owns" artifacts acquired after Exhibit A was compiled.

It is my feeling that one group, either the Society or the Park District, should hold title to all artifacts to prevent duplication of insurance coverage etc.

QUESTION #3. "In exchange for "turning over" title to many or all of the artifacts in the possession of the WHS, the WHS apparently gained an assurance that nothing could ever happen that would cause the WHS to lose certain artifacts that could be considered irreplaceable. While this is understandable, did this apply to the funds of the WHS as well?"

RESPONSE: No. Please see Section 2(a) of the Affiliation Agreement which states that the Society agrees "that it will continue to raise funds to assist in the payment of expenses of the Society and will prepare and submit for approval to Park District's Board of Park Commissioners, a budget for the Fiscal Year May 1 - April 30."

The Society and Park District concurred that funds raised by the Society would be maintained by and spent by the Society. Please refer to the attached report on Finances submitted to the Board of Park Commissioners by Park Superintendent Phillips.

QUESTION #4. "Many other questions could come up regarding the first three topics mentioned above, but I would prefer to address the remaining questions to the topic of finances and the mortgage we keep hearing about so we might "clear the air" as much as possible: , , , , ."

RESPONSE: Question #4 relates to specific questions about a legal mortgage on the museum. Differentiation must be made between a legal mortgage, such as one would have on one's home, and a debt incurred by a unit of local government when expenditures exceed existing revenues.

This debt has created a negative fund balance in the Historical Fund. The Museum renovation project, is primarily funded with tax dollars. As there was not enough revenue in the Historical Fund of the Wheeling Park District to meet and/or exceed this amount of expenditure, a negative Fund Balance was created which is being gradually reduced as additional tax funds are received.

This negative Fund Balance, in the Historical Fund of the Wheeling Park District, as of September 30, 1980 is (\$19,724.99).

Questions 4.1 -4.6 relate to a legal mortgage and are not applicable.

QUESTION #5. "If this mortgage went for improvements in the building, and the building is owned by the Park District, than what percent of the cost of the improvements is being paid by the district, since they will ultimately own the building?"

RESPONSE: Most of the Capital expenditures in the Museum renovation project were paid by the Wheeling Park District. The only non-tax revenue generated in the project were:

1. Funds raised by the Society and expended By the Museum Committee appointed by the President of the Society. These Society expenditures were for carpeting, curtains, shades and other such items.
2. In Park District Fiscal Years 1980-81, 1981-82, 1982-83, a commitment has been made to allocate 60% of the Brat and Beer Fests net proceeds to debt reduction.

QUESTION #6a. "How much tax has been levied?"

RESPONSE: Please refer to the attached Historical Fund Budget report from Park District Superintendent Phillips.

QUESTION 6b. "Since the tax was "available" as a result of the Museum's existence in part, then what part of these revenues came back to the Society to purchase artifacts etc?"

RESPONSE: Please refer to the attached Park District's Historical Fund Budget report by Superintendent Phillips.

In summary, the Park District has sought to re-establish a positive fund balance by minimizing expenses except those generated in renovation and basic operation of the Museum.

No tax funds have been allocated to the purchase of artifacts.

Please review the Society's three budgets (74-75, 75-76, and proposed 1976-77) for an analysis of the level of funds allocated to artifact acquisition.

I find no direct reference to this item. Please also note that the Park District in Fiscal Years 1979-80 and 1980-81 allocated 25% and subsequently 40% of the Brat and Beer Fest's net proceeds to the purchase of artifacts.

To date no recommendations have come forth from the Society, or individuals in the Society on how these funds should be allocated, what should be acquired, what artifacts are needed in the museum.

It was felt in 1976, that by elimination of fixed expenditures (utilities, ins. etc) that additional Society resources could be allocated to the upgrading of the aspects of the museum operation that were a Society priority. Due to our dropping the Brat and Beer Fest, these net funds have not been directly available to the Society.

RECOMMENDATION: It is felt that the Society should indicate an artifact acquisition program which would fill existing voids, round out displays, etc.

QUESTION #6c. "Since the Society is paying a portion of the mortgage, it would seem obvious that a percent of the revenues gained from having the museum comes to the Society."

NOTE: While this is more of a statement than a question, it is felt that a response is necessary.

RESPONSE:

It has been pointed out that there is no legal mortgage, but a debt incurred with the moving and renovation of the museum. It has also been pointed out that the Society contributed funds for specific projects (carpet, curtains, shades etc).

The Society has not, nor does it presently, "pay" to offset this debt.

The Park District maintains a separate Historical Fund, as required by law, and pursuant to normal audit guidelines to specifically delineate Historical Revenue sources and expenditure accounts. Speaking as a Park District Commissioner, this cannot and will not be abdicated.

The Society should and will continue to seek increased input in the annual budget of the Park District's Historical Fund, as defined in the Affiliation Agreement.

TO: Board of Commissioners, Wheeling Park District  
FROM: David F. Phillips, Superintendent of Parks & Recreation  
RE: Historical Society Affiliation  
DATE: November 4, 1975

A meeting was held with the representatives of the Wheeling Historical Society at 7:30 p.m. on Wednesday, October 29th, to discuss the October 15th letter to the Park Board from the Society concerning possible affiliation.

I. The Historical Society stated that some of the advantages of affiliation would be as listed below.

1. The Society would be in a better position to preserve the historical artifacts and written or oral history of the community with Park District staff assistance.
2. The Park District could provide leadership and coordination of activities through cooperative planning for short, medium and long range goals.
3. The Park District could assist in membership promotion for the Society and in other public relations activities.
4. The Park District could, (as the Batavia Park District has done in their affiliation) with the Batavia Historical Society, have liaison member(s) (Commissioners or staff) assist in coordination of activities.
5. The Park District has the ability to levy a museum tax for maintenance and improvements in the amount of .015 (Park District Code, Section 3-27) without referendum. The Park District could, if desired, levy this tax in September of 1976 and have the funds available for Fiscal Year 1977-1978. At our present assessed valuation, this would generate approximately \$15,000 per year.

II. The Society would like to be able to:

- a. Elect their officers.
- b. Handle day-to-day operation.
- c. Expend funds independently raised for operational expenses.  
(Examples) Brat & Beer, Lollipop Lane etc.)

TO: Meeting Participants of the Joint Board Meeting of the Wheeling  
Historical Society and Wheeling Park District  
FROM: Dave Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Combined Board's Meeting- Wheeling Historical Society &  
Wheeling Park District  
DATE: May 19, 1980

MEETING DATA:

Date: May 15, 1980  
Time: 6:30 p.m.-8:15 p.m.  
Location: Chevy Chase Club House  
Wayside Room

BOARD MEMBERS

MEETING PARTICIPANTS: (\* Members both Boards)

| <u>WHS</u>          | <u>WPD</u>             |
|---------------------|------------------------|
| Sam Dattilo         | Shirley Mueller* Pres. |
| Don Lark            | Lorraine Lark          |
| Bob Buerger, Pres.  | Glenn Meier Vice Pres. |
| John Koeppen        | Frank Schnaitamm       |
| Jean Kavanaugh-Sec. | Ed Klocke *            |

NOTE: Written notes were taken by this writer, and are presented to reflect the intent and direction of the discussion. These are not, nor are they intended to be official minutes. Any participant with notes or recollection different than that presented below, is asked to call me to review any and all areas of differences so that these notes may accurately reflect the discussion. Any and all modification of these notes will be circulated.

The meeting was called to order by Lorraine E. Lark, Wheeling Park District, Co-Chairperson of the Building and Grounds Committee who had called the meeting to discuss:

1. Museum

- a. Key availability
- b. Building Supervision and Maintenance
- \*\*c. Usage Logged

2. 1976 Affiliation Agreement

- a. Artifact Ownership
- b. Staffing
- c. Membership to the Liaison Board.

3. 1980-81 Budget

\*4. Beer and Brat Fest

\*5. Childerley

\*Added discussion.

1. MUSEUM

- a. Key Availability- The Society Board requested that a key to the museum be provided to Marshall Balling, Historian. They felt that his tour's and historical work would be affected by a lack of direct accessability to the museum.

The Park Board reviewed the Park District's policy of limiting keys to Park District facilities that they have no keys and don't want any.

If something happens to a facility, the people with keys are looked to, for justification. The Liaison Board reviewed this matter and placed trust in Dattilo with a key, which the Park Board ratified.

After much discussion, the Park Board members present agreed (with F. Schnaitmann dissenting) to have a key to the museum and to the alarm made available to Marshall Balling for his own personal usage\*. The keys would not be for any other person's usage but Marshall's and if the keys were found to be given out, they would have to be returned.

The Society Board members present agreed. Any individuals wishing access to the museum were to contact Sam Datillo who would either personally open and close the museum, or check the museum after the individuals returned the keys.

\*This action was confirmed at the Regular Meeting of the Board of Park Commissioners which was held immediately after the Joint Meeting.

b. Building Supervision and Maintenance

Sam Datillo and John Piazza (Wheeling Park District Director of Parks) were directed to meet and work out a schedule and assignment of tasks that was acceptable.

Dave Phillips requested that this be in writing and be approved as to content by both Boards. This was agreed.

c. Museum Usage Log

This item was suggested by Dave Phillips to ascertain on a monthly basis who was using the museum, when and for what.

Director of Parks John Piazza was asked to develop a form to be posted in the office which would be tabulated monthly and distributed to both Boards.

2. 1976 AFFILIATION AGREEMENT

- a. Confusion as to which agreement was in force was evident as several draft copies of the agreement were in the files of the Society.

After much discussion it was recognized by the Society that the signed Oct. 7, 1976 Agreement was the agreement in force.

1. Dave Phillips was directed to make copies of the agreement and distribute to the Society Board.
2. Bob Buerger was asked to provide a mailing list of Society Board members to Dave Phillips to accomplish #1 above.
3. Dave Phillips was directed to send a copy of Attachment "A" to Society President Buerger.

b. Staffing

The Park Board was made aware that Chris Irmiter was now the Society's Curator.

Staffing was further discussion under 80-81 budget. Please refer to that section of the notes (Item 3.)

### c. Liaison Board Membership

Confusion existed on whether Liaison Board membership was officially five (2 Society- 2 Park District and 1 Citizen at Large) or seven (3-3-1). The October 7, 1976 Agreement showed five. Previous action by the Liaison Board and Wheeling Park District Board was discussed which changed the membership from five to seven.

Park Commissioner Ed Klocke (also President Elect of the Society) suggested an addendum to the 10/7/76 agreement to reflect this change.

Subsequent research has confirmed Liaison Board and Wheeling Park District Board of Park Commissioners action to expand the number of Liaison Board members from 5 to 7. See attached pertinent portions of:

- 1) Liaison Board Minutes of 2/16/77
- 2) Wheeling Park District Minutes of 2/17/77

Wheeling Historical Society President Buerger and/or Secretary Kavanaugh were asked to review Society records and indicate if formal action had ever been taken by the Society. If not, formal action was to be taken and confirmation of such action was to be provided to the Liaison Board and Wheeling Park District.

Dave Phillips volunteered to prepare an addendum to the Agreement to officially reflect the expanded membership of the Liaison Board upon confirmation of official action by the Society.

### 3. 1980-81 Budget

Park District Commissioner Lark reiterated that the 1976 Agreement stipulated that the Society was to provide suggestions to the Wheeling Park District to be considered by the District in budget preparation of the Museum Fund. This had not been received and the Society was requested to comply and provide the information to Dave Phillips within two weeks. Dave Phillips requested 2 years of requests listed in priorities. Shirley Mueller reviewed the file cabinet purchased by the Society which is to be placed in the museum.

### 4. Brat and Beer Fest

The Park and Society Board's discussed the motion made by the Society in May of 1979 to discontinue sponsoring the Brat and Beer Fest.

- a. It was agreed that the Wheeling Park District would continue to sponsor the Brat and Beer Fest.
- b. It was agreed that the Park Board would be amenable to "renegotiating" the percentage of net proceeds allocated for Historical purposes with the Liaison Board, contingent on 4c. below:
- c. The Society Board was asked to present to the membership of the Society a motion endorsing and actively supporting the Brat and Beer Fest.

### 5. Childerley

- a. General Comments- Park Commissioner Lark discussed comments heard that one or more Society members were not pleased with the usage concept of

of the Park lands and buildings at Childerley. She reviewed the Park Boards action (See attached portion of the Wheeling Park District minutes of March 6, 1980) which confirmed action taken by the Liaison Board on March 5, 1980 (See attached Liaison Board minutes) in regards to the Library, chapel and 1st Little House.

Jean Kavanaugh volunteered that she had felt the park and buildings usage was "field House" orientated but appeared satisfied with the Park Boards action in further discussion and explanation.

b. Chapel Paint

Society Board member John Koeppen volunteered to provide paint for the chapel if Director of Parks Piazza provided the approximate square footage to determine the amount of paint used.

c. Society's Childerley Committee-

The Park District requested information from the Childerley Committee on the dollars available for Childerley and a list of projects and priorities on how they would like the dollars used, similar to the format utilized by the Society's Museum Committee.

d. Adopt a Tree

This new program was reviewed and Dave Phillips informed the Society that the names of persons interested in the program were being accumulated and that they would be "billed". Director of Parks Piazza will grid the orchard to accurately reflect tree locations and types.

With no further business to discuss, the meeting was adjourned at or about 8:15 p.m.

*Alphabetical  
Agenda*

The Wheeling Historical Society Meeting  
September 24, 1975  
Chamber Park Church

The meeting was called to order at (8 P.M.) by the President; Surely Mueller with (13) members present.

The minutes of the previous last May 24th night of Dinner Installation of Officers and brief meeting were approved of as read.

The Treasurer's report by Clifford Foerster as follows:

|                                      |           |           |
|--------------------------------------|-----------|-----------|
| Cost of 4th of July float            | \$ 211.72 |           |
| Dues received to date                | 107.00    | \$ 107.00 |
| Donations from Wheeling Woman's Club |           | 30.00     |
| Donation from Din-a-ling Club        |           | 24.00     |
| Taken in Aug 3rd Beer 'N Brat Fest   |           | 6800.00   |
| Paid out expense                     | 5742.67   |           |
| Rebate                               |           | 67.42     |
| Earned at Beer 'N Brat Fest          |           | 1129.48   |
| In checking account                  |           | 2012.05   |
| In Savings                           |           | 1075.38   |

Less than last year benefits and not many in attendance as other years.

Dorothy Flentge made a Motion to accept the Treasurer's report as read. Bob Buerger seconded this Motion which Carried unanimously.

Shirley Mueller announced she has tickets at (\$1.50) each for the coming Box Social and Dance we are planning to hold this Saturday night in with The Wheeling Woman's Club on October 5th at the Wheeling Amvet Hall. She said she had a phone call from Surely Koeppen who said that the Woman's Club members are busy making place mats and they are volunteering any help we need.

Bob Buerger announced that Wheeling Chamber of Commerce and other organizations are planning as Wheeling's Bi-centennial (200th Anniversary) Celebration a large parade next year/with participants such as; The Wheeling High School Band; The Medinah Shrine entertainers and the Knight Templars and this large parade will last three hours and extend from one end of Town to the outskirts. That also a carnival and other entertainment with Booths, etc are being planned to make this as one of The Greatest Celebrations for the Community of Wheeling. That young citizens and older to are welcome to join to help and share in this Big Planned coming Event.

Shirley Mueller announced that the coming annual Lolli-pop-Lane Festival will be held this year beginning December 12th and that the evening of December 1st is nite for decorating the Church. That the Madrigal Singers will perform and that a Wassil Bowl is planned and mostly like the previous ones before. Members should try to help!

Walter Diens made a Motion to have a letter of appreciation sent to Agnes Becker for her hospitality in aiding us during the time of our Brat 'N Beer Fest with utilities of Water and Electricity. That a (\$25.00) check be included. Bob Buerger seconded this Motion which Carried unanimously.

Glen Benson approached the meeting with some interest of expression towards the future of our carrying on with the Society alone. He suggested we contact the Wheeling Park District for affiliation.

Dorothy Flentge made a Motion to have a committee appointed to contact The Park District for this affiliation. Ethel Wieder seconded this Motion which Carried.

The appointments of members by oral naming are:

Glen Benson  
Bob Buerger  
Shirley Mueller  
Marshall Balling

Correspondence:

A letter of Thanks from Jeannie Bruhn of the Art League for the courtsey and aid of our Society.

A letter from Lorraine Lark thanking us for the flowers during her

APPROVED  
AGREED

The Wheeling Historical Society Meeting  
Wednesday Evening October 22, 1975  
Chamber Park Church

The regular stated meeting of The Wheeling Historical Society was called to order at (8 P.M.) by the President; Shirley Mueller with (11) members present.

The minutes of the previous September meeting were read and approved of by corrections of Wassil Boel being planned and in conjunction with The Wheeling Woman's Club and a Motion made by Bob Buerger, and seconded by Katherine Buerger to accept as read. The Motion Carried.

The Treasurer's report by Clifford Foerster was as follows:

|                    |            |
|--------------------|------------|
| In savings account | \$1,575.38 |
| " checking "       | 2,012.25   |

Bills:

|                                   |          |       |
|-----------------------------------|----------|-------|
| Service Tele                      | \$ 11.50 |       |
| Corn from Didier for Beer 'N Brat | 240.00   |       |
| Park District for Drapes          | 490.25   |       |
| Box Socieal over                  |          | 17.85 |

Bob Buerger made a Motion to accept the Treasurer's report and to have the Treasurer pay the regular contracted bills as they are due. Dorothy Flentge seconded this Motion which Carried.

CorrP

A letter from Illinois State Historical Congress telling of their annual meeting this coming November 14 & 15th at Springfield.

A letter from Omni-House Yourth Services Bureau with an invitation to their third annual Dinner to be held at the Chevy Chase Country Club this coming November 7, 1975 at (6:30 P.M.) asking our participation in this worthy cause to help the Youth in our Community and telling us this worthy cause to help the Youth in our Communities it serves for it's survival and growth. Tickets for the Benefit are (\$15.00) per couple.

A letter announcing the Lake County Historical Craft demonstration on November 18 & 19th.

Announcement of a New Bahai Assembly in Wheeling.

One copy of Arlington Heights Dunton Post.

Post Business:

Shirley Mueller announced that she, Glen Benson and Bob Buerger met and sent a letter To The Wheeling Park District asking for a meeting this Wednesday and have on paper o present all the requirements; such as having our our own membership independent of Park of Park District and money earned by our Society to go to projects we promoted such as Childerly interest of which we cannot come up with all the money. Explaining that our affiliation with them would help to preserve the History of the Village of Wheeling, with The Park District's financial aid.

The President asked all to think about a Theme for our Float for the coming Bi-centennial Parade for next Sunday June 30th and perhaps to depict something of The Past; Present and Future.

Shirly also said that the past Box Socieal benefit was not too attentive and that we rather ran in the hole financially; but that those who came enjoyed themselves.

Glen Benson mentioned that the Window sashes on the Museum were not so good and he will look into estimates.

The President announced that December 1st on Monday will be the night to decorate for Lolli-pop-Lane and that replacements for decorations will be needed as well as home made cookies. That three Samt Clauses will be on hand at different times and the affair will start on Sunday December 7th with a Mr & Mrs Santa Clause entrance into the Park District Church building.

(over)

BACK PAGE  
AFFIDAVIT  
AGREEMENT

The Wheeling Historical Society Meeting  
Wednesday Evening November 26, 1975  
Chamber Park Church

The meeting was called to order by President; Shirley Mueller with (14) members present at (8 P.M.).

The minutes of the previous meeting were read and approved of as read.

The Treasurer reported in checking account \$1230.19  
Savings 1576.38

Bills:

|                          |    |        |
|--------------------------|----|--------|
| Telephone                | \$ | 11.57  |
| Ni Gas                   |    | 14.57  |
| Dicler for Corn          |    | 207.00 |
| Park Dis Drapes          |    | 208.00 |
| complete price of drapes |    | 490.25 |

Correspondence:

A letter from a print shop in Dixon, Illinois telling us of a New Work for printing and publishing a Historical Yearbook that would probably interest our Society to sell for fund raising.

A letter from Des Plaines Historical Society with announcement of their coming Seminar on The care and handling of Paper objects such as documents, etc., on the evening of December 11, 1975.

Paddock Publications with a note and enclosed copies of their coming Seminar of Bi-centennial Edition which was published Saturday November 1, 1975.

A letter from Mound City Civic and Historical Association, Inc. telling of having the Noy Hospital building there identified as a National Historic Site and placed on the National Register of Historical Sites in The United States on September 25, 1974. They enclosed a Resolution which was read for our inspection and asking for our endorsement by our organization. After which Dr. Taylor made a Motion to register our approval to stand behind their objection. Bob Buerger seconded this Motion which carried unanimously.

The President announced that she met with Clifford Foerster to make out the proposed budget for next year and she distributed copies to all present.

Bob Buerger made a Motion to postpone the Tabling of this Budget until next meeting of January (1976). Glen Benson seconded this Motion which carried unanimously.

Shirley Mueller announced the nites of December 1st, 2nd, 3rd for decorating the Church for Lolli-pop-Lane. That January of the Park District Office will take care of our publicity for this. That Sam Dattilo will take care of the Sled and Horse for Santa's entrance on Sunday December 7th at (1:30 P.M.) the beginning of Lolli-Pop-Lane affair and start from the Village Fall and proceed down Dundee Road to North Wolf Chamber Park Church. The evening hours are from (6:30 to 8:30 P.M.). That home made cookies are needed. Glen Benson will take care of the Photographers and The Wassil bowl by The Woman's Club. following with the Auction on the nite of December 12th.

The President mentioned about our taking part in The Bi-centennial Celebration planned by The Wheeling Chamber of Commerce and other organizations of the Village next June 20th and doing something to bring out the past History of the Village of Wheeling and Community.

Bob Buerger spoke on the Theme of the event; something like the Old Time Carnivals that Wheeling had years ago and dwell on the past History for our Float in the Parade of which The Medinah Shriners have pledged to take part in; and also The Wheeling High School Band and The Knights of Columbus and the Masonic Lodge which is the Parent Lodge in Northern Illinois. This Masonic Lodge is the Oldest organization of The Wheeling Area. That this June 20th being on Father's Day, the theme could evolve around George and Martha Washington and perhaps have a Martha and George Contest.

Marshall Balling made a Motion to set up a Booth for the Wheeling Historical Society's Bi-Centennial July 4th Celebration with Dr. Taylor; Ass't chairman on the Committee. Bob Buerger seconded this Motion with the addition of having Marshall Balling our Historian as the Society's Bi-Centennial chairman for this (over)

Event.

Dave Phillips; President of the Wheeling Park District was present to explain and discuss our proposed affiliation with The Wheeling Park District. He said that artifacts, documents; etc., could be preserved by having a Curator planning to look ahead and that the Park District have a liaison member commission on staff. That State Law permits Park Districts to Levy a tax of up to (\$1.05) per (\$100.00) valuation without referendum. That we can elect our own Officers and handle our own money from the benefits. Administer our own fund raising. That items we own or loan would have to change our By-Laws to coincide with ownership and loan of items.

After his explanations and our discussion with him. Irene Dattilo made a Motion to affiliate with The Wheeling Park District; subject to satisfactory clarification of Mutual questions and subjects to written approval by The Wheeling Park District and The Wheeling Historical Society's 2/3 membership present. Dorothy Flentge seconded this Motion. The Motion carried by 2/3 of members present. With 1 Naye and (1) abstaining vote.

Bob Buerger made a Motion to adjourn. Sam Dattilo seconded this Motion and Motion Carried to adjourn at (10:45 P.M.).

Ethel Wieder served her home made cake and made coffee.

*Evelyn Fiske*  
secretary

TO: Wheeling Historical Society and Wheeling Park District  
Board of Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
RE: Finances- Historical Fund  
DATE: February 4, 1981

#### LEGAL AUTHORITY TO LEVY

The Wheeling Park District has levied the Historical Tax since 1976, at the rate maximum of .015 percent of the equalized assessed value (1.5¢/\$100 EAV) pursuant to paragraph 326 and 327 of Chapter 105, (The Park District Code) of the Illinois Revised Statutes. Please refer to the verbatim reproduction of paragraph 326 and 327, attached.

#### SOCIETY IMPUT ON WHEELING PARK DISTRICT BUDGET

Pursuant to the October 7, 1976 Affiliation Agreement (Section 2 (A)), the Society agreed to "prepare and submit for approval to Park District's Board of Park Commissioners a budget for the Fiscal Year May 1- April 30".

While the Affiliation Agreement will undoubtedly be amended to reflect the Wheeling Park District's new calendar Fiscal Year of January 1- December 31, the intent remains that the Wheeling Park District and Wheeling Historical Society sought in 1975-1976 to develop a procedure that would insure that imput from the historical specialists (the Society) would be provided to the staff and ultimately the Board of Park Commissioners of the Wheeling Park District.

To date the fiscal resource allocation recommendations have not been generated from the Society.

The Wheeling Park District on May 14, 1979 forwarded to Society President Buerger, a complete summary of all funds generated and spent in the Historical Fund during 1976-77, 1977-78, 1978-79. The 1979-80 pending budget and 1980-81 proposed budget were also submitted.

The May 15, 1980 meeting with the Wheeling Park District Board of Park Commissioners and Society Board of Directors reviewed the pending 1980-81 budget. The notes of this meeting, distributed to the Society Board and Park Board reflect that:

"Park District Commissioner Lark reiterated that the 1976 Agreement stipulated that the Society was to provide suggestions to the Wheeling Park District to be considered by the District in budget preparation of the Museum Fund. This had not been received and the Society was requested to comply and provide the information to Dave Phillips within two weeks. Dave Phillips requested 2 years of requests listed in priorities. Shirley Mueller reviewed the file cabinet purchased by the Society which is to be placed in the museum."

No imput was received by the Society in response to the 1979 letter, or the 1980 meeting.

#### SOCIETY MEMBER'S QUESTIONS

On October 22, 1980 Society member Roger Powers presented a questionnaire to the Society which included some fiscal related topics (see Affiliation Agreement Section).

Superintendent Phillips' memorandum to the Board of Park Commissioners of October 27, 1980 (attached) was provided to Mr. Powers in Mr. Klocke's response.

PAST, PRESENT, FUTURE - CASH BALANCE SUMMARY

An overview of the ending cash balances in the Historic Fund is appropriate. Please note that the overlapping calendar years reflect the prior May 1-April 30th Fiscal Year.

| <u>FISCAL YEAR</u> | <u>STATUS</u>    | <u>YEAR ENDING CASH BALANCE</u> |
|--------------------|------------------|---------------------------------|
| 1976-77            | Actual           | \$ 5,710.89                     |
| 1977-78            | Actual           | 19,448.86                       |
| 1978-79            | Actual           | 22,877.28                       |
| 1979-80            | Actual           | ( 20,858.85)                    |
| Dec. 31, 1980      | Actual           | ( 11,308.89)                    |
| 1981               | Budgeted         | 16,348.61                       |
| 1982               | Projected Budget | 46,825.61                       |

1981 BUDGET

Attached you shall find the fiscal information included in the Wheeling Park District's 1981 Budget.

Please note that no allocations have been made except for the essential services.

It is hoped that as a result of the upcoming meetings and discussions, that the Society will come forward with specific proposals for 1981, and plans for 1982 which could then be considered by the staff and the Board of Park Commissioners of the Wheeling Park District, whereby the '81 budget could be amended to allocate the limited but available resources.

BUDGET PURPOSE

The Wheeling Park District utilizes the budget as an implementation tool for the identified and prioritized objectives of each fund.

The priorities of the Society membership and Board of Directors should be analyzed and reviewed with the Park District's Board of Park Commissioners.

These priorities may (or may not) include:

1. Salary for part-time or full time Curator/Director.
2. Childerley Log Cabin restoration.
3. Consultant research on historical significance of existing buildings owed by the Wheeling Park District, or present in the community for the purpose of including them on the State and National Register.
4. Grant applications based on determination of historical significance.
5. Artifact purchase/lease to expand display potential.

SUGGESTED FUTURE DIRECTION

1. Have the Society and the Park District appoint a Joint Committee (or authorize the Liaison Board), to define short, medium, and long goals, objectives of the Society.
2. Prioritize the objectives, define action steps and establish a time table to accomplish the action steps.
3. Define the costs of each action step and each objective to determine feasibility.
4. Report back to the Society's Board and the Park District's Board of Park Commissioners at the conclusion of the development of the multiple year Historical Master Plan.
5. Have each Board approve the multiple year Historical Master Plan.
6. Have the Board of Park Commissioners include the costs to accomplish the action steps and objectives in the current and future budgets.
7. Have the Joint Committee, or the Liaison Board monitor the Master Plan implementation to insure it's use as a planning tool.

### 3. MUSEUMS, AQUARIUMS IN PUBLIC PARKS

(Par. 326, 327, c. 105, Ill. Rev. Stat.)

#### Par. 326. Erection and use of aquariums and museums in parks

§ 1. The corporate authorities of cities and park districts having the control or supervision of any public park or parks, are hereby authorized to purchase, erect and maintain within any public park or parks under the control or supervision of such corporate authorities, edifices to be used as aquariums or as museums of art, industry, science or natural or other history, or to permit the directors or trustees of any corporation or society organized for the construction or maintenance and operation of an aquarium or museum as hereinabove described to erect, enlarge, ornament, build, rebuild, rehabilitate, improve, maintain and operate its aquarium or museum or museums within any public park now or hereafter under the control or supervision of any city or park district, and to contract with any such directors or trustees of any such aquarium, museum or museums relative to the erection, enlargement, ornamentation, building, rebuilding, rehabilitation, improvement, maintenance and operation thereof. Any city or park district may charge, or permit such an aquarium or museum to charge, an admission fee. Provided, that any such aquarium or museum shall be open to the public without charge for at least one day each week, and, when accompanied by a teacher, to the children in actual attendance upon grades kindergarten through twelve in any of the schools in this State at all times. Notwithstanding said proviso, charges may be made at any time for special services and for admission to special facilities within any aquarium or museum for the education, entertainment or convenience of visitors. The proceeds of such admission fees and charges for special services and special facilities shall be devoted exclusively to the purposes for which the tax authorized by Section 2 hereof may be used. If any owner or owners of any lands or lots abutting or fronting on any such public park, or adjacent thereto, have any private right, easement, interest or property in such public park appurtenant to their lands or lots or otherwise, which would be interfered with by the erection and maintenance of any aquarium or museum as hereinbefore provided, or any right to have such public park remain open or vacant and free from buildings, the corporate authorities of the city or park district having control of such park, may condemn the same in the manner prescribed in an Act of the General Assembly entitled, "An Act to provide for the exercise of the right of eminent domain," approved April 10, 1972, as now or hereafter amended. (Amended by P.A. 77-623, § 1, eff. Aug. 4, 1971.)

#### Par. 327. Maintenance tax—Limitations—Levy and collection

§ 2. Maintenance tax—Limitations—Levy and collection. Each board of park commissioners, having control of a public park or parks within which there shall be maintained any aquarium or any museum or museums of art, industry, science or natural or other history under the provisions of this Act, is hereby authorized, subject to the provisions of Section 4 of this Act to levy annually a tax not to exceed .015 percent in park districts of less than 500,000 population and in districts of over 500,000 population not to exceed .09 percent of the full, fair cash value, as equalized or assessed by the Department of Revenue of taxable property embraced in said district, according to the valuation of the same as made for the purpose of State and county taxation by the general assessment last preceding the time when such tax hereby authorized shall be levied. Such tax to be for the purpose of establishing, acquiring, completing, erecting, enlarging, ornamenting, building, rebuilding, rehabilitating, improving, operating, maintaining and caring for such aquarium and museum or museums and the buildings and grounds thereof; and the proceeds of such additional tax shall be kept as a separate fund. Said tax shall be in addition to all other taxes which such board of park commissioners is now or hereafter may be authorized to levy on the aggregate valuation of all taxable property within the park district. Said tax shall be levied and collected in like manner as the general taxes for such parks and shall not be included within any limitation of rate for general park purposes as now or hereafter provided by law but shall be excluded therefrom and be in addition thereto and in excess thereof. Provided, further, that the foregoing limitations upon tax rates, insofar as they are applicable to park districts of less than 500,000 population, may be further increased or decreased according to the referendum provisions of the General Revenue Law of Illinois. (Amended by Public Act No. 81-1509, eff. Sept. 26, 1960.)

**WHEELING PARK DISTRICT  
REVENUE DETAIL SUMMARY SHEET**

FUND HISTORICAL

| SOURCE # |                                 | ACTUAL<br>REVENUE<br>1979 | ACTUAL<br>REVENUE<br>1980 | BUDGETED<br>REVENUE<br>1981 | PROJECTED<br>BUDGETED REVENUE<br>1982 |
|----------|---------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------------------|
|          | HISTORICAL FUND REV.-1100's     |                           |                           |                             |                                       |
|          | Property Taxes-Cook County      | 22,864.12                 | 25,030.55                 | 32,457.00                   | 35,703.00                             |
|          | Property Taxes -Lake County     | -                         | 476.42                    | 554.00                      | 609.00                                |
|          | Sub Total Taxes                 | 22,864.12                 | 25,506.97                 | 33,011.00                   | 36,312.00                             |
|          |                                 |                           |                           |                             |                                       |
|          | Adopt -A-Tree                   | -                         | 276.00                    | 250.00                      | 250.00                                |
|          | Donation- Society-Museum        | -                         | 544.00                    | -                           | -                                     |
|          | Donation-Society/Childerley     | -                         | 19.00                     | -                           | -                                     |
|          |                                 |                           |                           |                             |                                       |
|          | Sub Total Donations             |                           | 839.00                    | 250.00                      | 250.00                                |
|          | Brat & Beer Fest                | 9,796.17                  | 11,525.90                 | 12,000.00                   | 12,500.00                             |
|          |                                 |                           |                           |                             |                                       |
|          | Sub Total Other Revenue         | 9,796.17                  | 11,525.90                 | 12,000.00                   | 12,500.00                             |
|          | GRAND TOTAL HISTORICAL REV 1100 | 32,660.29                 | 37,871.87                 | 45,261.00                   | 49,062.00                             |

PAGES R-9 & R-10  
OF THE WHEELING PARK DISTRICT 1981 BUDGET

**WHEELING PARK DISTRICT  
EXPENDITURE DETAIL SUMMARY**

**FUND** HISTORICAL

|                                  | ACTUAL<br>EXPENDITURES<br>1979 | ACTUAL<br>EXPENDITURES<br>1980 | BUDGETED<br>EXPENDITURES<br>1981 | PROJECTED<br>BUDGETED EXP.<br>1982 |
|----------------------------------|--------------------------------|--------------------------------|----------------------------------|------------------------------------|
| HISTORICAL FUND (1100)           |                                |                                |                                  |                                    |
| 1100 Salaries/Fees               | -                              | -                              | -                                | -                                  |
| 1100.01 Operational              | -                              | -                              | -                                | -                                  |
| 1100.02 Administrative           | -                              | -                              | -                                | -                                  |
| 1100.03 Support Services         | -                              | -                              | -                                | -                                  |
| 1100.04 Legal/Consultant Fees    | -                              | -                              | -                                | -                                  |
| 1100.05 Custodial/Maintenance    | -                              | 4,500.00                       | 2,500.00                         | 2,500.00                           |
| Sub Total Salaries/Fees (1100's) | -                              | 4,500.00                       | 2,500.00                         | 2,500.00                           |
| Utilities (1110)                 |                                |                                |                                  |                                    |
| 1110.01 Gas                      | -                              | 1,365.72                       | 1,750.00                         | 1,900.00                           |
| 1110.02 Telephone                | 84.31                          | 561.40                         | 600.00                           | 650.00                             |
| 1110.03 Water/Sewer              | -                              | 46.00                          | 46.00                            | 55.00                              |
| 1110.04 Electricity              | -                              | 194.04                         | 240.00                           | 280.00                             |
| Sub Total Utilities (1110's)     | 84.31                          | 2,167.16                       | 2,636.00                         | 2,885.00                           |
| General Office Expense (1120)    |                                |                                |                                  |                                    |
| 1120.01 Postage                  | -                              | -                              | -                                | -                                  |
| 1120.02 Printing                 | -                              | -                              | -                                | -                                  |

**WHEELING PARK DISTRICT  
EXPENDITURE DETAIL SUMMARY**

FUND HISTORICAL

|                                           | ACTUAL<br>EXPENDITURES<br>1979 | ACTUAL<br>EXPENDITURES<br>1980 | BUDGETED<br>EXPENDITURES<br>1981 | PROJECTED<br>BUDGETED EXP.<br>1982 |
|-------------------------------------------|--------------------------------|--------------------------------|----------------------------------|------------------------------------|
| 1120.03 Supplies                          | -                              | -                              | -                                | -                                  |
| 1120.04 Insurance -All Risk               | 113.00                         | 1,166.00                       | 2,000.00                         | 2,200.00                           |
| 1120.05 Contingency                       | -                              | -                              | -                                | -                                  |
| 1120.06 Repair of Equipment               | -                              | -                              | -                                | -                                  |
| 1120.07 Purchase of Office Equipment      | -                              | -                              | -                                | -                                  |
| 1120.08 Publications/Periodicals          | -                              | -                              | -                                | -                                  |
| Sub Total General Office Expense (1120's) | 113.00                         | 1,166.00                       | 2,000.00                         | 2,200.00                           |
| Museum Maintenance Improvements (1130)    |                                |                                |                                  |                                    |
| 1130.01 Purchase of Artifacts             | -                              | -                              | -                                | -                                  |
| 1130.02 Purchase Equipment                | 79.90                          | 212.11                         | -                                | -                                  |
| 1130.03 Purchase of Supplies              | -                              | -                              | -                                | -                                  |
| 1130.04 Purchase of Chamber Center        | 2,714.40                       | 2,714.40                       | -                                | -                                  |
| 1130.05 Museum Improvements               | 52,045.26                      | 13,509.93                      | -                                | -                                  |
| Sub Total Museum Main/Improvements(1130)  | 54,839.56                      | 16,436.44                      | -                                | -                                  |
| Special Projects (1131)                   |                                |                                |                                  |                                    |
| 1131.01 Brat & Beer Fest                  | -                              | 9,098.98                       | 10,000.00                        | 11,000.00                          |

**WHEELING PARK DISTRICT  
EXPENDITURE DETAIL SUMMARY**

**FUND HISTORICAL FUND**

|                                          | ACTUAL<br>EXPENDITURES<br>1979 | ACTUAL<br>EXPENDITURES<br>1980 | BUDGETED<br>EXPENDITURES<br>1981 | PROJECTED<br>BUDGETED EXP.<br>1982 |
|------------------------------------------|--------------------------------|--------------------------------|----------------------------------|------------------------------------|
| Childerley Historical Buildings          |                                |                                |                                  |                                    |
| 1132.01 Chapel/Library                   | -                              | 3,568.63                       | 467.50                           | -                                  |
| 1132.02 Log Cabin                        | -                              | 28.00                          | -                                | -                                  |
| Sub Total Childerley Hist.Bldgs.(1132)   | -                              | 3,596.63                       | 467.50                           | -                                  |
|                                          |                                |                                |                                  |                                    |
| Society Bldg/Grounds Improvements (1233) |                                |                                |                                  |                                    |
| 1133.01 Museum                           | -                              | -                              | -                                | -                                  |
| 1133.02 Childerley                       | -                              | 100.74                         | -                                | -                                  |
| Sub Total Society Bldg/Ground Improv.    | -                              | 100.74                         | -                                | -                                  |
| TOTAL HISTORICAL FUND (1100's)           | 55,036.87                      | 37,065.95                      | 17,603.50                        | 18,585.00                          |

PAGES E-25 & E-26 OF WHEELING PARK DISTRICT 1981 BUDGET

TO: Board of Park Commissioners, Wheeling Park District  
FROM: David F. Phillips, Superintendent of Parks & Recreation  
RE: Historical Budget, Past, Present and Future  
DATE: October 27, 1980

*DFP*

In our District's ongoing effort to summarize and detail all areas of involvement with the Wheeling Historical Society and with the historical preservation responsibilities we have accepted, you have asked that a budget section be included in the packet being prepared which reviews all aspects of the Wheeling Historical Society/Wheeling Park District relationship.

While my original intent was to solely focus on the Park District's budget, I have broadened the scope of information submitted to you so that you can objectively analyze the various factors.

Sections of this report deal with:

- I. Legal Authority To Levy A Historical Tax
- II. Park District Budget
- III. Society Involvement In The Park District Budget Process.
- IV. Society Budgets

Each section includes a written analysis of the material attached relating to that specific section.

#### Section I. Legal Authority To Levy A Historical Tax

- A. Attachment- Illinois Revised Statutes, Chapter 105 Park District Code Section 327.
- B. Written Analysis- This enabling legislation has allowed the Wheeling Park District to levy .0150 (1.5¢/\$100 of equalized assessed value) for historical purposes.

The Wheeling Park District, since the 1976 Levy, has levied and we have collected the maximum amount of funds (.0150) available to the District from this source. While the rate of .0150 is very restrictive, it has allowed the Park District to accept additional historic preservation responsibility with the knowledge that a stable (but limited) source of revenue is available for Historic purposes.

#### Section II. Park District Budget

- A. Attachments- Pages from the Fiscal Year 1980-81 Budget
  - R-9 Historic Fund Revenue Detail Summary
  - RJ-5-6 " " Justification
  - E 25,26,27 Historical Fund-Expenditure Detail Summary
  - EJ 4-5 Historical Fund Expenditure Justification
- B. Background- As you know, the Wheeling Park District budget includes data from prior fiscal years, last year's projection of what we thought we would budget, the actual figures budgeted, and next years projected figures.

In an effort to fully capsule all Historic Fund revenues and expenses, I have inserted Fiscal Year 1976-77 data in the far left column. Fiscal Year 1976-77 was the first Fiscal Year that the Historic Fund was created, as our initial levy of the tax (reference

section I) was in 1976

- C. Written Analysis- The District has sought to minimize expenses in all areas of the Historical Fund except the Museum Maintenance Improvements section (1130's) in order to repay the fund for the debt which accrued with the museum renovation project.

The closing cash balance (cash on hand April 30th of each fiscal year) which existed and/or may exist in the Historical Fund has been, or may be:

Closing Cash Balance

| <u>FISCAL YEAR</u> |           | <u>AMOUNT</u> |
|--------------------|-----------|---------------|
| 1976-77            | Actual    | 5,710.89      |
| 1977-78            | Actual    | 19,448.86     |
| 1978-79            | Actual    | 22,877.28     |
| 1979-80            | Actual    | ( 20,858.85)  |
| 1980-81            | Budgeted  | ( 17,520.85)  |
| 1981-82            | Projected | ( 11,929.85)  |

It is felt that if we can minimize expenses, that by the end of Fiscal Year 1981-82, or by the end of calendar year 1981 (if we change our Fiscal Year to the calendar year) that the (\$11,929.85) Projected deficit can be offset and that in 1982 we can re-allocate the revenues to new priorities, having fully offset the debt incurred with the museum renovation project.

To review 1976-77, 77-78, & 78-79 fiscal years, please recognize that plans were being made and obligations being considered and made to move the museum from 84 S. Milwaukee Avenue to Chamber of Commerce Park. It was felt by the Park Board that by levying the full available tax rate, that the District could more quickly offset the cost of the museum relocation/renovation project than if we waited until the museum was physically moved and expenses incurred. One Hundred percent of the tax revenues for 5-6 fiscal years are required to totally offset this obligation and basic operational costs. 7-8 fiscal years, may be required if these funds are more widely disbursed within the Historical Fund.

Section III.- Society Involvement In The Park District Budget Process

- A. Attachments-Copy of 5/14/79 letter to Society President Robert Buerger notifying the Society of the tentative Park District budget for 1979-80. Copy of notes taken at 5/15/80 Joint Society, Park District Board Meeting.
- B. Written Analysis- The Society and Park District concurred, during discussions about affiliation and reached an understanding that Society funds (on hand at the time of affiliation or raised/obtained in the future would remain with the Society for investment and/or expenditures.

Section II(a) of the Affiliation Agreement references to Society input on the Park District budget. The Society is to suggest to the District, the Historical Fund priorities.

The process was to be as follows:

The process was to be as follows:

1. Submission of recommendations by the Society to the Superintendent of the Park District.
2. Submission of the preliminary budget by the Superintendent to the Board of Park Commissioners. This could fully, in part, or not at all, include the suggestions of the Society.
3. Review of the preliminary budget by the Board, with the Society and Superintendent for final determination of the budget.

Final allocation of Park District revenues was to remain per our legal guidelines vested with the Wheeling Park District Board of Park Commissioners, though input from the Society, based on their expertise was requested.

#### Section IV. Society Budgets

A. Attachments- Copies of the Wheeling Historical Society budgets for 1974-75, 1975-76, and proposed 1976-77.

B. Written Analysis-In summary of the attachments, the below is pertinent:

| <u>Expenses</u>             | <u>Actual<br/>1974-75</u> | <u>Actual<br/>1975-76</u> | <u>Proposed<br/>1976-77</u> |
|-----------------------------|---------------------------|---------------------------|-----------------------------|
| Utilities                   | 614                       | 620                       | 625                         |
| Brat & Beer                 | 5325                      | 5975                      | 5800                        |
| Lollipop Ln/<br>Wassil Bowl | 220                       | 250                       | 435                         |
| Other                       | 807                       | 708                       | 686                         |
| Total Expenses              | <u>6966.00</u>            | <u>7553.00</u>            | <u>7546.00</u>              |
| <u>Revenue</u>              |                           |                           |                             |
| Brat & Beer                 | 7800                      | 6405                      | 8858                        |
| Other (Dues )               |                           |                           |                             |
| (Auctions)                  |                           |                           |                             |
| (Lollipop)                  |                           |                           |                             |
| ( Lane )                    | 643                       | 577                       | 640                         |
|                             | <u>8443</u>               | <u>6982</u>               | <u>9498</u>                 |
| Budgeted                    |                           |                           |                             |
| Net Gain(Loss) \$ 1877      |                           | (\$ 571)                  | \$1952                      |

This data was provided to the Wheeling Park District by the Wheeling Historical Society at the time of affiliation. Actual Revenue and Expenses are not shown, but the budget continuity indicates that the actual figures would be close to budgeted figures.

The attached budgets, and the above summary do point out that the Society has very limited revenue sources, especially with the cessation of their sponsorship of the Brat and Beer Fest. The Wheeling Park District's re-allocation of 100% of the net proceeds back into the Historical Fund is therefore especially noteworthy and commendable.

It should be emphasized that increased attention by some members of the Society has recently focused on the level of the Park District's commitment in the purchase of artifacts.

I find no reference to this as a line item in the three (3) society budgets provided to the District. The annual financial obligation of the Society in this area is not easily ascertained.

It should also be emphasized that the Board of Park Commissioners in Fiscal Year 1979-80 made the initial commitment to allocate 25% of the Brat and Beer Fest's net proceeds to artifact acquisition. In Fiscal Year 1980-81, this percent grew to 40% of the net proceeds.

Both years some members of the Society were opposed to this allocation, wishing to potentially allocate these funds to other priorities.

To date, none of these funds, now in excess of \$1,344.00 have been obligated and no recommendations from the Society have been submitted for review and approval.

## WHEELING PARK DISTRICT

## CHILDERLEY CHAPEL/LIBRARY

## MASTER CHECK LIST OF WORK PROJECTS

FEBRUARY 10, 1981

| WORK PROJECT                                                           | INITIATED | NOT COMPLETED | COMPLETED | ESTIMATED HRS. WORKED | EST. LABOR COST | EST. MATRL. COST | ESTIMATED CONTRACT CST | ESTIMATED TOTAL COST |
|------------------------------------------------------------------------|-----------|---------------|-----------|-----------------------|-----------------|------------------|------------------------|----------------------|
| Replace broken floor tile                                              | W.P.D.    |               | X         | 3                     | \$ 18.30        | \$ 12.00         |                        | \$ 30.30             |
| Remove old radiators                                                   | "         |               | X         | 8                     | 56.12           |                  |                        | 56.12                |
| Purchase and install new wall base unit heaters                        | "         |               | X         | 8                     | 61.52           | 125.00           |                        | 186.52               |
| Repair library roof                                                    | "         |               | X         | 8                     | 48.68           | 85.00            |                        | 133.68               |
| Rewire all fixtures, outlets and switches in the Library               | "         |               | X         | 24                    | 184.56          | 25.00            |                        | 209.56               |
| Repair the cellar door                                                 | "         |               | X         | 2                     | 37.20           | 40.00            |                        | 77.20                |
| Install new entrance lock                                              | "         |               | X         | 2                     | 12.20           | 12.50            |                        | 24.70                |
| Install a new exit door for the Library                                | "         |               | X         | 8                     | 48.80           | 56.00            |                        | 104.80               |
| Install door handles for the entrance door to the Chapel               | "         |               | X         | 1                     | 6.10            | 10.00            |                        | 16.10                |
| Install wood trim for the Library ceiling.                             | "         |               | X         | 4                     | 24.40           | 16.00            |                        | 40.40                |
| Stain ceiling beams in the Library                                     | "         |               | X         | 4                     | 24.40           | 8.00             |                        | 32.40                |
| Purchase and install a burglar and fire alarm system                   | "         |               | X         |                       |                 |                  | \$1,505.00             | \$ 1,505.00          |
| Assume Monthly Monitoring Charges for the burglar and alarm systems    | "         |               | X         |                       |                 |                  | 18.50<br>per month     | 222.00<br>per yr.    |
| Purchase and install protective window covers for the entire building. | "         |               | X         |                       |                 |                  | 1,893.00               | 1,893.00             |
| Scrape and paint the interior of the Chapel and Library                | "         |               | X         | 32                    | 199.04          | Donated          |                        | 199.04               |
| Remove a section of the garden wall to allow for entrance and exit     | "         |               | X         | 4                     | 24.40           |                  |                        | 24.40                |
| Repair and install windows in the Library                              | "         |               | X         | 6                     | 36.60           | 60.00            |                        | 96.60                |
| Install security lighting around the buildings.                        | "         |               | X         | 8                     | 61.52           | 210.00           |                        | 271.52               |
| Purchase and install new light fixtures for the Library                | "         |               | X         | 4                     | 30.76           | 95.00            |                        | 125.76               |
| Repair all broken windows (lead frames) for the Chapel                 | "         | X             |           |                       |                 |                  |                        |                      |
| Completely clean the interior of the Chapel and Library                | "         |               | X         | 2                     | 12.68           |                  |                        | 12.68                |
| Strip and stain all window frames and sashes                           | W.H.S.    | X             |           |                       |                 |                  |                        |                      |
| Remove the alter located in the Log Cabin and install in the Chapel    | W.H.S.    | X             |           |                       |                 |                  |                        |                      |
| Strip and stain the alter                                              | W.H.S.    | X             |           |                       |                 |                  |                        |                      |
| Repair Chapel Bells                                                    | -         | -             | -         | -                     | -               | -                | -                      | -                    |
| A. Cost for relay and/or time clock                                    | W.H.S.    | X             |           |                       |                 |                  |                        |                      |
| B. Installation cost                                                   | W.P.D.    |               | X         | 6                     | 46.14           | 75.90            |                        | 122.04               |
| Secure exterior benches                                                | W.P.D.    | X             |           |                       |                 |                  |                        |                      |

## WHEELING PARK DISTRICT

## CHILDERLEY CHAPEL/LIBRARY

## MASTER CHECK LIST OF WORK PROJECTS

FEBRUARY 10, 1981

PAGE 2

| WORK PROJECT                                         | INITIATED | NOT<br>COMPLETED | COMPLETED | ESTIMATED<br>HRS. WORKED | EST. LABOR<br>COST | EST. MATRL.<br>COST | ESTIMATED<br>CONTRACT CST. | ESTIMATED TOTAL<br>COST |
|------------------------------------------------------|-----------|------------------|-----------|--------------------------|--------------------|---------------------|----------------------------|-------------------------|
| Strip and stain exterior benches                     | W.P.S.    | X                |           |                          |                    |                     |                            |                         |
| Strip all kneelers                                   |           |                  | X         |                          |                    |                     | \$ 144.00                  | \$ 144.00               |
| Sand and stain all kneelers                          |           | X                |           |                          |                    |                     |                            |                         |
| Remove the Bee Hive located in the porch roof        | W.P.D.    | X                |           |                          |                    |                     |                            |                         |
| Paint all exterior trim                              | W.P.D.    | X                |           |                          |                    |                     |                            |                         |
| Purchase and install carpeting for the Library floor | W.P.S.    | X                |           |                          |                    |                     |                            |                         |
| Stucco the Library ceiling                           | W.P.D.    |                  | X         | 14                       | \$ 85.40           | \$ 62.00            |                            | 147.40                  |
| Strip the stage and all wood trim in the Chapel area | W.H.S.    | X                |           |                          |                    |                     |                            |                         |
| Clean the Chapel floor - stripping agent             | W.P.D.    |                  | X         | 16                       | 97.60              | 4.50                |                            | 102.10                  |
| Strip the Chapel chairs                              | W.H.S.    | X                |           |                          |                    |                     |                            |                         |
| TOTALS                                               |           |                  |           | 164 Hrs                  | \$1,116.42         | \$ 896.90           | \$3,398.00                 | \$ 5,777.32             |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
|                                                      |           |                  |           |                          |                    |                     |                            |                         |
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TO: Wheeling Historical Society and Wheeling Park District,  
Board of Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Childerley Historic Buildings, Land Use and Non-historic Buildings  
DATE: February 24, 1981

I. Historically Valuable Buildings

A. Research

1. Background

Since the acquisition of the site in 1977, the Wheeling Park District has had Historic Architects visit the site on two or more occasions.

Childerley is listed officially by the Department of Conservation of the State of Illinois on their State-wide survey of historic sites. The Museum (old Village Hall) and Community Meeting Center (Community Presbyterian Church) are also listed on the State-wide survey of historic sites.

The present challenge is to complete the initial research on the Chapel, Library and Log Cabin necessary to enable the applications to be prepared and submitted for inclusion of these structures on the National Register of Historic Places with the National Park Service of the U.S. Department of Interior.

2. Suggested Future Direction

- (a) Have the Society define what data they can obtain.
- (b) Have a Historic Architect define what data is necessary to verify the historical value of the buildings.
- (c) Define a timetable for completion of initial research.
- (d) Determine cost to complete research and make final application for the National Register.
- (e) Revise Wheeling Park District's 1981 Budget to allocate resources to accomplish IA2(d) immediately above.

B. Restoration/Preservation

1. Background

Action must be initiated to define what needs to be, and can be done to preserve/restore the Log Cabin.

The Childerley Committee of the Wheeling Historical Society's report on the initial research, and an experts final research report, plus a preservation/restoration study are necessary before final determination of what should be done (and how much it will cost to do it) can be completed.

Upon completion of the research the study can be undertaken. It may be desirable to contract for the study prior to completion of the research phase.

2. Suggested Future Direction

- (a) Concur that a professional study is necessary for structural restoration/preservation of the Log Cabin.
- (b) Interview and retain the services of a qualified Historic Architect to prepare architectural plans and cost estimates for the restoration/preservation of the Log Cabin.
- (c) Review and approve the final study by the Historic Architect - allocate financial resources to implement the recommendations.
- (d) Retain the Historic Architect to prepare detailed construction drawings, plans and specifications. Review and approve.
- (e) Go to bid on final plans and drawings - award a bid to a qualified firm to do the work specified.
- (f) Determine a time line on IB2(a)-(e).

C. Historic Building Usage

1. Background

Please refer to the attached memorandum date February 4, 1981 by Director of Parks John Piazza and the minutes of the May 19, 1980 Meeting between the Wheeling Park District and Wheeling Historical Society (last item in packet).

2. Suggested Future Direction

- (a) Re-examine the usage decisions made by the Liaison Board and Wheeling Park District Board of Park Commissioners upon final review of the study and after a complete analysis of all options.
- (b) Reconfirm or redefine allowable usages of the historic buildings and Childerley - broad outline.
- (c) Define which party is responsible for which allowable and encouraged uses.
- (d) Make final determination on historical building maintenance, repairs, key accessibility, etc.
- (e) Initiate a program to promote the allowable activities to fully utilize the historic buildings.
- (f) Determine a timetable and cost parameters of IC2(a)-(e). Allocate resources.

D. Finances

1. Background

- (a) Please refer to the February 4, 1981 memorandum from Director of Parks Piazza on Society Board Actions (page #2 and 3) which allocated in total, \$3,443.60 in Society Funds toward Childerley.
- (b) Please also refer to the Childerley Chapel/Library Master Checklist of Work Projects and the costs known to date in completion of the identified priorities.

2. Suggested Future Direction

- (a) Have the Society and/or the Childerley Committee provide a total revenue and expense detail summary on:
  - (1) Funds allocated (including the source and location of those funds).
  - (2) Funds expended by the Committee including the description of the expense, the amount of the expense, the date of the expense.
- (b) Provide a listing of projects (in priority and with cost estimates) yet to be accomplished to determine the tentative priorities of the Childerley Committee - confirm priorities with the Society membership and Wheeling Park District Board of Commissioners.
- (c) Determine a timetable to accomplish ID2(a) and (b).

II. Land Use

A. Planning and Implementation

1. Background

The Wheeling Park District Board of Commissioners and staff, in late 1979 and early 1980 held extensive discussions on Childerley. They reviewed the issue of Land use and the Board determined that the Park design and land use philosophy would fall into two categories:

- (1) Passive
- (2) Educational/experience orientated

Please review the December 12, 1979 internal staff memorandum revised on January 10 and February 14, 1980 and the February 4, 1981 memo by the Director of Parks of the Wheeling Park District (Section D).

2. Suggested Future Direction

- (a) Review the land plans (including parking) of the Wheeling Park District ~~and the Wheeling Historical Society~~ - obtain and consider feedback.
- (b) Determine priorities and the cost to implement the plan with an appropriate timetable for completion.

III. Non-historically Valuable Building Usage

A. St. Joans

1. Planning and Implementation Background

During the same time period the Park Board and staff discussed land planning and usage. They also considered the utilization of St. Joans House.

Please review the January 4, 1980 memo - revised January 10, February 14, March 6 and March 26th from Director of Recreation Straus on the St. Joans recreational use of rooms.

The Wheeling Park District has already initiated a number of the allowable programs for the first floor. No action has been taken to refurbish the upper floors or the basement - hence no programatic utilization has occurred.

B. St. Jeromes House

1. Planning and Background

The Board of Park Commissioners reviewed the St. Jeromes building on several occasions.

Dr. Paul Sprague, a historic preservation architect and specialist, on December 17, 1976 reported to the Board of Park Commissioners that St. Jeromes house was of no historic value. His report stated:

"The House of St. Jerome is quite another problem, however. It consists of a farmhouse of about 1870-80 in the Northeast corner to which extensive additons were made in 1911. At that time the interiors of the farmhouse were completely remodeled. In my judgement, this house with its cut-up interiors lends itself the least, of the buildings on the property, to use by either the Park District or the Historical Society. Furthermore, the amount that would be required to remodel it into a useful building, or to maintain and repair the house while using it as a Retreat House is likely to be excessive. Even if the house were completely renovated, it does not seem to me to be of sufficiently historic interest or have enough potential for use by the Park District to warrant the expense."

The Wheeling Fire Department's inspection of the house in July of 1979 confirmed the extensive repairs necessary to come into compliance with minimum Building Code Regulations.

Structural engineers were retained by the Wheeling Park District to prepare a report on the condition of St. Jeromes. William Smith Engineers presented a report to the Park Board dated March 20, 1978.

The Board of Park Commissioners reluctantly accepted the fact that the cost to renovate St. Jeromes outweighed the value of the building and on January 3, 1980 the Board accepted a proposal from Aver's Excavation in the amount of \$3,150.00 to demolish St. Jeromes.

The work was performed which allowed the ingress/egress to the park to be widened to two car widths. The demolition of St. Jeromes also allowed the parking lot to be laid out and the initial layer of gravel to be laid.

2. Suggested Future Direction

Finalize the parking lot plans under the Land Usage portion of this section (refer to IIA(2)).

C. Solitary

1. Background and Current Status

During the Calvert Foundation ownership and operation of the Childerley Retreat property the Solitary House was utilized as a caretakers living quarters. The Wheeling Park District continued this precedence with a Park Department employee residing in the Solitary who paid rent to the Wheeling Park District, but also was responsible for being aware of building and park security needs.

This arrangement has been worthwhile and it is visualized that as the Park develops and becomes more heavily utilized, that it will be even more advantageous.

TO: David F. Phillips, Superintendent of Parks & Recreation, Wheeling Park District  
FROM: John Piazza, Director of Parks  
RE: Childerley Background  
DATE: February 4, 1981

In 1977 the Wheeling Park District acquired the Childerley Retreat Site because of the valuable historic, outdoor recreation and outdoor education potential of the site. The Wheeling Park District felt this area should be preserved and made available to the youth and adults of our community.

Within the last year or so, concerns have been brought to our attention as to the use of the retreat house, chapel, log cabin and land use. I have broken down each of these areas separately.

A. Log Cabin- The log cabin is an historical landmark. This building is owned by the Wheeling Park District and is to be operated by the Wheeling Historical Society.

On March 5, 1979, a Liaison Board meeting was held between the Wheeling Historical Society and the Wheeling Park District. At this meeting it was noted that historical documents would be needed to document the historical value of the cabin." The Childerley Committee is doing the leg work to save costs. The Historical Society was requested to make available their records and tapes to the Childerley Committee. The Chairperson for the Childerley Committee was Gene Kavanagh."

In the spring of 1979, the Park Department discovered that the brick exterior wall on the west side of the cabin had begun to bow out. Because of the possible historical nature of this building, we did not want to attempt to repair the wall. Instead we secured the area with more fencing and contacted a Mr. Gregerson, an Historical Architect, to give us direction on how to correct this problem. He advised us to remove the brick wall and cover the logs with plywood. We followed his advice, and the park district removed the brick wall, stored the bricks inside the log cabin and covered the logs with plywood. This is the extent of work that has been done pertaining to the log cabin, pending the Board report by the Childerley Committee of the Historical Society.

B. Chapel- On March 5, 1980 at a Liaison Board meeting between the Wheeling Historical Society and the Wheeling Park District, some possibilities for utilizing the chapel and library. " Motion was made by Lorraine Lark seconded by Jean Kavanagh that the chapel and library, not to be used for physical activities."

"Motion was made by Lorraine Lark, seconded by Shirley Mueller that the library usage to be considered, is:

- 1) a historical showplace for memorabilia
- 2) lectures/educational
- 3) meetings

Motion carried by Voice Vote."

"Motion was made by Lorraine Lark, seconded by Gene Kavanagh that the possible usage of the chapel to be:

- 1) as a church -non-sectarian
- 2) weddings
- 3) showplace for tours
- 4) retreat/meditation

Motion carried by Voice Vote"

On March 6, 1980 at a regularly scheduled Board of Park Commissioners meeting Commissioner Lark made a motion to designate the chapel usage as 1) non-sectarian 2) weddings 3) showplace for tours and 4) retreat/mediation Motion carried by voice vote."

"Commissioner Lark also made a motion to designate the library usage as 1) Historical showplace 2) lectures/educational and 3) meetings. Motion carried by Voice vote."

Regarding all repairs, improvements, suggested improvements, etc; please refer to my attached Master Work Schedule and Check List for the Chapel and Library.

C. Retreat Houses- Both St. Joans and St. Jeromes are of no historical value. The Wheeling Park District Board of Park Commissioners on November 18, 1979 approved the demolition of St. Jeromes due to the extensive renovation which would have been needed and due to the lack of available parking in the park.

On March 6, 1980, the Board of Park Commissioners approved the renovation of St. Joans and to have activities in this building to be of a recreational nature such as pre-school, dance, cooking classes, etc.

D. Land Usage- The area and the chapel and log cabin is to be of a passive nature. In the summer of 1978, the Park Department constructed a bird sanctuary.

The garden area between the library and log cabin is to be rototilled by the Park District and be planted by the Wheeling Historical Society. It was suggested that wild flowers be planted in this area.

The meadow area will remain open.  
The wildlife refuge will remain as is.

The orchard are will become part of the picnic area. We will install grills and place picnic tables throughout the area.

The area around St. Joans House will be used for passive sports such as: horse shoes, shuffel board, etc. This area may also have playground equipment installed.

Educational garden will be placed northwest of the log cabin.

A parking lot has been developed where St. Jeromes had stood.

E. Society Funds for Childerley -

"On September 22, 1976 at a regularly scheduled Wheeling Historical Society meeting, Mr. Bob Buerger's motion after some discussion, to set aside part of some of the savings account to go into a separate account for the Childerley project, restoration and suggested \$1,000.00 plus the \$10.00 donation from that years Brat and Beer Fest to be placed in this special account. John Koeppen amended this motion which carried unanimously."

"On September 26, 1979 at a regularly scheduled meeting of the Wheeling Historical Society, Glen Bensen made a motion to appropriate \$2,000.00 from the Wheeling Historical Society's general fund, which at that time was \$4,138.48, towards Childerley which would bring Childerley restoration fund to \$3,170.03. Charles Kerr seconded. Motion passed."

Childerley Background  
February 4, 1981

3.

"At this same meeting, Doris Kerr made a motion to allocate the Wheeling Historical Society's profits from the 1979 Brat and Beer Fest towards the Childerley Fund. Chris Irmiter seconded. Motion passed. The net profits totaled \$273.13 bringing the total Childerley Renotation Fund to \$3,443.60."

To the best of our ability, we have compiled all pertinent Board actions of the Childerley Chapel, Log Cabin, Land Use and Retreat Houses.

NOTE: Script Type denotes  
changes made 1/10/80

TO: Mary, Lisa, Deb  
FROM: Dave and John  
RE: Preliminary Land Plan-Childerley  
DATE: 12/12/79

Subsequent to the November 30, 1979 brainstorming session we have taken the opportunity to review the park use section of our meeting notes.

We have sought to separate design features from general program usage so that the preliminary land plan can consider all present interests.

A. Park Design- Design Philosophy

After a careful analysis of the Childerley Park lands, it is felt that the primary considerations for future usage should fall under the following categories.

1. Passive
2. Educational/ Experience orientated.

B. Items listed under Park use which are general programs not requiring special design consideration are hereby summarized below:

- |                           |                                |
|---------------------------|--------------------------------|
| 1. Children's Camp        | 9. Archery                     |
| 2. Outdoor Education      | 10. Art Fair                   |
| 3. Retreats               | 11. Theatre/Jazz               |
| 4. Sr. Citizen Day Camp   | 12. Winter Sports              |
| 5. Basic Camping Workshop |                                |
| Training                  | 13. Survival-Overnight Camping |
| 6. Adopt a Tree           | 14. Nature Trail               |
| 7. Astronomy              |                                |
| 8. Lawn Bowling           |                                |

These items will be listed as program possibilities that will not require special design consideration.

C. Items under Park use found to be uncompatible with the design philosophy of the land usage plan are listed below:

1. Fit Trail- To Active -*Plan for Heritage Park West*
2. Greenhouse-Priority locations either Heritage Park or Chevy Chase.
3. Adventure Playground -Priority locations Horizon or Husky
4. Fishing- Priority location will be Heritage Park West.
5. Fire Circle- We must seek to not encourage fires on the ground. The fire circle would be supervised during our usage, but would lead to unauthorized and possibly careless usage by others.
6. Camp Cooking- The above mentioned reasoning would be applicable. Grills will be available.
7. Horses- No adequate area connecting trails.

D. Items listed under Park use that will be incorporated within the preliminary land plan will be:

1. Walk/bike trail-combined- extra width.
- 1A. *Waterwheel*
- 1B. *Game Tables*

2.

- 1C. Volleyball- Orchard for picnics
2. Water fountains-from water line by house/shed/orchard
3. Picnic area-orchard
4. Washrooms-portable chemical toilets by orchard
5. Educational/experimental garden plots.
6. Flower gardens-by bird sanctuary & parking lot.
7. Bird sanctuary/quite area
8. Park Benches-walks, orchard
9. Walkway/safety/security lighting-throughout
10. Cross country skiing-meadow
11. Ice rink-by parking lot
12. Frisbee Golf -meadow
13. Shuffle board-orchard area
14. Horseshoes-orchard
15. Grills=orchard area
16. Playground equip site-by parking lot. *PS and Intermediate*
17. Nature Trail-Separate bark chip paths in meadows. *-Delete (Moved to B)*

E. SUMMARY John will do a preliminary land plan based on the above (Section D) usages. He will note (Section B) the possible general programs not requiring special design criteria on the plan. We anticipate that the rough draft of the preliminary land usage plan will be available prior to our meeting of 1/10/80, at which time we can tear apart (if necessary) and redesign the park based on our combined input.

Please prepare your preliminary building usage plans with the same type of consideration for distribution prior to the 1/10/80 meeting so that we may all have an opportunity to review each others work and be able to have formed ideas that can be discussed and prepared for presentation to the Recreation Committee and Building and Grounds Committee and the Park Board.

Revised March 6, 1980

Revised March 26, 1980

TO: DAVE PHILLIPS  
 FROM: MARY STRAUS  
 RE: CHILDERLEY - ST. JOANS RECREATIONAL USE OF ROOMS  
 DATE: JANUARY 4, 1980

The Recreation Department and I have gone over our list of brainstorm ideas (from Meeting on November 30, 1979) and have organized and assigned them to a room in the St. Joan's House. Please review our list and comment on the possibilities.

- I. BASEMENT - Not measured - 3 rooms. (Brainstorm - Staff 3/6/80  
 (Ventilation?)
- (1) Industrial Arts Room(s)
- A. Ceramics - Move to Holmes - Phased out
  - B. Woodworking - Move to Chevy Chase Club House Basement? No Direct Exit
  - C. Upholstery
  - D. Big Projects (staining, antiquing)
  - E. Woodshop - Move to Chevy Chase Club Ho. Basement - No Direct Exit.
  - F. Storage Area - Present coal room
- II. FIRST FLOOR
1. Porch (if enclosed) 35'9" x 11'7"
- A. Display area
  - B. Bulletin Boards
  - C. Reception Area
  - D. Information Shelves
  - E. Warming Shelter - added 1/10 - Board disagreed, consider other type of
  - F. Waiting Room - added 1/10 Warming Shelter, fireplace in area
- Porch area when enclosed 3/6/80 Warming shelter provided with ice rink
2. Living Room - 39'2" x 27'9"
- A. Waiting Room - Porch Area when enclosed
  - B. Library/Periodicals
  - ~~C. Meeting Room~~
  - D. Card Room, quiet game room
  - E. Exhibit area - until porch is enclosed
  - F. Reception area (if porch is not enclosed) - move to porch
  - G. Meetings - move upstairs
  - H. Movies, Slide presentations - move upstairs
  - I. Senior Day Camp - move upstairs
  - J. Senior Activity Room - Move upstairs
3. Kitchen & Study  
 Kitchen 6'5" x 10'9" Study 13'2" x 11' (Bi-fold door)
- A. Cooking Classes
  - B. Preparations
    - 1. For meetings
    - 2. Daily activities (staff kitchen)
  - C. Demonstration, Special Events
    - 1. Recipe Exchange
    - 2. Bake-offs
    - 3. Special Events on grounds
  - D. Canning
  - E. Eating area and staff lounge
  - F. Storage (Pantry)

4. Bedroom (Large) 15'2" x 15'4" - ok, continue to monitor
  - A. Equipped Pre-School Active Room
5. Bedroom (Small) - 13'2"x 12'7" Narrows to 6'+ the last half of the room
  - A. Staff Office
  - B. Pre-School Office
  - C. Pre-School quiet area

### III.

#### SECOND FLOOR

1. Bedroom(s) (next to Sun Porch) 12'x 17' & 15'4" x 19'10"
  - A. Storage area (extra area of small bedroom) - for coats, etc.
2. Fireplace Bedroom - 17'8" x 10'5" (look at soundproofing)
  - A. Music & Drama Room
    1. Community Sing
    2. Drama Workshops
    3. Practice Room
    4. Guitar
    5. Meetings
3. Middle Bedroom (large) - 13' x 10'5"
  - A. Seminars
  - B. Discussion Groups
  - C. Counseling
  - D. Small group meetings
  - E. Needlepoint
  - F. Embroidery
  - G. Quilting
  - H. Weaving
  - I. Crochet
  - J. Knitting
  - K. Macrame
  - L. Interior Decorating
4. Middle Bedroom (small) - 16'x 14'8"
 

Storage of equipment for second floor use

### IV.

#### THIRD FLOOR - Exit Needed

1. Large Bedroom - Arts Room - finish in a rustic way  
18'10" x 12'4"
  - A. Painting
  - B. Drawing
  - C. Oils
  - D. Watercolors
2. Small Bedroom - Handicraft Room - not usable except for storage.

PENDING FUTURE ACTIONS:

1. Director of Parks to redo room measurements - all rooms - all floors
2. Director of Parks to explore utilization of basement with an eye towards the lack of a direct outside exit.
3. Director of Parks directed to prepare costs for enclosing the front porch - implement.



# Wheeling Historical Society

251 North Wolf Road • Wheeling, Illinois 60090

March 3, 1981

Mr. David Phillips, Supt. of Parks  
Wheeling Park Commissioners  
Wheeling Park District  
1000 N. Milwaukee Avenue  
Wheeling, IL 60090

Re: Childerly Report

Dear Mr Phillips and Park Commissioners:

The following is a progress report to you and the Park Board, as to what has been accomplished to date on restoring the Lorraine E. Lark Chapel of the Orchard. Those of us on the committee are hoping for an April opening date.

For the last four Sundays we have been at the museum working diligently on restoring the kneelers and chairs that were left in the Chapel when the park district purchased the property. I'm happy to report that last Sunday we completed this project.

Approximate Cost: \$175.00

The Chapel Bells have been repaired and are now chiming on the hour. Spoke with Sister Michael at the Villa, she said it's a delightful sound. The bells ring everyday from 8:00 a.m. to 8:00 p.m.

Approximate Cost: \$ 80.00

We have completed the work on three of the four statues that will adorn the Chapel, we have only the statue of St. Francis to finish.

Approximate Cost: \$ 60.00

Don Lark has contacted a carpenter to rebuild the top window from the library that was completely rotted out. Work on this is already in progress.

Approximate Cost: \$350.00

March 3, 1981  
Page 2

We are now ready to start the work at Childerly in the Chapel and library. Permission is requested from you, so that we may start working on this. We have set Sunday, March 8th as the starting date.

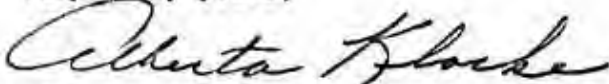
Following is a list of items that we feel will have to be taken care of before the Chapel and library may open:

1. Refinish all woodwork in library and Chapel.
- \*2. Have altar moved from log cabin into library to see what repairs have to be made.
- \*3. Measure floor in library for estimate on carpeting.
4. Measure windows in library for shutters.
- \*5. Repaint both Chapel and library.
6. Refinish flooring in Chapel where altar will be placed.
- \*7. Seal brick floor in Chapel.
- \*8. Remove bee hives from entrance of Chapel -- the items with an asterich indicate park assistance will be required.

There is one final item I would like to make you aware of. I spent 2½ hours meeting with the Schneider sisters and Ethel Wieder in hopes of obtaining some of the history of Wheeling. Our conversation is on tape and we will be meeting again. On Tuesday, March 3rd, I have a meeting with Mr. Jack Bingham, Jack's father was employed on the Lillie farm. I have also contacted Mrs. Gettrude Lillie and will be meeting with her in the near future. I have also made contact with a Mr. Foss, from him I was able to obtain the addresses of some of the Priests that visited Childerly. The information I am compiling will all be on tape and when all is compiled I hope it will enable the Park District to have the property listed with the National Register of Historical Places with the National Park Service of the United States Department of the Interior.

I hope this report will bring you up-to-date, and meet with your approval, so that we may continue with the restoration of the Lorraine E. Lark Chapel.

Very truly yours,



Alberta F. Klocke  
Childerly Committee

Childerley

MINUTES OF THE LIAISON BOARD OF  
THE WHEELING PARK DISTRICT AND  
THE WHEELING HISTORICAL SOCIETY  
HELD MARCH 5, 1980

The meeting of the Liaison Board of the Wheeling Park District and the Wheeling Historical Society was held at Wheeling Historical Museum, 251 N. Wolf Road, Wheeling, Il. on Wednesday, March 5, 1980 at 7:30 p.m.

ROLL CALL

The meeting was called to order by Chairman Datillo at 7:40 p.m. Members present were Shirley Mueller, Lorraine Lark, Sam Datillo, Jean Kavanagh, Tom Kavanagh. Absent: Frank Schnaitmann; Citizen at Large, Doris Kerr. Also present: David Phillips, Recording Secretary.

Guests Present: Glen Benson, Irene Dattilo, Clare Rudolph, Charles Rudolph members of the Society's Museum Committee ; Cris Irmiter, Alberta Klocke, Ed Klocke, members of the Childerley Committee; Pat Hancock, John Piazza, staff of Wheeling Park District.

APPROVAL OF MINUTES

The minutes of the previous meeting of June 14, 1979 were submitted for approval. Motion was made by Shirley Mueller, seconded by Jean Kavanagh to approve the minutes as presented. Roll being called, the following members voted:

AYE: S. Mueller, S. Datillo, J. Kavanagh, T. Kavanagh

NAY: None

ABSTAIN: L. Lark

ABSENT: F. Schnaitmann, D. Kerr

Motion Carried.

It was noted the Liaison Board invited the Society's Museum Committee and the Childerley Committee to the meeting to review the two major items appearing on the agenda, being I. Museum, II. Childerley. Motion was made by Lorraine Lark, seconded by Shirley Mueller to rearrange the agenda and move Childerley to Item I and the museum to Item II. Motion CARRIED.

COMMUNICATIONS:

There being neither written or verbal communications, the meeting proceeded.

UNFINISHED BUSINESS:

I. CHILDERLEY

- a. Chapel/Library- Jean requested a key to those buildings at Childerley for access. Discussion ensued. Lorraine reviewed Park Policy which states no keys would be given to other than Park District staff. It was advised a staff member lives at that site and if access is desired, to contact him. Director of Parks Piazza then reviewed the improvements on the library and chapel. He stated a new ceiling has been replaced in the library and a new roof also replaced on same. Discussion ensued relative to the missing tile in the Chapel. It was suggested by E. Klocke that tile be taken from under the radiators to use in the areas where it

is missing. Discussion ensued relative to securing the buildings. Motion was made by Lorraine Lark, seconded by Shirley Mueller to determine the cost to put wire mesh over the windows and install alarms at those two buildings, to install security lights, rewiring of the interior electrical system and the cost to replace windows which have been broken. Motion carried by VOICE VOTE. These costs are to be budgeted from the General Corporate Fund by the Wheeling Park District if approved by the Board of Park Commissioners.

John was requested to have a schedule for completion and to provide copies to the Board of Park Commissioners with copies also going to the Wheeling Historical Society.

Usage Possibilities of the buildings were discussed. Motion was made by Lorraine Lark, seconded by Jean Kavanagh that the chapel and library not to be used for physical activities. Motion carried by VOICE VOTE.

Motion was made by Lorraine Lark, seconded by Jean Kavanagh that the possible usage of the Chapel to be 1) as a church-non-sectarian, 2) weddings 3) show place for tours, 4) retreat/meditation. Motion carried by VOICE VOTE.

Motion was made by Lorraine Lark, seconded by Shirley Mueller that the library usage to be considered is 1) a historical showplace for memorabilia, 2) lectures/educational 3) meetings. Motion carried by VOICE VOTE.

- b. Cabin - Discussion ensued relative to the condition of the little cabin. It was noted that historical documentation is needed to prove historical value. The Childerley Committee is doing the leg work to save costs. The Historical Society was requested to make their recorder and tapes available to the Childerley Committee. Chairman Datillo advised he would bring this request to the membership.
- c. Flower Garden- Discussion ensued relative to the garden (court yard located between the library and cabin). Director of Parks Piazza advised there is repair work to be done on the wall enclosing the garden. Motion was made by Lorraine Lark, seconded by Jean Kavanagh that volunteers from both the park district and the Society to clear, roto-till and make the ground ready for planting. It was noted flowers reflecting the period in time when it was built, to be planted. Dave was asked for use of his roto-tiller. Motion carried by VOICE VOTE.
- d. Grants/Grant Specialist- Discussion ensued relative to a Grant Specialist. It was agreed that Jean Kavanagh would pursue the background information and when compiled, a Grant Specialist to be retained by the Park District with Board of Park Commissioners concurrence.
- e. Adopt a tree- The program suggested by Jean Kavanagh is for public to adopt an existing tree at Childerley and to pay for support of that particular tree for a year such as maintenance and the end result, they would be able to harvest the crop. Cost figures are to be checked into by park district. Dave advised this program will appear in the park brochure.

II. MUSEUM

- a. Director- Discussion ensued relative to hiring of a Museum Assistant. Dave advised the park is seeking such a person through CETA program. This person will be employed by the park district and work in conjunction with the Wheeling Historical Society. This item to be pursued.
- b. Name of Museum- The name of the museum previously submitted by Park Board and confirmed by the Wheeling Historical Society, reads as such: Wheeling Historical Museum
- c. Construction Status Report- Director of Park Piazza advised of the work necessary for completion. He advised the benches have to be replaced at the front of the building- planned for spring. Two holes in the wall to be patched and final clean up after all preparation is completed. It was advised the curtains have been received but will not be put up until all work is completed.  
  
He also advised on the exterior, the following work needs to be done. Walks-blacktop, possible reseeding, paint exterior doors and railings. Dave advised Klem Nursery would design the the landscaping at no fee, but implementation is to be done by the park district. It was suggested the existing gas light be changed to electric.
- d. Sign- It was noted the sign on the front of the building needs to be repainted and name changed. Lorraine Lark advised she will check into this item.
- e. Grand Opening- Office Manager Hancock requested input from the Board as to their feelings and direction. Discussion ensued. Lorraine suggested Memorial Day following the parade for the dedication and grand opening. John advised with the work shedule he is carrying, he could not guarantee all the work would be finished. Pat is to check with Marge Ranine for the day the parade will be held. July 4th was also a possibility.  
  
Discussion ensued relative to the plaque dedicating the building, which was presented by the Board of Park Commissioners and reads:  

Wheeling Historical Museum  
 Rededicated 1980  
 By The  
 Wheeling Park District and  
 Wheeling Historical Society

 Motion was made by Lorraine Lark, seconded by Shirley Mueller to approve the plaque as presented. Carried by VOICE VOTE.  
 Following discussion, it was recommended that the Museum Committee and the B & G Committee to work on a Grand Opening.
- f. Arrangement of Displays- Discussion ensued relative to the arrangement of the displays. It was agreed the Historical Society to do the clean up work. Sam, Geln and Charley to wash cases. They advised the date of March 16, 1980 is planned to set up displays.

Lorraine Lark recommends to the Society that therwo committees (Museum and Childerley) not be changed.

3/5/80

- g. Accessibility- Discussion ensued relative to the amount of keys to be made available. Sam felt the Society should have keys for easy access. Following discussion, Lorraine Lark suggested and Shirley Mueller confirmed that Sam be the person for the Society that has a key, upon the approval of the Board of Park Commissioners. Motion CARRIED.

ADJOURNMENT

Lorraine Lark invited the Childerley Committee to the Board of Park Commissioners meeting at Childerley on March 6, 1980 to go through files.

She requested a copy of the merger to be provided to the Liaison Board re: Curator.

There being no further business before the board, motion was made by Jean Kavanagh, seconded by Sam Datillo to adjourn the meeting at 10:37 p.m. Motion CARRIED.

Respectfully submitted,

---

Dave Phillips  
Recording Secretary

WHEELING PARK DISTRICT AND WHEELING HISTORICAL SOCIETY  
LIAISON BOARD AGENDA- MARCH 5, 1980

I. Call to order: Chairman Datillo

II. Roll Call:

| <u>Park District Reprs.</u> | <u>Society Reprs.</u>  | <u>Citizen At Large</u> |
|-----------------------------|------------------------|-------------------------|
| Shirley Mueller <i>P</i>    | Sam Dattilo <i>P</i>   | Doris Kerr <i>A</i>     |
| Lorraine Lark <i>P</i>      | Jean Kavanagh <i>P</i> |                         |
| Frank Schnaitmann <i>A</i>  | Tom Kavanagh <i>P</i>  |                         |

III. Introduction of Guests

IV. Approval of Minutes of June 14, 1979

V. Communication

a. Written *none* b. Verbal *none*

VI. Unfinished Business:

*II* ~~X~~. MUSEUM

- a. Director
- b. Name of Museum
- c. Construction Status Report
- d. Sign
- e. Grand Opening
- f. Arrangement of Displays
- g. Accessibility
- h.
- i.

*I* ~~X~~. CHILDERLEY

- a. Chapel/Library
- b. Cabins
- c. Flower Garden
- d. Grants/Grants Specialist
- e. Adopt-a-Tree
- f.
- g.

VII. Adjournment

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF PARK COMMISSIONERS  
OF THE WHEELING PARK DISTRICT  
HELD MARCH 6, 1980

The regular meeting of the Board of Park Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois was held at Childerley Park (St. Joan's House) 506 McHenry Road, Wheeling, Illinois on March 6, 1980 at 8:00 p.m.

CALL TO ORDER

The meeting was called to order at 8:30 p.m., by President Schnaitmann, following the Committee Meetings which were scheduled for 7:00 p.m. Commissioners in attendance were: Shirley Mueller, Frank Schnaitmann, Glenn Meier, Edward Klocke and Lorraine Lark. Also in attendance were: David F. Phillips, Superintendent; Director of Parks, John Piazza; Director of Finance, Ed Lockwood; Foreman, Martin Staton; Recreation Coordinators, Debbie Carlson, Lisa Anderson; Attorney, Earl Ebers; and Recording Secretary, Patricia Hancock.

Guests: Mr. John Marlowe, Richard D. Wright II, Dance Promoters.

AGENDA-Additions/Deletions/Corrections

There being no additions/deletions/corrections to the agenda, it was accepted and placed on file.

APPROVAL OF MINUTES

The minutes of the regular meeting of February 21, 1980 were submitted for approval. Motion was made by Commissioner Meier, seconded by Commissioner Klocke to approve the minutes as presented. Roll being called, the following Commissioners voted:

AYE: F. Schnaitmann, G. Meier, E. Klocke  
ABST: L. Lark, S. Mueller  
NAY: None

Whereupon the minutes of February 21, 1980 were APPROVED.

APPROVAL OF MANUAL CHECKS

The approval of manual checks was deferred to later in the evening upon review and approval of the Finance Chairman.

WRITTEN COMMUNICATIONS:

In addition to the correspondence previously submitted to the Board for review, the Superintendent presented the following:

1. Invitation to the President and Board of Park Commissioners, received from Prospect Heights City Administrator, Sturgell re: State of the City Program. Commissioner Lark noted their letter of 2/21/80. Commissioners advised Superintendent they would not be able to attend and was given direction to respond.

UNFINISHED BUSINESS

- a. Mechanical Bid- Discussion ensued relative to the mechanical work on the kitchen at the Club House. Upon the Attorney's recommendation, the Board considered all factors presented by staff and motion was made by Commissioner Klocke, seconded by Commissioner Meier, that due to the emergency nature of the conditions, the other bids be rejected and the bid be awarded to Lahos Heating Company in an amount not to exceed \$21,628.00. Roll being called, the following Commissioners voted:

AYE: S. Mueller, F. Schnaitmann, G. Meier, E. Klocke

NAY: L. Lark

Motion CARRIED.

NEW BUSINESS

None

Commissioner Lark advised the Park Board, the Liaison Board had met the previous evening and the discussion centered around both Childerley and the Museum. Copies of the minutes of the Liaison Board were given to each Commissioner for review. Commissioner Lark advised she would go through the motions which had taken place and approved and requested approval from the Park Board.

She noted in the discussion relative to Childerley, that much damage has been done to the library. The major concern of the Liaison Board was security. Commissioner Lark made a motion that upon the Liaison Board's recommendation, relative to determining cost factor for wire mesh over windows of the library, installation of an alarm to the chapel and the library, installation of security lights throughout the park, rewiring of the interior electrical system in the library and the cost to replace the windows broken. Motion was seconded by Commissioner Mueller the cost factor be researched. Carried by VOICE VOTE.

She noted usage of the chapel was discussed and approved by the Liaison Board, therefore motion was made by Commissioner Lark, seconded by Commissioner Mueller, the designated use of the chapel be: 1. as a church non-sectarian, 2. weddings 3. show place for tours and 4. retreat/meditation area. The Board concurred. Motion carried by VOICE VOTE.

The Liaison Board discussed and approved usage of the library. Motion was made by Commissioner Lark, upon recommendation of the Liaison Board, that the library usage should be considered as a 1. historical showplace for memorabilia, 2. lectures/educational and 3. meetings. Motion was seconded by Commissioner Mueller. The Board concurred and motion carried by VOICE VOTE.

Commissioner Lark advised the flower garden between the library and log cabin were discussed, and that repair work done to that area, be sought through volunteers from both the park and Historical Society to clear, rototill and make the ground ready for planting. The final discussion revolved around the planting of that area and it was agreed that flowers from the period of 1825 should be planted. Commissioner Lark made a motion to approve the Liaison Board's recommendation, seconded by Commissioner Mueller. The Board concurred and motion carried by VOICE VOTE.

Commissioner Lark made a motion that the Park District concur with the Liaison

Board's recommendation, that the chapel and library not be used for physical activities. Seconded by Commissioner Klocke. Motion carried by VOICE VOTE.

She advised the Liaison Board recommends that a plaque be prepared for re-dedication of the museum to read as follows:

Wheeling Historical Museum  
Rededicated 1980 By The  
Wheeling Park District And  
The Wheeling Historical Society

Motion was made by Commissioner Lark, seconded by Commissioner Mueller, the Park Board concur and approve said plaque. Motion carried by VOICE VOTE.

It was noted that the Museum Committee of the Society and the Building and Grounds Committee of the Wheeling Park District will work on the Grand Opening celebration with the staff of the Park District on the re-dedication project.

Commissioner Lark advised discussion had ensued relative to keys to the museum-how many, and to whom should they be given. She noted the Museum Committee has established a date of March 16th to start getting the display area established.

After lengthy discussion, it was approved in a motion by the Liaison Board, that Mr. Sam Datillo be given the only key (other than park personnel.) Motion was made by Commissioner Lark, seconded by Commissioner Klocke to concur with that decision and give one key to Mr. Datillo. Motion carried by VOICE VOTE.

#### ATTORNEY'S REPORT

Attorney Ebers advised the Board the Superintendent advised him of a FEPC hearing on a former employee. He explained to the Board, the procedures. He requested the Superintendent turn over his file, so that his office can handle this matter.

Attorney Ebers advised the Board of the letter he had received from Attorney Sherman, indicating the estate did not own a three acre parcel which was questioned. Mr. Ebers advised he researched the matter and it is found to be owned by them. Discussion ensued. He also advised he is working on all items pertinent to Chevy Chase.

He indicated in updating the real estate files, he advised the Superintendent he would like to go through the park files inorder to identify the material which is in our files.

Mr. Ebers advised he had received a response from Attorney Sherman relative to a letter the Superintendent wrote regarding Lake-Cook Road. This was turned over to the Superintendent.

MINUTES OF THE LIAISON BOARD OF  
THE WHEELING PARK DISTRICT AND  
THE WHEELING HISTORICAL SOCIETY  
HELD MARCH 5, 1980

The meeting of the Liaison Board of the Wheeling Park District and the Wheeling Historical Society was held at Wheeling Historical Museum, 251 N. Wolf Road, Wheeling, Il. on Wednesday, March 5, 1980 at 7:30 p.m.

ROLL CALL

The meeting was called to order by Chairman Datillo at 7:40 p.m. Members present were Shirley Mueller, Lorraine Lark, Sam Datillo, Jean Kavanagh, Tom Kavanagh. Absent: Frank Schnaitmann; Citizen at Large, Doris Kerr. Also present: David Phillips, Recording Secretary.

Guests Present: Glen Benson, Irene Dattilo, Clare Rudolph, Charles Rudolph members of the Society's Museum Committee ; Cris Irmiter, Alberta Klocke, Ed Klocke, members of the Childerley Committee; Pat Hancock, John Piazza, staff of Wheeling Park District.

APPROVAL OF MINUTES

The minutes of the previous meeting of June 14, 1979 were submitted for approval. Motion was made by Shirley Mueller, seconded by Jean Kavanagh to approve the minutes as presented. Roll being called, the following members voted:

AYE: S. Mueller, S. Datillo, J. Kavanagh, T. Kavanagh

NAY: None

ABSTAIN: L. Lark

ABSENT: F. Schnaitmann, D. Kerr

Motion Carried.

It was noted the Liaison Board invited the Society's Museum Committee and the Childerley Committee to the meeting to review the two major items appearing on the agenda, being I. Museum, II. Childerley. Motion was made by Lorraine Lark, seconded by Shirley Mueller to rearrange the agenda and move Childerley to Item I and the museum to Item II. Motion CARRIED.

COMMUNICATIONS:

There being neither written or verbal communications, the meeting proceeded.

UNFINISHED BUSINESS:

I. CHILDERLEY

- a. Chapel/Library- Jean requested a key to those buildings at Childerley for access. Discussion ensued. Lorraine reviewed Park Policy which states no keys would be given to other than Park District staff. It was advised a staff member lives at that site and if access is desired, to contact him. Director of Parks Piazza then reviewed the improvements on the library and chapel. He stated a new ceiling has been replaced in the library and a new roof also replaced on same. Discussion ensued relative to the missing tile in the Chapel. It was suggested by E. Klocke that tile be taken from under the radiators to use in the areas where it

is missing. Discussion ensued relative to securing the buildings. Motion was made by Lorraine Lark, seconded by Shirley Mueller to determine the cost to put wire mesh over the windows and install alarms at those two buildings, to install security lights, rewiring of the interior electrical system and the cost to replace windows which have been broken. Motion carried by VOICE VOTE. These costs are to be budgeted from the General Corporate Fund by the Wheeling Park District if approved by the Board of Park Commissioners.

John was requested to have a schedule for completion and to provide copies to the Board of Park Commissioners with copies also going to the Wheeling Historical Society.

Usage Possibilities of the buildings were discussed. Motion was made by Lorraine Lark, seconded by Jean Kavanagh that the chapel and library not to be used for physical activities. Motion carried by VOICE VOTE.

Motion was made by Lorraine Lark, seconded by Jean Kavanagh that the possible usage of the Chapel to be 1) as a church-non-sectarian, 2) weddings 3) show place for tours, 4) retreat/meditation. Motion carried by VOICE VOTE.

Motion was made by Lorraine Lark, seconded by Shirley Mueller that the library usage to be considered is 1) a historical showplace for memorabilia, 2) lectures/educational 3) meetings. Motion carried by VOICE VOTE.

- b. Cabin - Discussion ensued relative to the condition of the little cabin. It was noted that historical documentation is needed to prove historical value. The Childerley Committee is doing the leg work to save costs. The Historical Society was requested to make their recorder and tapes available to the Childerley Committee. Chairman Datillo advised he would bring this request to the membership.
- c. Flower Garden- Discussion ensued relative to the garden (court yard located between the library and cabin). Director of Parks Piazza advised there is repair work to be done on the wall enclosing the garden. Motion was made by Lorraine Lark, seconded by Jean Kavanagh that volunteers from both the park district and the Society to clear, roto-till and make the ground ready for planting. It was noted flowers reflecting the period in time when it was built, to be planted. Dave was asked for use of his roto-tiller. Motion carried by VOICE VOTE.
- d. Grants/Grant Specialist- Discussion ensued relative to a Grant Specialist. It was agreed that Jean Kavanagh would pursue the background information and when compiled, a Grant Specialist to be retained by the Park District with Board of Park Commissioners concurrence.
- e. Adopt a tree- The program suggested by Jean Kavanagh is for public to adopt an existing tree at Childerley and to pay for support of that particular tree for a year such as maintenance and the end result, they would be able to harvest the crop. Cost figures are to be checked into by park district. Dave advised this program will appear in the park brochure.

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- a. Director- Discussion ensued relative to hiring of a Museum Assistant. Dave advised the park is seeking such a person through CETA program. This person will be employed by the park district and work in conjunction with the Wheeling Historical Society. This item to be pursued.
- b. Name of Museum- The name of the museum previously submitted by Park Board and confirmed by the Wheeling Historical Society, reads as such: Wheeling Historical Museum
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He also advised on the exterior, the following work needs to be done. Walks-blacktop, possible reseeding, paint exterior doors and railings. Dave advised Klem Nursery would design the the landscaping at no fee, but implementation is to be done by the park district. It was suggested the existing gas light be changed to electric.

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Following discussion, it was recommended that the Museum Committee and the B & G Committee to work on a Grand Opening.

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Lorraine Lark recommends to the Society that the two committees (Museum and Childerley) not be changed.

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#### ADJOURNMENT

Lorraine Lark invited the Childerley Committee to the Board of Park Commissioners meeting at Childerley on March 6, 1980 to go through files.

She requested a copy of the merger to be provided to the Liaison Board re: Curator.

There being no further business before the board, motion was made by Jean Kavanagh, seconded by Sam Datillo to adjourn the meeting at 10:37 p.m. Motion CARRIED.

Respectfully submitted,

---

Dave Phillips  
Recording Secretary

BACK PAGE  
APPENDIX  
17th century

The Wheeling Historical Society Meeting  
Wednesday Evening September 22, 1976  
Chamber Park Church

The meeting was called to order at (8 P.M.) by the President; Shirley Mueller with (13) members present and The Wheeling Park District President; Lorraine Lark; The Superintendent; Dave Phillips and (3) Commissioners; Robert Ross; Hugh Wilson; Mr Schneiden

The minutes of the previous meeting were read and approved of with correction of (\$69.60) paid for the bacon used for potato salad at the Brat N' Beer Fest.

The Treasurer reported as follows:

|                                          |           |
|------------------------------------------|-----------|
| In checking account                      | \$1248.50 |
| Balance left after (38) bills paid check | 4351.21   |
| Total on hand                            | 5591.71   |

|                                         |          |
|-----------------------------------------|----------|
| Taken in for dues                       | \$ 48.00 |
| Fourth of July J C's booth              | 65.31    |
| Received for Brats left over            | 147.05   |
| Donation from The Wheeling Woman's Club | 50.00    |
| " " Gloria Nikolich for Childerly       | 10.00    |
| " " Dorothy Forke                       | 25.00    |

|                           |         |
|---------------------------|---------|
| Took in Brat N' Neer Fest | 8660.89 |
| Brat N' Beer Profit       | 3074.22 |

|                                                                  |         |
|------------------------------------------------------------------|---------|
| Reported to Park District Auditor for Drapes as donation 7/25/74 | 470.23  |
| Water Bill Museum                                                | 11.50   |
| No Ill Gas                                                       | 12.42   |
| Took out checking acct and put in Savings                        | 2500.00 |

Bob Buerger made a Motion to accept the Treasurer's report as read but with the understanding to Ear-Mark the (\$10.00) donation from the party who donated this to our Brat N' Beer Fest especially for Childerly restoration. Lorraine Lark seconded this Motion which Carried.

Bob Buerger then made a Motion after some discussion about our Childerly property financial aids to set aside part of some of the savings account to go into a separate account for the Childerly project restoration and suggested (\$1,000.00) plus the (\$10.00) donation from this year's Brat N' Beer Fest to be placed in this special account. John Koeppen seconded this Motion which carried unanimously.

A letter from our Museum Director; Glen Benson stating he is submitting his resignation as our Director/but will maintain his membership with us.

Lorraine Lark made a Motion to accept his resignation and in recognition of his work for us be given a Plaque designating his appreciation for his work to our Society. Bob Buerger seconded this Motion which carried.

A letter from The Lake County, Illinois Historical Society announcing their Dedication of a new Museum.

A letter from The Oak Park Society announcing the dates for the Loyd Wright home tours.

One from The Jim Campbell Band thanking our Society for the privilege of serving at our Brat N' Beer Fest again and that they are looking forward to the next year's affair in (1977).

A copy of letter addressed to Chief Marvin Horcher from the Research assistant of The Chicago Art Institute of the Painting and Sculpture department mentioning his delight in the Chief showing him around Childerly and his interest in the research of their painting.

One from the Community association chairman of our are of The Northwest Girl Scout Council of Cook County expressing their desire to serve us at any time. (Betsy Altman), chairman

June Orlowski our Curator suggested a membership Booth for our next year's Brat N' Beer Fest to encourage new members. She also said that it is important to keep the Museum open at the designated hours and those interested should sign up tonight on the Calendar to Mann.

Shirley Mueller our President told us she had met with The Wheeling Park District Board to go over our agreements and came to the final document of same kind of interest on both sides. That she with The commissioners checked the Museum on Milwaukee Avenue. Her announcement evolved into the expression and opinion of Mr Ross, a commissioner expressing who spoke of the building and grounds. Explaining his plans and recommendations for an annexation after it has been moved. That the building measures (30x25ft) with a (4000 sq ft basement space). That they plan to move this Fall to the Chamber Park on North Wolf Road. He also explained that the building would be too small for future expansion.

Lorraine Lark President of The Park District spoke and told us of her contact with The Calvert Foundation Association of The University of Chicago. She said that the contract had a stipulation to leave all artifacts as was, as the property with buildings is being purchased for the preservation for the purpose of Historical Preservation as had been published in the papers.

Lorraine Lark made a Motion to accept the proposed Budget as was presented by the Treasurer. Surly Koeppen seconded this Motion which carried unanimously.

John Koeppen made a Motion to amend agreement on Page (3) #2 and to accept for record to change from Director to Curator and also #5 to have Liaison Board appoint another member, if acceptable to Park Board before we sign agreement. Bob Buerger seconded this Motion which Carried. This to include to clarify on the records of Minutes.

As The appearance of The Wheeling Park Board at our meeting tonight was for the purpose of Signing of the Agreement By and Between The Wheeling Park District and The Wheeling Historical Society, and to finalize the agreement.

John Koeppen made a Motion to accept as presented and read the Agreement of Affiliation and to record this Signing of to-night on the date of September 22, 1976 on the Wheeling Historical Minutes. Bob Buerger seconded this Motion which Carried unanimously.

The agreement was signed to-night of September 22, 1976 in the presence of (13) members of The Wheeling Historical Society and The Wheeling Park District Board.

John Koeppen made a Motion to adjourn. Bob Buerger seconded this Motion which Carried. We adjourned at (9:45 P.M.).

*Prathy Jones*  
secretary

Chandeeney

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Wednesday Evening September 22, 1976  
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MINUTES OF  
THE WHEELING HISTORICAL SOCIETY  
SEPTEMBER 26, 1979

President Buerger called the meeting to order at 8:00 PM. He led the 20 members present in the pledge of allegiance to the flag. The President thanked the members for attending the meeting and apologized for the meetings that weren't called due to the long hours he worked this past summer.

COMMUNICATIONS -

- 1) Letter received from Park District announcing the Wheeling Theatre Group's showing of "Theatre In The Rough" on 10/2-3-4-5-10-11. Tickets- \$3.00 adults, \$2.00 senior citizens, ½ price for children under 12; and a special group rate for 10 or more.
- 2) Letter from David Phillips, Park District, requesting that the Historical Society make final determination regarding the amount of funds to be submitted towards the Museum. The President approved the contents of the letter and requested that the Committee of Shirley Mueller, Charles & Clara Rudolph, Ann Deutsch, Irene Datello and Glen Benson bring it forward during the meeting.

Minutes of the meeting of May 23rd were read. The President asked for corrections and/or additions. Since there were none, motion made by Lorraine Lark to approve minutes as read. Seconded by Charles Kerr. Motion passed by count of hands.

TREASURERS REPORT was read by Dorothy Floentge. Copy attached.

OLD BUSINESS

- 1) LIAISON BOARD MEETING was held this past summer to determine how monies should be allocated towards restoration of Childerley and completion of the Museum. Doris Kerr asked the amount going towards Childerley. Sam Datello hoped the \$5000 be allocated as requested by the Park District in order to complete the Museum and bring in the artifacts before winter. He was asked to put it in as a motion. He did; Lorraine Lark seconded for discussion. She said it was time to decide what portions of money are going to which place; that priorities on the money should be designated to allow the Committee to know what they have to work with. Although the \$1170.03 has been designated for Childerley and she is not opposed to the \$5000 towards the Museum, she felt more money was needed for Childerley. Sam Datello asked that we commit ourselves to spending more money for the Museum. Dorothy Foentge said she believed one project be completed rather than having two incomplete projects. Glen Benson wondered how much Park District would contribute towards this project; he was told \$43,000 has already been spent. Tom Kavanagh asked if an authority on historical buildings be consulted in order to get an estimate on the restoration of the chapel at Childerley. President Buerger thought there was

such an estimate somewhere.

Doris Kerr asked why not split the money. Discussion ensued. Lorraine Lark called the question. Motion passed by hand count. \$5000 will be allocated to the Park District. The Committee will present itemized expenditures of how this \$5000 is spent in their reportings at future meetings.

- 2) BANK BALANCE - Charles Kerr asked what the new General Funds balance is. He was told \$4138.48. Glen Benson made a motion to appropriate \$2000 from the General Fund towards Childerley which would bring Childerley restoration fund to \$3170.03. Charles Kerr seconded. Motion passed. New balance - \$2138.48.
- 3) BRAT & BEER - The President thanked members for working so diligently at the Brat & Beer Festival. He said it was a success and that advice of results would be forthcoming from Park District. Doris Kerr made a motion that the Society's profits of the Brat & Beer be allocated to the Childerley Fund. Cris Irmiter seconded. Motion passed -- funds will be so allocated. Dorothy Foentge claimed the monies counted from the Brat & Beer before expenses exceeded \$9000. Charles Kerr asked when it was decided that the Historical Society receive only 25% of the profits and the balance to Park District. He was advised it was a verbal agreement made in a June meeting with Park District.

#### NEW BUSINESS

- 1) LOLLI-POP LANE - Lorraine Lark asked about Lolli-pop Lane. President Buerger felt the people liked it. Ed Klocke thought it was an annual event. Lorraine Lark made a motion to continue Lolli-pop Lane and asked for \$500 towards expenses. Cris Irmiter seconded. Motion passed by voice vote.
- 2) WASSAIL - Shirley Mueller made a motion that the Historical Society hold our annual Wassail in conjunction with Lolli-pop Lane requesting that \$300 be allocated towards expenses. Irene Datello seconded. Discussion ensued. Motion passed by voice vote.

(New operating balance in General Fund - \$1338.48.)

LOLLI-POP COMMITTEE: (From December 8 through December 18, 1979)  
Co-Chairmen - Lorraine Lark and Shirley Mueller  
Mr. & Mrs. Santa - Charles and Claire Rudolph  
Mr. & Mrs. Santa - Charles and Doris Kerr  
Helpers - Marshall Balling, Walter Diens and Bob Buerger  
Cookies - Irene Datello

WASSAIL COMMITTEE - To be appointed later.

LIAISON BOARD MEETING  
OF THE  
WHEELING HISTORICAL SOCIETY & WHEELING PARK  
DISTRICT

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The July 8th meeting of the Liaison Board was called to order at 7:35 p.m. at Heritage Park, 222 S. Wolf Road, Wheeling, Illinois by Chairman Frank Schnaitmann.

Upon roll being called, the following Liaison Board Representatives answered present.

Wheeling Historical Society

Frank Schnaitmann  
Sam Dattilo  
Alberta Klocke

Wheeling Park District

Russell Baker  
Donald Lark

Absent: Glenn Meier

Also present: David F. Phillips, Secretary to the Liaison Board and  
Superintendent of the Wheeling Park District  
John Piazza, Wheeling Park District

APPROVAL OF THE MINUTES

The minutes of the June 16, 1981 Liaison Board meeting had previously been distributed. Donald Lark moved, seconded by Russell Baker that the minutes be approved as submitted. Motion passed 5-0-1

UNFINISHED BUSINESS

A. Affiliation Agreement

David Phillips reviewed with the Liaison Board that the Affiliation Agreement as amended by the Liaison Board at the June 16, 1981 meeting had been distributed to each member of the Wheeling Historical Society and to the Wheeling Park District, Board of Park Commissioners. They were accepted by the Wheeling Historical Society membership at a general membership meeting held on June 24, 1981. The Wheeling Park District Board of Park Commissioners adopted the Affiliation Agreement at the July 2, 1981 regular meeting.

The Affiliation Agreement was being prepared in final form with two originals for signature by the Presidents and Secretaries of the Society and Park District which each would keep a signed original on file in their official records.

Further, a copy of the signed Affiliation Agreement would be mailed to each Society member and each Park District Commissioner.

Sam Dattilo suggested that twenty (20) extra copies be provided to the Society.

Alberta Klocke suggested twenty five copies be provided to the Society and it was the general consensus by the Liaison Board that this number be made available to Society Membership Committee Chairperson Irene Dattilo to enable her to distribute copies of the Affiliation Agreement to new members.

Dave Phillips is to follow through with obtaining signatures, making copies, distributing copies and delivering one original to the President of the Society and to the Board of Park Commissioners of the Wheeling Park District.

NEW BUSINESS:A. Wheeling Historical Society/Wheeling Park District Relationship Packet

The Liaison Board, at the June 16, 1981 meeting determined that the review of this 92 page packet be deferred until after the Affiliation Agreement was acted upon. Due to the ratification of the Affiliation Agreement by the Society membership and Park Board of Park Commissioners, it was felt that the Liaison Board could begin to review and make recommendations on the relationship.

After extensive discussion of the packet, the Liaison Board made the following recommendations:

Recommendation #1- That the Wheeling Historical Society President appoint two committees.

1. Goals Committee-to define the long range direction of the Wheeling Historical Society.
2. Historical Tour Committee-To organize tours for the Wheeling Historical Society membership to visit area museums and historical properties.

Recommendation #2- That Wheeling Park District Superintendent of Parks and Recreation Phillips define in more detail the Wheeling Historical Society budget suggestion guidelines for the Wheeling Park District's Historical Fund

- a. It was felt that Park Superintendent Phillips should define, prior to 10/30 of each year and submit to the Wheeling Historical Society President the anticipated fixed obligations of the Historical Fund, the total revenue anticipated and the amount of un-obligated funds potentially available for allocation by the Board of Park Commissioners to Society priorities.
- b. This timetable would enable the Society to have not less than 30 days to finalize priorities and submit the priorities, justifications and allocation recommendations to the Superintendent of Parks and Recreation for inclusion in the Historical Fund.
- c. The Park Superintendent could then review the recommendations of the Society, and insert them in total, in part, or exclude them entirely in the staff recommendations to the Board of Park Commissioners.
- d. The Board of Park Commissioners could then:
  1. Review the Society's recommendations.
  2. Review the Superintendent's recommendations.and make a final determination on how the allocations would be made.
- e. After Park Board determination, the Society would be provided a written response as to how the funds would be allocated and the justifications for the final decision of the Park Board.

B. Brat and Beer Fest Net Proceeds For Society Expenditure

The Liaison Board reviewed the relationship packet and recapped that 25% of the 1979 net proceeds were allocated to Childerley, 40% of 1980 net proceeds were allocated for artifacts and the 40% of 1981 net proceeds were at this time, not earmarked by the Society.

Recommendation #3 -

- a. The Liaison Board recommended that the Society be provided a check for the remaining 1979 net proceeds. A cover letter should accompany the check defining the net proceeds originally set aside, the expenses charged against this amount and the remaining unexpended funds, which would be the amount of the check which is earmarked for Childerley.
- b. The Liaison Board recommended that the Society be provided a check for the 1980 net proceeds with a cover letter defining how the amount was arrived at, and that this amount was earmarked for artifacts.

Discussion continued on the relationship packet and centered on the Childerley Chapel/Library and its usage. The Liaison Board was informed by Superintendent Phillips that the Park Board was reviewing the matter of building policies, and would have a decision shortly.

NEXT MEETING

It was the mutual consensus of those present that the next meeting of the Liaison Board be held on the 2nd Wednesday of September, (September 9, 1981). The meeting would be at the Heritage Park Board Room and start at 7:30 p.m.

ADJOURNMENT

Alberta Klocke moved that the meeting be adjourned. Donald Lark seconded the motion. The motion passed 5-0 and the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

David F. Phillips  
Secretary to the Liaison Board  
Superintendent of Wheeling Park District

LIAISON BOARD OF THE  
WHEELING HISTORICAL SOCIETY & THE WHEELING PARK DISTRICT

The June 16, 1981 meeting of the Liaison Board was called to order at 7:35 p.m., at Heritage Park, 222 S. Wolf Road, Wheeling, Il., by Chairman Sam Dattilo.

Upon a roll call, the following Liaison Board representatives answered present.

Wheeling Historical Society

Frank Schnaitmann  
Alberta Klocke  
Sam Dattilo

Wheeling Park District

Russell Baker  
Donald Lark

Guests: Dave Phillips, Superintendent of Parks and Recreation of the Wheeling Park District and Recording Secretary of the Liaison Board. John Piazza, Director of Parks, Wheeling Park District. Glenn Meier, President of the Board of Park Commissioners of the Wheeling Park District and a member of the Liaison Board, had previously notified Recording Secretary Phillips of a previous commitment and his inability to be in attendance.

New Business

1. Amended Affiliation Agreement- Chairman Dattilo clarified that the first order of business of the Liaison Board was to review questions and concerns of the Wheeling Historical Society members about the Amended Affiliation Agreement.

Wheeling Historical Society Member Powers and Wheeling Historical Society Curator Irmiter had submitted written questions to Chairman Dattilo.

At 8:05 p.m. Chairman Dattilo called a brief recess to reproduce copies of Mr. Powers (5/1/81) and Curator Irmiter 4/30/81) comments and Superintendent of Parks and Recreation Phillips' point by point response to the Wheeling Park District Board as a Whole dated May 14, 1981.

At 8:17 p.m. the meeting was called out of recess by Chairman Dattilo to continue discussions on the concerns raised and Mr. Phillips response after copies were distributed. They are attached to the official minutes.

Mr. Powers

Question #1-After considerable discussion by the Liaison Board, about page #2; paragraph #2 of the Amended Affiliation Agreement, it was concurred by all Liaison Board members present, that the wording should be revised to read:

"Whereas the Park District desires to provide for the payment annually from the Historical Fund tax revenues of the Park District, the cost of improving and maintaining the historical properties....."

Question #2 & #3 - Mr. Phillips response to Mr. Powers questions was felt to be proper by the Liaison Board with changes to be made in the Amended Affiliation Agreement to reflect a clearer delineation of the budget responsibility of the Society and the Park District.

Question #4.- The question as to artifact title should the Wheeling Historical Society dissolve, was reviewed. Section 2(d) of the Amended Affiliation Agreement, as proposed by Mr. Phillips to the Liaison Board was changed to read:

"that upon dissolution of the Wheeling Historical Society it will transfer title to its artifacts, assets and other personal property to the nearest museum."

Question #5.- Mr Phillips' response to this question was accepted as the understanding of the Liaison Board.

#### C. Curator Irmiter

Curator Irmiter's April 30, 1981 letter and list of bills amounting to \$1,684.45 for museum utilities and insurance incurred and paid by the Society between November 21, 1976 - September 29, 1978 was reviewed.

Mr. Phillips response was accepted by the Liaison Board without dissent due to their recognition of the background of the verbal understanding by and between the Wheeling Historical Society and the Wheeling Park District that all bills incurred at the museum prior to when the Wheeling Park District accepted title to the building, were the responsibility of the Wheeling Historical Society.

### II. Election of Officers

The Liaison Board representatives, after discussion about the annual meeting, and election of officers noted that this was the first meeting of the newly appointed Liaison Board officials for 1981-'82.

#### A. Chairman

Chairman Dattilo asked for nomination from the floor for the office of Chairman of the Liaison Board.

Russ Baker nominated Alberta Klocke, who respectfully declined to accept the nomination.

Don Lark nominated Frank Schnaitmann as Chairman of the Liaison Board. The nomination was seconded by Russ Baker.

Chairman Dattilo closed nominations and called for a vote to elect Frank Schnaitmann as Chairman of the Liaison Board which passed with a vote of:

YES- Baker, Lark, Dattilo, Klocke  
NO- None  
ABSTAIN- Schnaitmann  
ABSENT- Meier

#### B. Secretary

Sam Dattilo nominated Alberta Klocke as Secretary. The nomination was seconded by Russ Baker. Chairman Schnaitmann closed nominations and called for a vote.

The motion to elect Alberta Klocke as Secretary passed with a vote of:

YES- Baker, Lark, Dattilo, Schnaitmann

NO- None

ABSTAIN- Klocke

ABSENT- Meier

III. Appointment

The Liaison Board asked Recording Secretary Phillips to continue to serve which he accepted.

IV. Revision of Amended Affiliation Agreement and Response to Questions

The Liaison Board directed that Mr. Powers and Curator Irmiter be contacted by Chairman Schnaitmann regarding the discussion and response to their questions.

The Affiliation Agreement was to be revised accordingly and distributed by Chairman Schnaitmann to the Wheeling Historical Society membership and Wheeling Park District Board of Park Commissioners prior to June 24, 1981.

V. Next Meeting and Adjournment

The next meeting was determined to be held July 8, 1981, 7:30 p.m. at Heritage Park. The meeting was adjourned at 9:19 p.m.

Respectfully submitted,

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David F. Phillips  
Recording Secretary  
Wheeling Historical Society-Wheeling  
Park District Liaison Board.

DFP/ph

WHEELING PARK DISTRICT- WHEELING HISTORICAL SOCIETY  
JOINT COMMITTEE MEETING

DATE: March 11, 1981

LOCATION: Chevy Chase Club House, Wayside Room

TIME: 8:00 p.m.

PARTICIPANTS:

Wheeling Park District

Shirley Mueller, President  
Edward Klocke, Commissioner  
Frank Schnaitmann, Commissioner  
David F. Phillips, Superintendent  
John Piazza, Director of Parks  
Earl Ebers, Attorney

Wheeling Historical Society

Gene Kavanagh  
Tom Kavanagh  
Clare Rudolph  
Sam Dattilo  
Lonnie Schnaitmann  
Alberta Klocke  
Ethel Wieder  
Nelda Paisley  
Hugh Sommerfeldt

The Committee Meeting between the Wheeling Park District and the Wheeling Historical Society was called to order at 8:00 p.m. President Mueller requested two items be adhered to: 1) that the discussion be terminated by 10:00 p.m. 2) Person requesting recognition to please state their name.

Historical Information Packets were given to those in attendance who had not received them previously. Superintendent Phillips requested to preface some comments and ideas. He stated the information which was presented was probably not all inclusive. He noted there are areas where ideas which came up, were not taken far enough, where ideas & concerns which have not been addressed & things that have been addressed which may not need to be addressed. There are all types of ramifications in this review process, and he felt that this evening is basically an orientation meeting. He viewed the Liaison Board as being an effective ongoing tool, that the Liaison Board, from his perspective should be challenged with the review process, the determination of direction, subsequent Board to Board review based on the recommendations of the Liaison Board, as made up of equal members of the Society and equal members of the Park District and again as a board to board relationship. He encouraged everyone to participate at the Liaison Board meetings, if in fact that is the direction this takes. He thanked everyone for their attendance and noted we have not really explored the relationship between the Society and the District since the affiliation of 1976 nor kept up any type of ongoing dialogue on an official basis and we need to do that, and we need to define where we are going and be able to give direction to ourselves as parties to the agreement, because if the Society is going one way and the Park is going another, that's ok if everybody identifies if we are going in different directions, but if we think we are going down the same path and are in fact taking divergent paths, conflict arises and concerns arise, and legitimately so, about where the other party is going with what one agency views as the role of preservation in our community. He advised the material presented was basically background information.

Mr. Sommerfeldt commended the staff for the amount of time and work put into the packet. He made reference to item 2 on page 9 re: Future Direction. He stated this might be an area where to begin to talk about some of the recommendations made. He stated he could see areas where there might have been some concerns, and he suggested to take these items and eliminate some of these concerns that exist in some of these people's minds.

Discussion ensued relative to the affiliation taken place in 1976 and the Park District's ability to levy a museum tax. Superintendent Phillips advised that park district has the ability, given to them by the State Legislature, to levy a penny and a half for historical purposes. He advised the park district used the affiliation with the Society as the major surge into the historic area.

Mr. Sommerfeldt advised he was interested in item #3 Artifact Ownership. Chairperson Mueller gave some of the background relative to this matter. She advised that the original agreement stated if the Wheeling Historical Society disbanded, ownership of the artifacts would be turned over to the Park District to be kept on display. When the agreement was put into final form, the wording read such that the Park District owned the artifacts.

Discussion ensued relative to the use of monies collected from taxes and funds raised by the Society.

Superintendent Phillips advised has expressed the Board's desire to change the wording, to modify it, to include the Society as the owners of the artifacts with the proviso that if the Society ceases to exist, that the artifacts would then become the property of the Park District.

Attorney Ebers stated that if we examine the nature of the not-for-profit corporation, and a unit of local government which the Park District is, we are really talking about the public's interest in both entities. They are both vehicles serving the interest of the public. The unit of local government, the park district, is a little more organized, governed by the statute, we view it as a governmental body, but a not-for-profit corporation, has its main objective, the service of the public good and its patterned after our statutes which allow for the organization of private for-profit corporations. A not-for-profit corporation is bound by certain rules and regulations, statutory requirements, it seems to me that the Attorney General of the State of Illinois has taken upon himself to be more strict about the operation of not-for-profit corporations, filing a report, give a resertation about what they do with their money, and if they disband, what they do with the assets that they accumulated. Attorney Ebers felt both the Park District and the Historical Society who are both serving the public, it doesn't make any difference who owns it, because the public has the interest in the artifacts. The agreement can be changed as both bodies desire, but Attorney suggest in order not to do damage to our insurance, this matter should be checked into.

Mr. Sommerfeldt suggest this be explored three ways:

- 1) with regards to insurance.
- 2) transfer of ownership back to the Historical Society with reversion to the Park District, upon being disbandant, to joint ownership by both parties,
- 3) or by leaving it the same.

Superintendent Phillips advised this has been checked with the insurance company and advised that insurance is not a factor in the decision making process and as contents within buildings that are insured by the Wheeling Park District that we can insure the artifacts even if we don't own them. He advised this would be very similiar to the artifacts on loan to the Society or to the Park District, that are covered with our insurance binder on contents. We find we are still outstanding that the

actual inventory comparable to attachment A, to find out what we actually do have, and what we are insuring. Discussion ensued.

Discussion ensued relative to the Wheeling Historical Society's tax number. It was indicated that Sam Dattilo and Dorothy Flenge both have it. (M 4589-081-3)

Chairperson Mueller stated that with some of these changes mentioned, that she would like to see some of the items discussed, given to the Liaison Board to come up with the recommendation to the Society and to the Park District on any changes to be made.

Mr. Sommerfeldt requested to make his feelings known relative to #4a. on page 9. regarding the development of a termination clause in the Affiliation Agreement. He stated he felt this would not be a wise clause to be added to the agreement. In viewing it, he felt it would be a disadvantage if the Wheeling Historical Society decided to disassociate from the park district. He felt any clause as such would be a dis-service to the Society.  
Mr. Sommerfeldt advised he had another meeting to attend and took leave.

Attorney Ebers referred to Section 2 of the Agreement and advised that the way it is worded, termination is already written in. Discussion.

Chairman Mueller polled the Board's feelings regarding the ownership of the artifacts, which will be official taken at the next regular meeting of the Board of Park Commissioners. Discussion.

Superintendent Phillips suggested instead of taking independent action on each item, that he transfer these comments to Attorney Ebers for redrafting of the Affiliation Agreement in total, encompassing the change in size of the liaison board from 5 to 7, changing the fiscal year of the park to the calendar fiscal year, the artifact ownership which has been clarified, striking the termination clause and come up with a redraft for submission to both boards and hopeful approval.

Discussion ensued relative to the number of members of the Liaison Board. Mr. Klocke questioned the citizen-at-large. Following discussion, it was recommended that the liaison board be modified to be: Wheeling Historical Society 3 members and the Wheeling Park District 3 members. Attorney Ebers recommended the citizen-at-large be dropped.

Discussion ensued relative to equipment and supplies needed at the museum. John Piazza is to inquire with Sam Dattilo as to what custodial supplies are needed and Office Manager Hancock is to check for necessary office supplies.

Mr. Klocke advised that the Society would discuss the changing of the Wheeling Historical Society fiscal year to that of the park districts, at their next Wheeling Historical Society board meeting.

It was determined that the Liaison Board will review the entire packet and make recommendations to both the Wheeling Historical Society and the Wheeling Park District membership.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,  
P. Hancock

TO: Wheeling Historical Society and Wheeling Park District Board of  
Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation *DFP*  
RE: Liaison Board  
DATE: February 24, 1981

#### BACKGROUND

Please refer to:

February 9, 1981 memo from Director of Parks Piazza - attached.  
February 4, 1981 memo, RE: Affiliation Agreement from Superintendent Phillips -  
see Affiliation Agreement section.

#### CURRENT STATUS

From review of the February 9, 1981 memorandum and from the minutes of the Liaison Board, it appears that the primary discussions and decisions have dealt with the make-up of the Liaison Board.

The Liaison Board, since its formation has met five times in 4½ years:

April 27, 1977  
May 12, 1977  
February 9, 1978  
June 14, 1979  
March 5, 1980

#### SUGGESTED FUTURE DIRECTION

1. The Liaison Board is the natural group to pursue and determine the joint direction of both parties of the Affiliation Agreement. Each segment of this packet ultimately could be cleared through the Liaison Board.
2. The powers of the Liaison Board should be reviewed and documented. Neither Board should (or could) delegate the decision making responsibility to the Liaison Board, but the Liaison Board should be viewed as the clearinghouse and sounding board of ideas and/or concerns by the Wheeling Historical Society and the Wheeling Park District, prior to official action being recommended to each Board by the assigned representatives to the Liaison Board.
3. The Liaison Board could be vested with the responsibility and authority to develop a series of goals, objectives, action steps and timetables (please refer to the Finance section recommendations).
4. Official action should be taken to amend the Affiliation Agreement changing the number of members to seven (7) (please refer to the section dealing with Affiliation Agreement and the accompanying recommendations).
5. Pre-determined quarterly meetings should be set (Example: 1st Wednesday - January, April, July, October) and others called as needed by either party's representatives. This would help insure that the meetings, as mandated in the Affiliation Agreement, would be held.

TO: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
FROM: John Piazza, Director of Parks  
RE: Liaison Board Background  
DATE: February 9, 1981

The establishment of the Liaison Board was the direct result of the affiliation agreement between the Wheeling Historical Society and the Wheeling Park District. This agreement had been signed on October 7 and 11, 1976. Both portions of this agreement agreed to the following:

"A Liaison Board will be appointed consisting of: 1) a member of Society Board of Directors 2) Society Curator 3) a Commissioner of the Park District 4) Superintendent of Park District 5) a member of community acceptable to above mentioned members."

"The four members representing the parties hereto shall be appointed by the governing boards of each of the parties hereto within 60 days of the execution of this agreement. The fifth member shall be appointed at the first meeting of the Liaison Board. The Board shall have the authority to choose a chairman and secretary and set times for meetings (which shall not be held less than quarterly during each calendar year.)

The Liaison Board shall develop and recommend to Park District and Society Boards policies to be adopted pertaining to the implementation of this agreement, which when approved by Park District shall be the policies governing the Liaison Board."

On February 16, 1977 at a meeting of the Liaison Board of the Wheeling Park District and the Wheeling Historical Society "motion was made by Bob Buerger, seconded by June Orlowski to raise the members of the Liaison Board to 7, and recommended this be presented to the Wheeling Park District for review and approval."

"This board would consist of:

Park District- Superintendent Phillips, and two Commissioners  
(Lorraine Lark and one other Commissioner"  
by the Society.)

Historical Society-Bob Buerger, Curator, June Orlowski and one other  
member to be selected by Society.)

Citizen at Large- Robert Ross

Motion Carried"

"On February 17, 1977 at a regularly scheduled meeting of the Wheeling Park District Board of Park Commissioners, motion was made by Commissioner Lark, seconded by Commissioner Ross that the Liaison Board be expanded from 5 to 7 members, 3 from the Park, 3 from the Wheeling Historical Society and 1 citizen at large. Motion carried by voice vote."

"On February 23, 1977 at a regularly scheduled meeting of the Wheeling Historical Society." Bob Buerger announced that the Liaison Board had a meeting with all members and after some discussion they decided to increase the Board members

Liaison Board  
February 9, 1981

2.

with (1) member from the Historical Society and (1) from the Park District.

Bob Buerger made a motion to change and increase the amendment to the Liaison Board adding (2) more members, one from each organization. Lorraine Lark seconded this motion which carried."

*Affiliate*

MEETING OF THE LIAISON BOARD  
OF THE WHEELING PARK DISTRICT AND THE WHEELING  
HISTORICAL SOCIETY HELD FEBRUARY 16,  
1977

The meeting of the Liaison Board of the Wheeling Park District and the Wheeling Historical Society was held at Heritage Park, 222 S. Wolf Road, Cook County, Illinois on February 16, 1977 at 8:00 p.m.

ROLL CALL

The meeting was called to order at 8:05 p.m. Those individuals in attendance were: Robert Buerger, Shirley Mueller, June Orlowski, David Phillips and Robert Ross. Absent: Lorraine Lark. (Mrs. Lark had previously notified the Board of illness.)

ELECTION OF OFFICERS

Chairman - Motion was made by Shirley Mueller, seconded by June Orlowski to appoint Bob Ross as Temporary Chairman. Motion CARRIED.

Secretary - Motion was made by Bob Buerger, seconded by Shirley Mueller to appoint David F. Phillips as Acting Secretary. Motion CARRIED.

Motion was made by June Orlowski, seconded by Bob Buerger that the next meeting will be held April 27th at 7:00 p.m., prior to the Wheeling Historical Society meeting, Chamber of Commerce Center. Motion CARRIED.

MEMBERSHIP

As the membership is now, there are five members on the Liaison Board. Two from the park district, two from the Historical Society and 1 citizen at large.

Motion was made by Bob Buerger, seconded by June Orlowski to raise the members of the liaison board to 7, and recommended this be presented to the Wheeling Park District board for review and approval.

This board would consist of:

Park District, Superintendent Phillips, and two Commissioners  
(Lorraine Lark and one other Commissioner.)  
by the Society.)

Historical  
Society - Bob Buerger, Curator, June Orlowski and one other  
member to be selected by Society.)

Citizen at large- Robert Ross

Motion Carried.

Historical Preservation Grants- David Phillips reviewed the grant program and due to limited funds (\$300,000 for the full state), it was determined to wait a year and evaluate funding at this time next year.

MUSEUM LOCATION- Referring to the memo dated September 27, 1977, motion was made by Bob Buerger, seconded by Shirley Mueller that the Liaison Board recommends to the Wheeling Park District that the museum be moved to Chamber of Commerce Park. Motion CARRIED.

Discussion ensued on when to move the museum. It was agreed that late spring or early summer would be the best time. Artifacts will be stored in the old bank building.

Superintendent will check out Fallout Shelter information for 50-50 grant on museum.

Discussion ensued relative to the governing policies of the Liaison Board- nothing formal "advisory" in the best interest of historical preservation of the community.

BUDGET - There was discussion on the priorities of the Society and what they feel needs to be done with the museum tax. The Society treasurer, will contact David Phillips of the Park District to begin preparation for a five year forecast.

#### ADJOURNMENT

There being no further business to come before the Board, motion was made by Bob Buerger, seconded by June Orlowski to adjourn the meeting at 9:50 p.m. Motion CARRIED.

Respectfully submitted,

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David F. Phillips, Acting Secretary

2/17/77

5.

- c. NWRA- Articles of Agreement- Superintendent Phillips requested this item be held until more information is available. This item will appear on the agenda of March 3, 1977.
- d. Retention of engineering firms:- Chevy Chase- Murry and Moody were contacted and do not have the necessary time to review said plans. Discussion ensued. Motion was made by Commissioner Kerr seconded by Commissioner Schnaitmann to hire the firm of Lindley and Sons to work on an hourly basis and not to exceed \$500.00 to review said plans re: the scope of the work proposed by the property owners for the creek running through the course. The motion was amended by Commissioner Kerr to include: upon the advice of the council, this work will be deferred until after the referendum. Seconded by Commissioner Schnaitmann. Roll being called the following Commissioners voted:

AYE: R. Ross, F. Schnaitmann, L. Lark, D. Kerr  
NAY: None

Motion APPROVED.

- e. Commissioners Insurance.- The cost figures were presented by the Superintendent. Discussion ensued. Motion was made by Commissioner Ross, seconded by Commissioner Schnaitmann that the Park District purchase 200,000,000.00 dollars of insurance for coverage of Commissioners. Roll being called, the following Commissioners voted:

AYE: R. Ross, F. Schnaitmann, L. Lark, D. Kerr  
NAY: None

Motion APPROVED.

#### NEW BUSINESS

- A. Liaison Board-(Historical and Park District) Superintendent advised we are in the process of typing the minutes of the Liaison Board meeting held February 16, 1977, which he felt was very productive. There were several motions or recommendations to the Park Board that the Liaison Board asked be forwarded for their review. Discussion ensued.

Motion was made by Commissioner Lark, seconded by Commissioner Ross that the Liaison Board be expanded from 5 to 7 members, 3 from the Park, 3 from the Historical Society and 1 citizen at large. Motion carried by VOICE VOTE.

President Lark stated a motion was in order to appoint another Commissioner to sit on the liaison board until April 30, 1977. Motion was made by Commissioner Schnaitmann, seconded by Commissioner Ross to appoint Commissioner Kerr to act as the Park District's second representative. Carried by VOICE VOTE.

Superintendent noted that the Park Board's letter of December 6, 1976, recommended that Mr. Robert Ross be accepted by the Liaison Board as the "member of the community, acceptable to the other ... members." Mr. Ross has been so accepted by the Liaison Board and has been appointed temporary Chairman and Mr. Phillips has been appointed Acting Secretary. The next Liaison Board meeting is scheduled for April 27, 1977 at 7:00 p.m., Chamber Park.

- c. NWERA- Articles of Agreement- Superintendent Phillips requested this item be held until more information is available. This item will appear on the agenda of March 3, 1977.
- d. Retention of engineering firms:- Chevy Chase- Murry and Moody were contacted and do not have the necessary time to review said plans. Discussion ensued. Motion was made by Commissioner Kerr seconded by Commissioner Schnaitmann to hire the firm of Lindley and Sons to work on an hourly basis and not to exceed \$500.00 to review said plans re: the scope of the work proposed by the property owners for the creek running through the course. The motion was amended by Commissioner Kerr to include: upon the advice of the council, this work will be deferred until after the referendum. Seconded by Commissioner Schnaitmann. Roll being called the following Commissioners voted:

AYE: R.Ross, F.Schnaitmann, L.Lark, D.Kerr  
 NAY: None

Motion APPROVED.

- e. Commissioners Insurance.- The cost figures were presented by the Superintendent. Discussion ensued. Motion was made by Commissioner Ross, seconded by Commissioner Schnaitmann that the Park District purchase 200,000,000.00 dollars of insurance for coverage of Commissioners. Roll being called, the following Commissioners voted:

AYE: R.Ross, F.Schnaitmann, L.Lark, D.Kerr  
 NAY: None

Motion APPROVED.

#### NEW BUSINESS

- A. Liaison Board-(Historical and Park District) Superintendent advised we are in the process of typing the minutes of the Liaison Board meeting held February 16, 1977, which he felt was very productive. There were several motions or recommendations to the Park Board that the Liaison Board asked be forwarded for their review. Discussion ensued. Motion was made by Commissioner Lark, seconded by Commissioner Ross that the Liaison Board be expanded from 5 to 7 members, 3 from the Park, 3 from the Historical Society and 1 citizen at large. Motion carried by VOICE VOTE.

President Lark stated a motion was in order to appoint another Commissioner to sit on the liaison board until April 30, 1977. Motion was made by Commissioner Schnaitmann, seconded by Commissioner Ross to appoint Commissioner Kerr to act as the Park District's second representative. Carried by VOICE VOTE.

Superintendent noted that the Park Board's letter of December 6, 1976, recommended that Mr. Robert Ross be accepted by the Liaison Board as the "member of the community, acceptable to the other members." Mr. Ross has been so accepted by the Liaison Board and has been appointed temporary Chairman and Mr. Phillips has been appointed Acting Secretary. The next Liaison Board meeting is scheduled for April 27, 1977 at 7:00 p.m., Chamber Park.



LAISSON  
BOARD

THE WHEELING HISTORICAL SOCIETY MEETING  
February 23, 1977  
Place: The Chamber Park Church

The meeting was called to order by President; Shirley Mueller with (20) members present.

The minutes of the previous meeting were approved of as read.

Correspondence:

A letter from Madge Hotchkiss an ex-resident of Wheeling asking about her previous letter to us pertaining to the antique wall phones she loaned to our Society back in (1968), and stating she will definitely force collection for them for a higher amount of (\$385.00) if she is not compensated within (15 days) from the receipt of this letter which is dated 1/28/77.

A letter from a Christopher Bock of Kansas City, Missouri inquiring for information about his ancestor a (Christopher Bock) who lived in Wheeling around the (1850's).

The Treasurer's report was given by Clifford Foerster.

|                                                                                                         |           |
|---------------------------------------------------------------------------------------------------------|-----------|
| In checking account                                                                                     | \$ 415.00 |
| Red Book Balance                                                                                        | 3331.40   |
| Dues received to-nite - Ed & Alberta Klocke                                                             | 5.00      |
| A return of (\$42.25) from Lorraine Lark from the advanced (\$250.00) for incidentals of Lolli-pop-Lane | 42.25     |
| Income from Xmas cookie sale '76                                                                        | 171.69    |

The Treasurer's report to be Filed for Audit.

Old Business:

Lorraine Lark gave a detailed report of last December '76 Lolli-pop-Lane and thanked all who helped to make another successful one. Stating that she received many compliments from parents who remarked that it was so nice to bring their children here to see Santa with such a lovely Holiday atmosphere instead of driving further out to some other place, such as the shopping centers which are so crowded at this time. She also remarked about the Big success of the Wassill Bowl Party which was also well attended and that so many were curious as to her secret recipe. She then proceeded to explain to us a new Idea she thought would be good as a financial benefit for the Society; like the Xmas card she received this past year from her Mother in the form of folder with a photo of a church a-top and an appropriate verse enclosed and that Chuck Mihalik could make up for us with a photo in color of the Chamber Park Church.

Lorraine then moved to place this suggestion with the Executive Board and to have them report at the next meeting. Bob Ross seconded this Motion. The Motion Carried.

Lorraine Lark made a Motion to send (\$25.00) to The Wheeling Choral Group of the Madgrial Singers for their performances at our Lolli-pop-Lane opening and Wassill Bowl Party. Bob Buerger seconded this Motion which Carried unanimously.

Bob Buerger announced that the Laison Board had a meeting with all members and after some discussion they decided to increase the Board members with (1) member from The Historical Society and (1) from the Park District.

Bob Buerger made a Motion to change and increase the amendment to the Laison Board adding (2) more members, one from each organization. Lorraine Lark seconded this Motion which Carried.

Glen Benson made a Motion to make Shirley Mueller the (3rd) member of our group. Irene Dattilo seconded this Motion which Carried.

Lorraine Lark moved to hold the Pot Luck and Auction at our next meeting night of March 23rd and to have the time for Dinner set at (7 P.M.). Bob Buerger seconded this Motion which Carried.

The President presented a Certificate from our Society to Glen Benson in recognition for his past efforts and work to us.

(over)

TO: Wheeling Historical Society and Wheeling Park District Board of Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks and Recreation  
RE: Museum  
DATE: February 24, 1981

I. Background

- A. Please review the February 5, 1981 memorandum on Museum Background prepared by Director of Parks Piazza for background on the museum, when it was moved, and Board's actions relative to and subsequent to the move.
- B. Please review the October 29, 1980 memorandum on "Expenditures- Museum Moving and Renovation" which in detail, reviews the individual expenses incurred by the Wheeling Park District in the relocation, refurbishing and enlargement process.

II. Current Status

A. Museum Survey

Please refer to the February 5, 1981 memorandum from Superintendent Phillips on the intent of the Wheeling Park District to finalize, disseminate and tabulate the results, of a museum survey. It is hoped that new direction can be obtained and that discussion with the Society and/or Liaison Board will result in a clearer understanding of how our museum measures up against others.

B. Operations

The Wheeling Historical Society, per the Affiliation Agreement, is charged with the responsibility of operating the museum. The Society, being a volunteer organization, relies totally on volunteers to "operate" the museum.

III. Suggested Future Direction

- 1. Staffing has been and continues to be a topic of discussion. When the working relationship of the Wheeling Historical Society and the Wheeling Park District is totally re-evaluated, it may be that a consensus will be reached that a paid (part-time, Full-time) staff member is necessary. Regardless of whether the staff is volunteer, part-time or full-time, the following is necessary:
  - a. definition of a job description for each position (Curator, Caretaker, Historian, Director, etc) listing minimum skill requirements, duties and responsibilities, education and/or experience levels, time commitment required, accountability.
  - b. If paid staff are necessary, the Wheeling Park District and/or the Wheeling Historical Society would have to allocate fiscal resources and commit to provide ongoing funding for staff salaries, benefits etc.
- 2. Key Availability- While this has been discussed in the past, the topic should not be closed to further discussion if either party to the Affiliation Agreement has concerns that should be addressed.
- 3. Maintenance/Repairs- While the Society and Park District Representatives have concurred (Sam Datillo, and John Piazza), their arrangement should be reviewed and approved by both Boards and the Liaison Board. Please refer to the February 5, 1981 memorandum by Director of Parks, Piazza -Page number 3 & 4.

4. Operation

- a. The term "operation" should be defined for both the Society and the Park District, so it is clearly understood what the term includes.
- b. Minimum Standards- should be developed as well as optional standards of operation. Each segment of museum operation should be analyzed and current or traditional levels of operation should be compared to other similar operations. The Museum Survey should provide this comparative data.

5. Remaining Improvements

The February 5, 1981 memorandum recaps known expenditures by the Society and that \$1,760.02 may remain from the original \$5,000.00 allocated to the museum by the Society.

- a. The Society's Treasurer should confirm all expenses attributable to the museum by the Museum Committee of the Society and set forth the remaining level of unobligated and unexpended funds.
- b. The Museum Committee should define the capital projects remaining to be accomplished (if any), prioritize them for the Society and the Wheeling Park District and assign estimated costs to each remaining project. If no further projects remain, the Committee should recommend to the Society Board what to do with the remaining funds identified by the Society's Treasurer.

6. Artifacts and Displays

Please refer to the Insurance- Artifact Section of this packet.

WHEELING PARK DISTRICT

TO: DAVID F. PHILLIPS, SUPERINTENDENT OF PARKS AND RECREATION  
FROM: JOHN PIAZZA, DIRECTOR OF PARKS  
RE: MUSEUM BACKGROUND  
DATE: FEBRUARY 5, 1981

The first Village Hall of Wheeling was built in 1894 and was located at 84 South Milwaukee Avenue. After larger quarters were obtained by the Village, the Wheeling Historical Society began to convert this building into a Museum (1965). The Historical Society rented this building from the Village of Wheeling at a cost of one dollar, (\$1.00) per year.

After careful research through both the Wheeling Historical Society and Wheeling Park District minutes, I could not find specific dates relative to the Wheeling Historical Society request to the Wheeling Park District to accept ownership of the Museum Building. We have compiled the following information to the best of our ability from researching the minutes.

"On August 15, 1973 at a regular scheduled meeting of the Wheeling Historical Society, Lorraine Lark made a motion to have a Committee look into the moving of the Museum to a proper site which would include all costs. Shirley Mueller seconded this motion. The motion carried and John Koeppen with Al Lang were chosen to look into this project with the help of Lorraine Lark, if needed".

We understood that this motion to remove the Museum was due to the fact that the Museum Building had been owned by the Village of Wheeling and located on their property. The Village had made plans to construct a well pumping station on this site and would need to have the building relocated or demolished.

During the period between 1973 and 1975, the Wheeling Historical Society worked with the Village of Wheeling in trying to select a site for the relocation of the building. The Village at that time indicated that they did not have any available land which the building could be placed.

The Wheeling Historical Society attempted to purchase the building from the Village of Wheeling, but found out that a public agency could not sell a building to a private organization.

Shortly after the Wheeling Historical Society discovered that they could not purchase the Museum Building, they decided to ask the Wheeling Park District, (being a public Agency) to purchase the building from the Village of Wheeling, and to accept ownership with the understanding that:

- A. The Wheeling Park District could levy a Historical Tax.
- B. Take over the responsibilities of building an addition and relocating the building to Chamber of Commerce Park.
- C. Allowing the Wheeling Historical Society to continue to operate this Facility.

On August 8, 1978, the Wheeling Park District purchased the Museum Building from the Village of Wheeling for a cost of one dollar (\$1.00).

In the Fall of 1977, the Director of Parks of the Wheeling Park District began preparations for the relocation of the Museum. A model of the Museum and addition were built, drawing made representing construction, landscape plans developed and a cost estimate for the relocation and renovation of the building.

In September of 1978, the Museum Building was relocated to Chamber of Commerce Park and placed on the Northwest Corner of the Park.

In October of 1978 work had begun on the renovation and construction of the new addition and basement for the Museum.

In August of 1979, all renovation and construction work for the Museum Building had been completed. Attached you will find a complete breakdown of all expenses incurred during the moving and renovation of the Museum.

On March 8, 1979, at a regularly scheduled Wheeling Historical Society Meeting, the membership agreed upon the name submitted by the Wheeling Historical Society Board.

On September 26, 1979, at a regularly scheduled meeting of the Wheeling Historical Society, "Doris Kerr asked why the funds could not be split and allocated toward the Museum and Childerley. Discussion ensued; Lorraine called the question. Motion passed by hand count; \$5,000.00 had been allocated toward the Museum".

On October 18, 1979, at a regularly scheduled meeting of the Wheeling Park District Board of Commissioners, discussion ensued relative to a bronze plaque. The naming of the Museum was also discussed. Motion was made by Commissioner Lark, seconded by Commissioner Mueller that the Museum be titled "Wheeling Historical Museum". Roll being called, the following Commissioners voted: AYE: G. Meier, S. Mueller, F. Schnaitmann, L. Lark NAY: None.

According to our records, the following expenditures have been made by the Wheeling Historical Society from the \$5,000.00 which the Society had allocated to the furnishing of the Museum (as of October, 1979).

| Funds Remaining         | Expenditures |                                                                                                                                           |
|-------------------------|--------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| \$5,000.00              |              | Funds allocated by the Wheeling Historical Society                                                                                        |
|                         | \$1,353.65   | Purchase of Carpeting                                                                                                                     |
| \$3,646.35              | \$ 595.85    | Purchase of draperies                                                                                                                     |
| \$3,050.50              | \$ 25.07     | Shades purchased and installed                                                                                                            |
| \$3,025.43              | \$ 915.41    | Alarm Installation (ADT)                                                                                                                  |
| \$2,110.02              | \$ 350.00    | New entrance doors purchased from O.L. Constr.                                                                                            |
| Remaining ds \$1,760.02 |              | The Wheeling Historical Society & the Wheeling Park District remaining unobligated, Society Funds felt to be available - to be confirmed. |
| Total Expenditures      | \$3,239.98   |                                                                                                                                           |

In April of 1980, at our Arbor Day Celebration, all landscaping around the Museum was installed. This was a community event.

In May of 1980, the Museum Building was dedicated to the residents of Wheeling at a public ceremony.

On May 19, 1980 at a combined meeting between the Wheeling Park District Board of Commissioners and the Wheeling Historical Society. The following areas of the Museum were discussed and agreed upon:

1. MUSEUM:

- a. Key Availability - The Society Board requested that a key to the Museum be provided to Marshall Balling, Historian. They felt that his tour's and historical work would be affected by a lack of direct accessability to the Museum.

The Park Board reviewed the Park District's policy of limiting keys to Park District facilities that they have no keys and don't want any.

If something happens to a facility, the people with keys are looked to, to provide justification. The Liaison Board reviewed this matter and placed trust in Sam Datillo with a key, which the Park Board radified.

After much discussion, the Park Board members present agreed (with Frank Schnaitmann dissenting), to have a key to the Museum and to the alarm made available to Marshall Balling for his own personal usage\*. The keys would not be for any other person's usage but Marshall's and if the keys were found to be given out, they would have to be returned.

The Society Board members present agreed. Any individuals wishing access to the Museum were to contact Sam Datillo who would either personally open and close the Museum, or check the Museum after the individuals returned the keys.

\*This action was confirmed at the Regular Meeting of the Board of Park Commissioners which was held immediately after the Joint Meeting.

b. Building Supervision and Maintenance

Sam Datillo and John Piazza (Wheeling Park District Director of Parks) were directed to meet and work out a schedule and assignment of tasks that was acceptable.

Dave Phillips requested that this be in writing and be approved as to content by both Boards. This was agreed.

c. Museum Usage Log

This item was suggested by Dave Phillips to ascertain on a monthly basis who was using the Museum, when and for what.

Director of Parks, John Piazza was asked to develop a form to be posted in the office which would be tabulated monthly and distributed to both Boards.

The Sign located above the entrance doors of the Museum had read "Wheeling Historical Society." On March 7, 1979 at a meeting of the Wheeling Historical Society Board of Directors held at Mr. Bob Buerger's house, a new name for the Museum had been agreed upon. It was decided upon by the members present at this meeting to submit the name for the Museum to the Historical Society and Wheeling Park District as follows:

The Wheeling Historical Museum

Sponsors:

Wheeling Historical Society  
Wheeling Park District

Present arrangements between the Wheeling Historical Society and the Wheeling Park District regarding the Wheeling Historical Museum:

- A. BUILDING MAINTENANCE - (As per verbal agreement of John Piazza, Director of Parks of the Wheeling Park District and Sam Datillo, Wheeling Historical Society member; agreement reached on May 19, 1980.
  1. The Society shall be responsible for interior custodial work.
  2. The Wheeling Park District shall be responsible for all repairs, both interior and exterior. The Wheeling Historical Society is to notify the Director of Parks as to any or all repairs which may be needed.
  3. The Wheeling Historical Society is to notify the Director of Parks for the need of any cleaning equipment desired for the interior custodial work.
- B. KEY AVAILABILITY - (Per May 19, 1980 Meeting)
  1. Mr. Sam Datillo and Mr. Marshall Balling are the only two people having a key for the Museum from the Wheeling Historical Society.
  2. Mr. Balling is to use the building for Tours and Lectures. His key is not to be given to anyone else.
  3. Mr. Datillo has been designated as the primary person responsible for the Museum. He is to open and close the building for those wishing to use the Museum.
  4. The Wheeling Park District shall enter the building only to: A.) check the heating system and B.) accomplish specific work tasks.
- C. BUILDING - General Operation
  1. The Wheeling Historical Society is responsible for the daily operation of the Museum Building.
  2. Chris Irmiter has been appointed by the Wheeling Historical Society to act as temporary Museum Curator. She is responsible for making sure the Museum is open during visiting hours, cataloging all artifacts, arranging artifacts, etc.

D. MUSEUM - Usage

1. A log has been developed by the Director of Parks for the usage of the building. This log is to be completed by each person using the building. They are to fill in the time of entry, time of leaving, date and purpose for using the building. This log is now laying above the alarm box.
2. All logs are to be turned over to the Director of Parks when completed.

TO: David F. Phillips, Superintendent of Parks and Recreation  
FROM: John Piazza, Director of Parks  
RE: Expenditures - Museum Moving and Renovation  
DATE: October 29, 1980

Attached, you will find a complete breakdown of all expenses incurred during the moving and renovation of the museum. The purpose of this breakdown is to identify and clarify each phase of work performed along with the total expense for that phase. All expenses which appear on the attached sheet have been charged to account number 1130.05 (Moving/Renovation).

WHEELING PARK DISTRICT  
MUSEUM RENOVATION EXPENSES  
OCT. 1978 - JULY 1980

| NAME OF COMPANY                                                   | DATE A CHECK<br>WAS ISSUED | AMOUNT OF<br>CHECK | TOTAL<br>EXPENSES BY<br>CATEGORY |
|-------------------------------------------------------------------|----------------------------|--------------------|----------------------------------|
| <u>HOUSE RAISING AND MOVING:</u>                                  |                            |                    |                                  |
| Grant House Raising & Moving, Inc.                                | Oct. 1978                  | \$ 2,000.00        |                                  |
| Grant House Raising & Moving, Inc.                                | Oct. 1978                  | \$ 530.00          | \$ 2,530.00                      |
| <u>PICTURES - Purchase and developing of film</u>                 |                            |                    |                                  |
| Anne Moneypenny (Petty cash)                                      | Nov. 1978                  | \$ 14.12           |                                  |
| Pat Monaghan (Petty cash)                                         | May 1979                   | \$ 15.33           |                                  |
| Jean LeDonne (Petty cash)                                         | Nov. 1979                  | \$ 12.67           | \$ 42.12                         |
| <u>ENGINEERING SERVICES:</u>                                      |                            |                    |                                  |
| McClure Eng. Assoc.                                               | Nov. 1978                  | \$ 1,937.97        |                                  |
| McClure Eng. Assoc.                                               | Dec. 1979                  | \$ 108.00          | \$ 2,045.97                      |
| <u>ELECTRICAL SERVICE:</u>                                        |                            |                    |                                  |
| Commonwealth Edison (Moving wires during<br>relocation of Museum) | Sept. 1979                 | \$ 1,320.00        | \$ 1,320.00                      |
| <u>PLUMBING CONTRACTORS:</u>                                      |                            |                    |                                  |
| Lake County Plumbing Contractors                                  | Oct. 1978                  | \$ 350.00          |                                  |
| Anthony Lemoncello Plumbing Contractors                           | June 1979                  | \$ 9,550.00        |                                  |
| Anthony Lemoncello Plumbing Contractors                           | July, 1979                 | \$ 280.00          |                                  |
| Anthony Lemoncello Plumbing Contractors                           | Dec. 1979                  | \$ 3,500.00        | \$ 13,680.00                     |
| <u>CONCRETE CONTRACTORS:</u>                                      |                            |                    |                                  |
| Schaeffges Bros., Inc.                                            | Oct. 1978                  | \$ 6,000.00        |                                  |
| Schaeffges Bros., Inc.                                            | July 1979                  | \$ 5,553.90        |                                  |
| Schaeffges Bros., Inc.                                            | Sept. 1979                 | \$ 608.10          |                                  |
| Willard Schuller (Chimney)                                        | Dec. 1979                  | \$ 193.75          | \$ 12,355.75                     |
| <u>CARPENTRY:</u>                                                 |                            |                    |                                  |
| O. L. Construction Co.                                            | Jan. 1979                  | \$ 2,610.00        |                                  |
| O. L. Construction Co.                                            | May 1979                   | \$ 10,000.00       |                                  |
| O. L. Construction Co.                                            | July 1979                  | \$ 3,737.00        |                                  |

| NAME OF COMPANY                                              | DATE A CHECK<br>WAS ISSUED | AMOUNT OF<br>CHECK | TOTAL<br>EXPENSES BY<br>CATEGORY |
|--------------------------------------------------------------|----------------------------|--------------------|----------------------------------|
| <u>CARPENTRY - Continued:</u>                                |                            |                    |                                  |
| O. L. Construction Co.                                       | Aug. 1979                  | \$ 8,600.00        |                                  |
| O. L. Construction Co.                                       | Nov. 1979                  | \$ 3,000.00        |                                  |
| O. L. Construction Co.                                       | Jan. 1980                  | \$ 2,990.00        |                                  |
| O. L. Construction Co.                                       | Feb. 1980                  | \$ 2,106.01        |                                  |
|                                                              |                            |                    | \$ 33,043.01                     |
| <u>HEATING CONTRACTORS:</u>                                  |                            |                    |                                  |
| Chicago Sheet Metal Works                                    | Aug. 1979                  | \$ 800.00          |                                  |
| Chicago Sheet Metal Works                                    | Nov. 1979                  | \$ 1,000.00        |                                  |
| Chicago Sheet Metal Works                                    | Mar. 1980                  | \$ 1,000.00        |                                  |
| Marty's Heating & Air                                        | Dec. 1979                  | \$ 33.00           |                                  |
|                                                              |                            |                    | \$ 2,833.00                      |
| <u>ELECTRICAL CONTRACTORS:</u>                               |                            |                    |                                  |
| Scott Electric                                               | Oct. 1978                  | \$ 747.56          |                                  |
| Scott Electric                                               | Jan. 1980                  | \$ 5,054.78        |                                  |
| Scott Electric                                               | Mar. 1980                  | \$ 500.64          |                                  |
|                                                              |                            |                    | \$ 6,302.98                      |
| <u>FENCING:</u>                                              |                            |                    |                                  |
| Semmerling Mfg. Co. (Security Snow Fence<br>for Open Trench) | Feb. 1979                  | \$ 227.40          |                                  |
|                                                              |                            |                    | \$ 227.40                        |
| <u>ALARM:</u>                                                |                            |                    |                                  |
| American District Telegraph (ADT)                            | Apr. 1980                  | \$ 915.41          |                                  |
|                                                              |                            |                    | \$ 915.41                        |
| <u>LOCKS:</u>                                                |                            |                    |                                  |
| Anderson Lock Co., Ltd.                                      | Mar. 1980                  | \$ 436.05          |                                  |
|                                                              |                            |                    | \$ 436.05                        |
| <u>LANDSCAPING:</u>                                          |                            |                    |                                  |
| Wheeling Nursery                                             | June 1980                  | \$ 860.56          |                                  |
|                                                              |                            |                    | \$ 860.56                        |
| <u>FURNISHINGS:</u>                                          |                            |                    |                                  |
| K-Mart (Shades)                                              | Mar. 1980                  | \$ 25.07           |                                  |
|                                                              |                            |                    | \$ 25.07                         |

| NAME OF COMPANY                              | DATE A CHECK<br>WAS ISSUED | AMOUNT OF<br>CHECK | TOTAL<br>EXPENSES BY<br>CATEGORY |
|----------------------------------------------|----------------------------|--------------------|----------------------------------|
| <u>MISCELLANEOUS REPAIRS &amp; PAINTING:</u> |                            |                    |                                  |
| Ace Hardware                                 | June 1978                  | \$ 89.62           |                                  |
| Ace Hardware                                 | Dec. 1979                  | \$ 17.87           |                                  |
| Wheeling Paint & Glass                       | Oct. 1979                  | \$ 60.66           |                                  |
| Enterprise Paint                             | Nov. 1979                  | \$ 15.96           |                                  |
| Meyer Material                               | June 1979                  | \$ 32.00           |                                  |
| Ace Hardware                                 | July 1980                  | \$ 45.92           |                                  |
| Hines Lumber                                 | July 1980                  | \$ 3.64            |                                  |
|                                              |                            |                    | \$ 265.67                        |
| <u>ASPHALT WALKWAY:</u>                      |                            |                    |                                  |
| Liberty Asphalt                              | May 1980                   | \$ 476.70          |                                  |
| Route 12 Rental (Roller)                     | May 1980                   | \$ 98.95           |                                  |
|                                              |                            |                    | \$ 575.65                        |
| <u>PLAQUES:</u>                              |                            |                    |                                  |
| Joe Halm                                     | May 1980                   | \$ 210.00          |                                  |
|                                              |                            |                    | \$ 210.00                        |
| <u>TOTAL</u>                                 |                            |                    | \$ 77,668.64                     |

TO: Wheeling Historical Society and Wheeling Park District Board of Park  
Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Museum Survey  
DATE: February 5, 1981

#### BACKGROUND

At the October 2, 1980 meeting of the Wheeling Park District Board of Park Commissioners, Commissioner Mueller asked that a museum survey be developed; be distributed to other units of local government (villages/cities, park districts and counties) that own and/or operate a museum.

#### DATA TO BE OBTAINED - Initial draft outline

##### 1. Staff

Duties  
Titles & Job Descriptions  
Salaries  
Educational Background/Experience  
Hours- Full Time, Part Time, Volunteer

##### 2. Historical Society -Local Government relationship

Written agreements  
Size of membership  
Number of members  
Community population

##### 3. Artifacts

Ownership  
Percent of owned versus loaned.  
Filing/records system  
Display Schedules - rotation of artifacts or static?

##### 4. Finances

Tax dollars generated or available to be generated  
Other sources of income - level of other sources  
Obtain- last two years budgets (Revenue and Expense)

##### 5. Historical Buildings

Define number of buildings owned and operated  
Define square footage of each building  
Define size of storage area  
Define size of display area  
Define use

##### 6. Hours Open

##### 7. Key Accessibility

8. Program- Schools, organizations and other out reach type programs.

Questionnaires to be sent to -sample listing

Village of Buffalo Grove

Palatine Park District

Lake County

Batavia Park District

Check other park districts who levy a historical tax

Check who would have a list of Historical Societies in Illinois.

#### FUTURE DIRECTION

1. Seek Wheeling Historical Society input on survey content.
2. Finalize survey, dissemination, tabulate results and distribute to Wheeling Historical Society members and Wheeling Park District Board of Park Commissioners to discuss survey results and determine how the data can be utilized to our community's benefit.

TO: David F. Phillips, Superintendent of Parks and Recreation  
FROM: John Piazza, Director of Parks  
RE: Museum - Maintenance, Supervision and Responsibilities  
DATE: October 2, 1980

On May 19, 1980 a meeting had been held at the Chevy Chase Club House with the Wheeling Park District's Board of Park Commissioners and the Wheeling Historical Society. At this meeting a discussion ensued on the matter of museum supervision and maintenance for the museum. It was agreed upon that Mr. Sam Datillo and myself should meet and work out a schedule and assignment of tasks that would be mutually acceptable.

During this meeting, Mr. Datillo and I discussed this matter. He indicated to me that he would prefer that we, the Park Department, do not enter the museum unless it would be of an emergency nature. He stated that he would assume the responsibility of interior building supervision and maintenance and I agreed with his request.

I suggested a log be developed for those entering the museum. I suggested the log consist of time of entry, purpose, date and time of departure. Mr. Datillo agreed with my suggestion.

A few days later I developed the log, made copies and gave it to Mr. Datillo along with a written summary of our discussion.

Attached please find a copy of the log developed.

#### CONCLUSION REACHED

Wheeling Historical Society- has all normal maintenance responsibility inside the museum.

Wheeling Park District- has repair responsibilities for the interior of the museum. Notification of need for repairs to the Wheeling Park District is the responsibility of the Wheeling Historical Society (Sam Datillo).

Wheeling Park District- has all exterior building maintenance and repair responsibilities

Wheeling Park District- has all grounds maintenance and improvement responsibilities.

Wheeling Historical Society- has the responsibility to notify the Wheeling Park District of any maintenance supplies, maintenance tools and/or maintenance equipment necessary to perform their maintenance duties on the interior of the museum.

I would suggest that the Wheeling Historical Society check their records regarding any purchases made for the Museum. Our records indicate that the Society expenditures have totaled \$1,949.50 to date. We wish to confirm this with the Wheeling Historical Society.

Below you will find a list of completed and pending items for the Museum (see your September 20, 1979 letter), along with the Agency who has assumed the responsibility:

| COMPLETED ITEMS                         | PENDING ITEMS                                               |
|-----------------------------------------|-------------------------------------------------------------|
| Asphalt Walkways - Wheeling Park Dist.  | Gas light changed to electric - Wheeling Historical Society |
| Landscaping - Wheeling Park Dist.       | Office Shelves - Wheeling Park District                     |
| Reinstall Benches - Wheeling Park Dist. |                                                             |
| Exterior window well covers - W.P.D.    |                                                             |
| Rekey doors - Wheeling Park District    |                                                             |
| Carpeting - Wheeling Historical Soc.    |                                                             |
| Drapes - Wheeling Historical Society    |                                                             |
| *Shades - Wheeling Park District        |                                                             |
| *Annual Alarm - Wheeling Park District  |                                                             |
| Screen door - west side - W.P.D.        |                                                             |
| *New Entrance Doors - W.P.D.            |                                                             |

\* Items which should be billed to the Wheeling Historical Society.

According to our records, the following expenditures have been made by the Wheeling Historical Society from the \$5,000.00 which the Society had allocated to the furnishing of the Museum.

|             |                                                                                      |
|-------------|--------------------------------------------------------------------------------------|
| \$ 5,000.00 | Funds allocated by the Wheeling Historical Society                                   |
| \$ 1,353.65 | Purchase of Carpeting                                                                |
| \$ 3,646.35 | Purchase of draperies                                                                |
| \$ 595.85   | Shades purchased and installed                                                       |
| \$ 3,050.50 | Alarm Installation (ADT)                                                             |
| 25.07       | New entrance doors purchased from O. L. Construction                                 |
| \$ 3,025.43 | The Wheeling Historical Society and the Wheeling Park District remaining unobligated |
| \$ 915.41   | Society Funds felt to be available - to be confirmed                                 |
| \$ 2,110.02 |                                                                                      |
| \$ 350.00   |                                                                                      |
| \$ 1,760.02 |                                                                                      |

I would suggest the Museum Committee meet and review all completed and pending items for the Museum and give direction as to what the unobligated funds will be used for.

TO: Meeting Participants of the Joint Board Meeting of the Wheeling  
Historical Society and Wheeling Park District  
FROM: Dave Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Combined Board's Meeting- Wheeling Historical Society &  
Wheeling Park District  
DATE: May 19, 1980

MEETING DATA:

Date: May 15, 1980  
Time: 6:30 p.m. - 8:15 p.m.  
Location: Chevy Chase Club House  
            Wayside Room

BOARD MEMBERS

MEETING PARTICIPANTS: (\* Members both Boards)

| <u>WHS</u>          | <u>WPD</u>             |
|---------------------|------------------------|
| Sam Dattilo         | Shirley Mueller* Pres. |
| Don Lark            | Lorraine Lark          |
| Bob Buerger.Pres.   | Glenn Meier Vice Pres. |
| John Koeppen        | Frank Schnaitamnn      |
| Jean Kavanaugh-Sec. | Ed Klocke *            |

NOTE: Written notes were taken by this writer, and are presented to reflect the intent and direction of the discussion. These are not, nor are they intended to be official minutes. Any participant with notes or recollection different than that presented below, is asked to call me to review any and all areas of differences so that these notes may accurately reflect the discussion. Any and all modification of these notes will be circulated.

The meeting was called to order by Lorraine E. Lark, Wheeling Park District, Co-Chairperson of the Building and Grounds Committee who had called the meeting to discuss:

1. Museum

- a. Key availability
- b. Building Supervision and Maintenance
- \*\*c. Usage Logged

2. 1976 Affiliation Agreement

- a. Artifact Ownership
- b. Staffing
- c. Membership to the Liaison Board.

3. 1980-81 Budget

\*4. Beer and Brat Fest

\*5. Childerley

\*Added discussion.

1. MUSEUM

- a. Key Availability- The Society Board requested that a key to the museum be provided to Marshall Balling, Historian. They felt that his tour's and historical work would be affected by a lack of direct accessibility to the museum.

The Park Board reviewed the Park District's policy of limiting keys to Park District facilities that they have no keys and don't want any.

If something happens to a facility, the people with keys are looked to, to provide justification. The Liaison Board reviewed this matter and placed trust in Sam Dattilo with a key, which the Park Board ratified.

After much discussion, the Park Board members present agreed (with F. Schnaitmann dissenting) to have a key to the museum and to the alarm made available to Marshall Balling for his own personal usage\*. The keys would not be for any other person's usage but Marshall's and if the keys were found to be given out, they would have to be returned.

The Society Board members present agreed. Any individuals wishing access to the museum were to contact Sam Datillo who would either personally open and close the museum, or check the museum after the individuals returned the keys.

\*This action was confirmed at the Regular Meeting of the Board of Park Commissioners which was held immediately after the Joint Meeting.

b. Building Supervision and Maintenance

Sam Dattilo and John Piazza (Wheeling Park District Director of Parks) were directed to meet and work out a schedule and assignment of tasks that was acceptable.

Dave Phillips requested that this be in writing and be approved as to content by both Boards. This was agreed.

c. Museum Usage Log

This item was suggested by Dave Phillips to ascertain on a monthly basis who was using the museum, when and for what.

Director of Parks John Piazza was asked to develop a form to be posted in the office which would be tabulated monthly and distributed to both Boards.

2. 1976 AFFILIATION AGREEMENT

- a. Confusion as to which agreement was in force was evident as several draft copies of the agreement were in the files of the Society.

After much discussion it was recognized by the Society that the signed Oct. 7, 1976 Agreement was the agreement in force.

1. Dave Phillips was directed to make copies of the agreement and distribute to the Society Board.
2. Bob Buerger was asked to provide a mailing list of Society Board members to Dave Phillips to accomplish #1 above.
3. Dave Phillips was directed to send a copy of Attachment "A" to Society President Buerger.

b. Staffing

The Park Board was made aware that Chris Irmiter was now the Society's Curator.

Staffing was further discussed under 80-81 budget. Please refer to that section of the notes (Item 3.)

### c. Liaison Board Membership

Confusion existed on whether Liaison Board membership was officially five (2 Society- 2 Park District and 1 Citizen at Large) or seven (3-3-1). The October 7, 1976 Agreement showed five. Previous action by the Liaison Board and Wheeling Park District Board was discussed which changed the membership from five to seven.

Park Commissioner Ed Klocke (also President Elect of the Society) suggested an addendum to the 10/7/76 agreement to reflect this change.

Subsequent research has confirmed Liaison Board and Wheeling Park District Board of Park Commissioners action to expand the number of Liaison Board members from 5 to 7. See attached pertinent portions of:

- 1) Liaison Board Minutes of 2/16/77
- 2) Wheeling Park District Minutes of 2/17/77

Wheeling Historical Society President Buerger and/or Secretary Kavanaugh were asked to review Society records and indicate if formal action had ever been taken by the Society. If not, formal action was to be taken and confirmation of such action was to be provided to the Liaison Board and Wheeling Park District.

Dave Phillips volunteered to prepare an addendum to the Agreement to officially reflect the expanded membership of the Liaison Board upon confirmation of official action by the Society.

### 3. 1980-81 Budget

↙ Park District Commissioner Lark reiterated that the 1976 Agreement stipulated that the Society was to provide suggestions to the Wheeling Park District to be considered by the District in budget preparation of the Museum Fund. This had not been received and the Society was requested to comply and provide the information to Dave Phillips within two weeks. Dave Phillips requested 2 years of requests listed in priorities. Shirley Mueller reviewed the file cabinet purchased by the Society which is to be placed in the museum.

### 4. Brat and Beer Fest

The Park and Society Board's discussed the motion made by the Society in May of 1979 to discontinue sponsoring the Brat and Beer Fest.

- a. It was agreed that the Wheeling Park District would continue to sponsor the Brat and Beer Fest.
- b. It was agreed that the Park Board would be amenable to "renegotiating" the percentage of net proceeds allocated for Historical purposes with the Liaison Board, contingent on 4c. below:
- c. The Society Board was asked to present to the membership of the Society a motion endorsing and actively supporting the Brat and Beer Fest.

### 5. Childerley

- a. General Comments- Park Commissioner Lark discussed comments heard that one or more Society members were not pleased with the usage concept of

4.

of the Park lands and buildings at Childerley. She reviewed the Park Boards action (See attached portion of the Wheeling Park District minutes of March 6, 1980) which confirmed action taken by the Liaison Board on March 5, 1980 (See attached Liaison Board minutes) in regards to the Library, chapel and 1st Little House.

Jean Kavanaugh volunteered that she had felt the park and buildings usage was "field House" orientated but appeared satisfied with the Park Boards action in further discussion and explanation.

b. Chapel Paint

Society Board member John Koeppen volunteered to provide paint for the chapel if Director of Parks Piazza provided the approximate square footage to determine the amount of paint used.

c. Society's Childerley Committee-

The Park District requested information from the Childerley Committee on the dollars available for Childerley and a list of projects and priorities on how they would like the dollars used, similar to the format utilized by the Society's Museum Committee.

d. Adopt a Tree

This new program was reviewed and Dave Phillips informed the Society that the names of persons interested in the program were being accumulated and that they would be "billed". Director of Parks Piazza will grid the orchard to accurately reflect tree locations and types.

With no further business to discuss, the meeting was adjourned at or about 8:15 p.m.

MINUTES OF  
THE WHEELING HISTORICAL SOCIETY  
SEPTEMBER 26, 1979

President Buerger called the meeting to order at 8:00 PM. He led the 20 members present in the pledge of allegiance to the flag. The President thanked the members for attending the meeting and apologized for the meetings that weren't called due to the long hours he worked this past summer.

COMMUNICATIONS -

- 1) Letter received from Park District announcing the Wheeling Theatre Group's showing of "Theatre In The Rough" on 10/2-3-4-5-10-11. Tickets- \$3.00 adults, \$2.00 senior citizens, ½ price for children under 12; and a special group rate for 10 or more.
- 2) Letter from David Phillips, Park District, requesting that the Historical Society make final determination regarding the amount of funds to be submitted towards the Museum. The President approved the contents of the letter and requested that the Committee of Shirley Mueller, Charles & Clara Rudolph, Ann Deutsch, Irene Datello and Glen Benson bring it forward during the meeting.

Minutes of the meeting of May 23rd were read. The President asked for corrections and/or additions. Since there were none, motion made by Lorraine Lark to approve minutes as read. Seconded by Charles Kerr. Motion passed by count of hands.

TREASURERS REPORT was read by Dorothy Floentge. Copy attached.

OLD BUSINESS

- 1) LIAISON BOARD MEETING was held this past summer to determine how monies should be allocated towards restoration of Childerley and completion of the Museum. Doris Kerr asked the amount going towards Childerley. Sam Datello hoped the \$5000 be allocated as requested by the Park District in order to complete the Museum and bring in the artifacts before winter. He was asked to put it in as a motion. He did; Lorraine Lark seconded for discussion. She said it was time to decide what portions of money are going to which place; that priorities on the money should be designated to allow the Committee to know what they have to work with. Although the \$1170.03 has been designated for Childerley and she is not opposed to the \$5000 towards the Museum, she felt more money was needed for Childerley. Sam Datello asked that we commit ourselves to spending more money for the Museum. Dorothy Foentge said she believed one project be completed rather than having two incom-pleted projects. Glen Benson wondered how much Park District would contribute towards this project; he was told \$43,000 has already been spent. Tom Kavanagh asked if an authority on historical buildings be consulted in order to get an estimate on the restoration of the chapel at Childerley. President Buerger thought there was

THE WHEELING HISTORICAL SOCIETY MEETING  
Wednesday Evening August 15, 1973  
Chamber Park Church

A special Meeting was called to order by President; Irene Dattilo with (22) members present for the purpose of hearing the results of the past Brat N' Beer Fest of past August 5th.

The new members introduced were: Mr & Mrs Clifford Foerster; John and Ann Rendek and Beverly Rossman.

The minutes of the previous meeting were read and approved of by Motion that was made and carried unanimously.

Correspondence:

A letter from Certified Burglar Alarm System requesting a reply to their enclosed blank form about our decision for their alarm system. The secretary was directed to fill in and send back the reply to them which would read that our Society's agreed decision was to keep it as is.

Walter Diems; Chairman of the Brat N' Beer Fest than gave his report stating that (\$6,263.74) was taken in and with other cash received since this amounted to (\$6,461.74) and was deposited in the Bank account. That roughly there could be close to a (\$2,000.00) profit and that the affair turned out to be a great success from all indicated and that those who attended were as well pleased as our members so far. That he was happy to announce that so many citizens of our Village including Mayor Seanlon and ex-police Chief Horcher who pitched in and gave plenty of help. That the owner of Hans Bavarian restaurant had donated the sauerkraut. That next year (2) tents would be advisable and we should all start to think now to plan for the next year. He also made a Motion to pay rental to Sam and Irene Dattilo for the storing of the Brat equipment in their garage this past year-but Sam spoke up to offer his generosity again without any reciprocation and no-charge. That there are (12) cases of pop left over and could be had for (\$4.00) per case.

Sold to: John Koeppen (1) case (\$4.00)  
Clifford Foerster (4.00)

Surely Koeppen mentioned to have (2) policeman around the money booths next year for security.

The secretary was directed to send one letter each to The Reminder Paper and The Wheeling Herald containing the notice of Thanks and appreciation to all who helped make this Benefit Event such a Great Success.

The ~~Secretary~~ than presented to the ~~members~~ of the August 5th Fest as follows:

|                                   |         |
|-----------------------------------|---------|
| Village License                   | 15.00   |
| Band Campbell's Music (German)    | 400.00  |
| Insurance                         | 106.00  |
| Pots & Pans to Surely Mueller     | 252.00  |
| Bakery Buns (Sauers Bake Shop)    | 360.00  |
| Jefferson Ice                     | 15.75   |
| Thebault Braun for rent of Tent   | 160.00  |
| Pops & Saws (Sam Dattilo)         | 85.25   |
| Labor & lumber                    | 9.42    |
| Krause for Beer                   | 918.00  |
| Mark Drug                         | 38.02   |
| Mark Drug Pop                     | 554.01  |
| Mustard                           | 27.00   |
| Can opener                        | 2.41    |
| Surely Mueller                    | 5.21    |
| Herb Didier (sweet corn)          | 150.00  |
| Petersons Brats sausages          | 1410.68 |
| Change                            | 200.00  |
| Grove Prods (outside lite Museum) | 29.57   |

Walter Diems made a Motion to pay the Grove Prods bill for the repair and including contract to maintain the outside gas lite in front of the Museum which amounts to (\$29.57). Lorraine Lark seconded this Motion with being unanimously Carried to include their contract.

Dues received tonite:

Dues to date:

|                            |         |
|----------------------------|---------|
| Bob Holt (\$2.00 donation) | \$ 5.00 |
| John & Ann Radek           | 5.00    |
| Clifford Foerster, Sr.     | 5.00    |
| Beverly Rossmann           | 3.00    |

A letter of Thanks was designated to be sent to Artist Surely Hogberg 1101 Valley Stream Drive, Wheeling for her donation to us of a beautiful hand colored painting she had done herself and copied the picture that appeared in the (1969) Diamond Jubilee booklet. This picture was complete with frame.

A letter to be directed to the Mount Prospect Society asking them to relieve us of their Antique Piano which belongs to them and has been on display in our Museum for some time now.

A letter to be directed to be sent to Jack Caughron of South Milwaukee Avenue for the use of his truck as a float in the past 4th of July Jay Cees Parade.

Walter Diens made a Motion to send (\$300.00) to the Wheeling Park District. John Koeppen seconded this Motion. The Motion Carried.

Marshall Balling approached with the suggestion of another sign on the Museum to the southern exposure and reading this the original home of the Wheeling Village Hall. Lorraine Lark suggested a hanging one in front of the building which would attract from the south and north both. All agreed to think this over and decide at the next meeting after checking.

Lorraine Lark spoke of suggestions to keep in contact with the Landmarks Council (if bill goes thru State of funds available) and try to co-operate if possible to help us probably with some funds. That we should have a Landmarks Committee who will act to locate old Historic structures and sites in the Village and try to preserve before it is too late, also think about the Moving of the Museum to a more suitable site such as close to the Church.

Glen Benson made a Motion to have the Chairman appoint a Landmarks Committee of (6) members who would research into this for Historic Sites and act accordingly to try to survey and follow thru with this preservation with the Landmarks Council. Surely Mueller seconded this Motion. The Motion carried unanimously.

The following who were appointed to this committee are:

Surely Mueller  
Sharon Gorski  
Karen Wartick  
Marshall Balling  
Glen Benson  
Beverly Rossmann

Lorraine Lark made a Motion to have a committee look into the Moving of the Museum and proper site which includes the cost, etc. Surely Mueller seconded this Motion. The Motion carried and John Koeppen with Al Lang were chosen to look into this project with the help of Lorraine Lark if necessary.

Walter Diens made a Motion to adjourn. Dorothy Fleatge seconded the Motion. The Motion Carried.

Ethel Wieder served her home made cake and made coffee.

All went home at 10 P. M.

*Marshall Balling*  
secretary

TO: Wheeling Historical Society and Wheeling Park District  
Board of Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
RE: Insurance-Artifacts  
DATE: February 5, 1981

INSURANCE ON HISTORIC BUILDINGS AND CONTENTS

The Wheeling Park District insures the buildings and contents of the historic buildings owned by the Park District

Current coverages are listed below:

| <u>Building</u>               | <u>Building Value</u> | <u>Contents Value</u> |
|-------------------------------|-----------------------|-----------------------|
| Chamber Comm.<br>Center       | 75,000                | 3,000                 |
| Chamber Museum                | 75,000                | 20,000                |
| Childerley Chapel/<br>Library | 40,000                | -                     |
| Childerley Log<br>Cabin       | 3,000                 | -                     |

Coverage includes a \$1000.00 deductible on buildings and contents.

The Wheeling Park District will be pursuing:

1. Re-appraisal of the buildings done in 1977 and appraisal of the museum.
2. Establishment of a \$100.00 deductible on contents.

ARTIFACT INSURANCE

Attachment "A" of the October 7, 1976 Affiliation Agreement was the inventory of all artifacts owned by, or loaned to, the Wheeling Historical Society.

In an effort to answer questions raised by Society member Roger Powers, correspondence was generated to Society President Klocke, the insurance broker for the Wheeling Park District and the appraiser utilized by the Wheeling Park District for insurance purposes.

Please refer to the following letters attached.

1. October 16, 1980 letter to Society President Klocke regarding "location of Artifacts"
2. October 28, 1980 letter to Society President Klocke regarding Artifact Insurance.

NOTE: Both letters were copied to the Board of Park Commissioners of the Wheeling Park District and Wheeling Historical Society Curator Irmiter.

While the artifacts are covered by the Wheeling Park District's insurance as

musuem contents, valued at \$20,000.00, there is no information available at the present time as to what is covered, and what the value is of those items to be covered.

#### UNANSWERED QUESTIONS ABOUT EXISTING ARTIFACTS

1. Are all items listed as owned or on loan physically present at the museum?
2. If items are not physically present, who has them and where are they? This question would not pertain to on loan items returned to the owner. On loan items returned to the owner should be deleted from Exhibit A. as they would not be insured by the Wheeling Park District. Owned items not physically present at the museum are not covered.
3. Has an inventory of artifacts been taken since they were moved back to the museum? If so, could a copy be provided to the Wheeling Park District?
4. Have additional "on loan items" been procured? Is a listing of these available for the Insurance Company and/or Appraiser?
5. What value would the Society place on each owned item?
6. What value would the artifact owner place on the artifact on loan to the Society?

#### SUGGESTED DIRECTION OF THE SOCIETY

It is clear that the Wheeling Historical Society, the Wheeling Park District, the Park District's Insurance Broker, and the Park District's Insurance Company should all have a current inventory of owned artifacts, on loan artifacts which would include a description of the item and the items value.

Completion of this task is the responsibility of the Socetty. One person, or one committee should be assigned this task. A reasonable due date should be established by the Society and abided to by the individual or committee assigned to this task.

#### ON LOAN ARTIFACTS

This writer is unfamiliar with any type of written records kept by the Society Curators over the years. It is clear that written records are necessary for owned and on loan artifacts.

Of particular importance would be acknowledgements of receipt of an artifact loaned to the Society by an individual, a family, a trust, another Society, or from some other type agency or organization. The value of that artifact its description and the signature of the person(s) authorized to loan an artifact(s) to the Society would also be basic.

Two forms were drafted and provided to Society President Klocke and Curator Irmiter with the October 28, 1980 correspondence.

Artifacts-Insurance  
February 5, 1981

3.

Attached, please find:

Loaned artifact Acknowledgement- Draft #1  
Return of loaned artifacts - Draft #1

These forms or other forms would need to be in duplicate to insure that the owner and the Society maintain records of the transaction.

#### ARTIFACT ACQUISITION

During the last two (2) years of Brat and Beer Fest operation by the Wheeling Park District (1979 & 1980) \$1,344.70 has been set aside by the Wheeling Park District for the purchase/lease of artifacts by the Society (Please reference the Brat & Beer Fest Section of this report).

To date no recommendations have come forth from the Society for Board of Park Commissioners review and concurrence.

The artifact inventory referenced earlier in this section may provide the basis of these recommendations if gaps can be identified between what artifacts should be available for display, versus what is available for display.

The development of a multiple year artifact acquisition program was alluded to in the Finance Section of this report.

#### ARTIFACT OWNERSHIP

This topic is reviewed in the Affiliation Agreement Section of this report. Final determination and concurrence must be arrived at, as to who wants to, or should own the artifacts, or be named as the group accepting "on loan" items.

#### FUTURE DISCUSSIONS

1. Society provide the answers to the questions listed in "unanswered questions about existing artifacts" in addition to any other questions that may be generated.
2. Review of the existing inventory of owned items, and on-loan items.
3. Review and finalize a record keeping system or owned or on-loan artifacts.
4. Development of a multiple-year artifact acquisition program.

HERITAGE PARK  
222 S. WOLF RD., WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2930

October 16, 1980

Mr. Edward Klocke  
President  
Wheeling Historical Society  
245 E. Wayne  
Wheeling, Illinois 60090

Re: Location of Artifacts

Dear Ed:

The Wheeling Historical Society raised legitimate questions concerning the extent and type of insurance coverage presently in force on the artifacts.

Pursuant to these questions, I have directed letters to our Insurance Broker and our Appraiser in an effort to resolve these questions.

While I am aware of the contents of Exhibit A. of the Affiliation Agreement, (copies of which have previously been distributed to the Society and the Park District), I am not aware of the following:

1. Are all items listed as owned or on loan physically present at the museum?
2. If items are not physically present, who has them and where are they?  
This question would not pertain to on loan items returned to the owner. On loan items returned to the owner should be deleted from Exhibit A, as they would not be insured by the Wheeling Park District. Owned items not physically present at the museum are not covered.
3. Has an inventory of artifacts been taken since they were moved back to the museum? If so, could a copy be provided to the Wheeling Park District?
4. Have additional "on loan" items been procured? Is a listing of these available for the Insurance Company and/or Appraiser?

It is felt that the location of all Wheeling Historical Society artifacts is a major priority. A new inventory of owned artifacts should be prepared. The Appraiser can then hopefully determine the Insurable Replacement Value, and the Insurance Company can then accurately insure those artifacts.

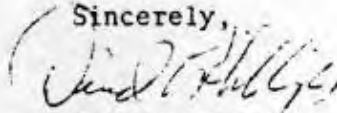
I concur with the concern expressed by the Society on the insurance coverage of the artifacts. Efforts by the Society to provide the answers to these questions will enable the Wheeling Park District to pursue and complete the artifact insurance program.

Mr. Klocke  
October 16, 1980

2.

Whatever action that needs to be taken to answer these questions would be appreciated. Your feedback is necessary in order to implement direction to the Appraiser and the Insurance Company.

Sincerely,



David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph

cc: Board of Park Commissioners  
Chris Irmiter, Curator

Enc: 10/2/80 Letter to Insurance Broker  
10/16/80 Letter to Appraiser

HERITAGE PARK  
222 S. WOLF RD. WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2930

October 28, 1980

Mr. Edward Klocke  
President  
Wheeling Historical Society  
245 E. Wayne  
Wheeling, Illinois 60090

Re: Artifact Insurance

Dear Ed:

Enclosed, please find two (2) letters which are pertinent to a question raised at the Society meeting I attended on Wednesday, September 24th held at the Chamber of Commerce Park Community meeting center.

The question raised by Roger Powers, a Society member, dealt with artifact insurance and what was covered.

Attached, please find:

1. Letter of October 2, 1980 to the Wheeling Park District's insurance broker.
2. Letter of October 22, 1980 from the broker in response to my earlier inquiry.

Please also refer to my October 16, 1980 letter to your attention which reviews the location, current inventory etc; of artifacts. This letter is not reproduced.

As you can see, the initiatives I have taken to obtain a quotation for an artifact appraisal have been found to be unnecessary, as the value can be assigned by the Society.

The Insurance broker does require the following:

Description of Item

Value of Item

The Society, for your inventory records, may wish to include other data such as identification numbers, age, condition, etc.

It is suggested that each of the items currently on loan be identified, and a value be placed on them by the owner of that artifact. A standard form should be utilized that is signed by the owner. A sample of such a form is attached for draft purposes.

I look forward to receiving from you, or Curator Irmiter, the information needed by the insurance company.

Sincerely,

David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph  
cc: Board Of Commissioners  
C. Irmiter

*serving the community*

WHEELING HISTORICAL SOCIETY  
LOANED ARTIFACT ACKNOWLEDGEMENT

I (We) \_\_\_\_\_ do hereby loan  
                    Print Name(s)  
the following item(s) to the Wheeling Historical Society for display  
in the Wheeling Historical Museum.

| <u>ITEM</u> | <u>AGE</u> | <u>CONDITION</u> | <u>VALUE</u> |
|-------------|------------|------------------|--------------|
| _____       | _____      | _____            | _____        |
| _____       | _____      | _____            | _____        |
| _____       | _____      | _____            | _____        |

I (We) provide this (these) item(s) to the Wheeling Historical Society  
for the period of time of \_\_\_\_\_ months, or until such time that we  
define that we wish to take the item(s) back into our possession.

\_\_\_\_\_  
Donor

\_\_\_\_\_  
Donor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Received for the Wheeling Historical Society by

\_\_\_\_\_  
Dated

D R A F T    # 1

WHEELING HISTORICAL SOCIETY  
RETURN OF LOANED ARTIFACTS

I (We) the undersigned, hereby accept the return of the item(s)  
listed on the "Loaned Aftifact Acknowledgement."

I (We) find them to be in similar condition as when loaned to the  
Wheeling Historical Society.

\_\_\_\_\_  
Donor

\_\_\_\_\_  
Donor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Returned on behalf of the  
Wheeling Historical Society by

\_\_\_\_\_  
Dated



Frank B. Hall & Co. of Illinois  
230 West Monroe Street  
Chicago, Illinois 60606

October 31, 1980

Mr. David F. Phillips, Superintendent  
Wheeling Park District  
1000 No. Milwaukee Ave.  
Wheeling, Il. 60090

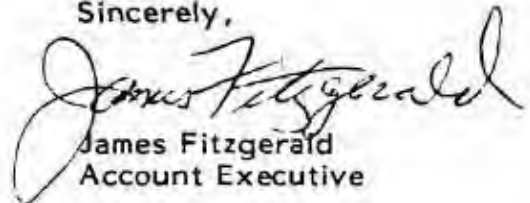
Re: Museum Artifacts

Dear Dave:

As I stated in our telephone conversation, the \$20,000 Limit of Liability which we have in force for these articles would apply to both owned and borrowed property. However, although we are binding this coverage with Transamerica, we are very much in need of the schedule of items and the value of each article.

I currently have the insurance for the Palatine Historical Society on a Fine Arts Floater Form. I believe their articles would be similar to yours, and perhaps they can be of some assistance in establishing values. My contact at the Palatine Historical Society is Ms. Sue Gould at 991-6460.

Sincerely,

  
James Fitzgerald  
Account Executive

TO: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
FROM: John Piazza, Director of Parks, Wheeling Park District  
RE: Old German Presbyterian Church Background  
DATE: February 5, 1981

The oldest and first church in the Village of Wheeling, which is not known as the Wheeling Park District Chamber Community Center, had been built in 1865 and served its members until December 16, 1962, almost a century of use. The church was originally located on Dundee Road where Dunk'in Donuts is now located.

On April 3, 1969 at a regularly scheduled meeting of the Wheeling Park District Board of Park Commissioners, Commissioner Lorraine E. Lark advised the Board that the old Presbyterian Church located on Dundee Road would be torn down. She stated that the building had been offered to the Wheeling Park District providing the park would be willing to relocate the building. Motion was made by Commissioner Wilson, seconded by Commissioner Lark "that the Wheeling Park District furnish land for the building thus preserving the building as a memento for the community." Motion carried and approval by the Wheeling Park District President.

In May of 1969, the old church was relocated in its present location at Chamber of Commerce Park. It is situated on the east section of the park.

On January 15, 1970, at a regularly scheduled meeting of the Wheeling Park District, Board of Park Commissioners, "Commissioner Wilson made a motion, seconded by Commissioner Sackett, requesting the Historical Society to pass a resolution stating that all funds received as donations designated for the renovation of the the church building over a period of the loan, be turned over to the Wheeling Park District to be placed into an escrow account to retire the debt before the building is transferred over to the Wheeling Park District". Roll was called and the President declared the motion approved.

"Mr. Koeppen, President, Wheeling Historical Society, at the same meeting, assured the Board of Park Commissioners that the Wheeling Historical Society would pass the resolution re: contributions at their next meeting dated January 28, 1970."

On January 28, 1970 at a regularly scheduled Wheeling Historical Society meeting, Mrs. Dana Benjamin proposed a resolution be drawn up. "Lorraine Lark drew up the resolution that evening and read aloud, same. Ron Ignatuis made a motion to "accept this resolution as read" and Walter Deins seconded the motion. The motion carried unanimously."

On February 19, 1970, at a regularly scheduled meeting of the Wheeling Park District Board of Park Commissioners, "Mr. John Koeppen of the Wheeling Historical Society presented the Board the resolution re: financing, passed on January 28, 1970 by the Wheeling Historical Society and also included, was the Bill of Sale for the old Presbyterian Church building which at that time was read to the Wheeling Park District Board of Park Commissioners by Park District Attorney Bjorvik. After reviewing the documents, motion was made by Commissioner Ross, seconded by Commissioner Wilson directing Attorney Bjorvik to redraft the documents and submit them to the Wheeling Historical Society before the next meeting. Motion carried."

This resolution had been approved at the April 16, 1970 Wheeling Park District, Board of Park Commissioners meeting. Attached, you will find a copy of this resolution.

Old German Presbyterian Church  
February 5, 1981

2.

Renovation began on this structure in Spring of 1970.

Today, this building is being used for various types of functions and activities such as:

1. Meeting place
2. Religious Services
3. Recreational activities
4. Special community events.
5. Showers

BILL OF SALE

Seller, WHEELING HISTORICAL SOCIETY, of Wheeling, Illinois, in consideration of Ten and no/100 Dollars and other good and valuable consideration, receipt whereof is hereby acknowledged, does hereby sell, assign, transfer and set over to Buyer, WHEELING PARK DISTRICT, Cook County, Illinois, the structure commonly known as Community Presbyterian Church, presently located at Chamber of Commerce Park, Wheeling, Illinois.

Seller hereby represents and warrants to Buyer that Seller is the absolute owner of said property, that said property is free and clear of all liens, charges and encumbrances, and that Seller has full right, power and authority to sell said personal property and to make this Bill of Sale.

IN WITNESS WHEREOF, Seller has signed this Bill of Sale, at Wheeling, Illinois, this 28th day of January, 1970.

WHEELING HISTORICAL SOCIETY

By \_\_\_\_\_  
John Koeppen, Jr.

## CERTIFICATE OF SECRETARY

I, the undersigned, DO HEREBY CERTIFY that the following is a complete, true and correct copy of certain resolutions of the Board of Directors of Wheeling Historical Society, which resolutions were duly adopted at a duly called meeting of the said Board held on January 28, 1970, a quorum being present, and are set forth in the minutes of the said meeting; That I am the keeper of the minutes and records of the Wheeling Historical Society; and that the said resolutions have not been rescinded or modified:

"WHEREAS, the Board of Directors of Wheeling Historical Society and the Board of Commissioners of Wheeling Park District have determined that it is in the best interests of the residents of the community of Wheeling, Illinois, that the original Community Presbyterian Church, now located at Chamber of Commerce Park, Wheeling, Illinois, be restored; and

"WHEREAS, the Wheeling Park District is in the process of entering into a ten-year installment loan for the purpose of financing said restoration; and

"WHEREAS, the Wheeling Historical Society desires to participate in the financing of said restoration;

"NOW, THEREFORE, BE IT RESOLVED that the Wheeling Historical Society deliver to the Wheeling Park District all funds given to the Wheeling Historical Society for the purpose of restoring the Community Presbyterian Church, said delivery of funds to continue until the ten-year installment loan undertaken by the Wheeling Park District has been satisfied; and

"BE IT FURTHER RESOLVED that quarterly reports of the Wheeling Historical Society pertaining to transactions involving Community Presbyterian Church be forwarded to Wheeling Park District."

IN WITNESS WHEREOF, I have hereunto subscribed my name this  
\_\_\_\_ day of February, 1970.

---

Dorothy Forke, Secretary  
Wheeling Historical Society

5.

WHEREAS, Wheeling Park District, Cook County, Illinois, is the owner of the following described real estate:

That part of the Southeast quarter of Section 2, Township 42 North, Range 11, East of the Third Principal Meridian, described as follows: Beginning at a point in the center of Wolf Road on the South line of William Zelosky's Milwaukee Avenue Addition to Wheeling (which point is 997.86 feet South and 330.3 feet East of the center of section 2, Township 42 North, Range 11, East of the Third Principal Meridian; thence running East along the South line of said Zelosky's Subdivision a distance of 616.41 feet; thence running South 4.53 feet to the North line of the Old Filkin Farm; thence East to a line which is 1041.48 feet West of and parallel to the center line of Milwaukee Avenue; thence running Southeasterly on a line 1041.48 feet West of and parallel to the center line of Milwaukee Avenue a distance of 448.84 feet to a point 913.4 feet North of the center of Dundee Road; thence Westerly along a line parallel to and 913.4 feet North of the center line of Dundee Road a distance of 776.70 feet to the center of Wolf Road; thence North in the center of said road a distance of 425.65 feet to the place of beginning (except thereof the West 50 feet, being the East half of Wolf Road,) all in Cook County, Illinois.

WHEREAS, Wheeling Park District, Cook County, Illinois, has entered into contracts to remodel a relocated church edifice on said real estate, and

WHEREAS, the Board of Commissioners, Wheeling Park District, Cook County, Illinois, finds it necessary to finance the construction of said building with a \$20,000, 10 year installment loan from Wheeling Trust and Savings Bank at an interest rate of 6.0% per annum.

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED, that Lorraine Lark and Ferdinand Arndt, as President and Secretary respectively of the Board of Commissioners of Wheeling Park District, Cook County, Illinois be and they are hereby authorized and directed on behalf of said District to execute a Promissory Note, a copy of which is attached to and made a part of this Resolution and to execute all instruments and to perform all acts necessary to carry the foregoing resolution into effect, and

BE IT FURTHER RESOLVED, that, until the above-mentioned Promissory Note has been paid in full, the Board of Commissioners include the annual principal and interest payment as a part of the Annual Appropriation and Levy Ordinances adopted by the Board of Commissioners.

Motion was made by Commissioner Wilson, seconded by Commissioner Sackett to adopt said resolution and authorizing President and Secretary to sign same. Roll being called by the President, the following Commissioners voted:

AYE: R. Ross, A. Wilson, E. Sackett, L. Lark  
NAY: None

Whereupon the President declared motion approved and resolution ADOPTED.

Minutes of

THE WHEELING HISTORICAL SOCIETY MEETING

Wednesday January 28th, 1970

Place: 139 Berkshire Drive, Wheeling  
Home of John and Surely Koeppen

On the regular scheduled January 28th meeting night of last month (25) members were guests at the home of President John Koeppen and his wife Surely who treated to a most delicious Turkey Dinner. This being a belated affair due to the cancellation of the previous December meeting.

After Dinner the meeting was called to order by President John Koeppen at 8 P. M.

Ron Ignatius, the treasurer gave a report of things looking blue due to lack of funds. He said that Mr. Lambert is due for moving (\$622.00), and that (\$8.50) was paid out for entertaining the Ladies of the Addolorato Villa to Museum and the balance in the bank amounts to (\$2548.37).

Discussion about the tax deductions for renovation and restoring of Old Structures and also donations. That it would be best to write to the Illinois Historical Society for information pertaining to this.

The announcement from The Wheeling High School Foundation Scholarship Foundation telling of the Variety Benefit coming up this March 20th and 21st and that we should take part with some contribution.

Mary Jane Kopacek gave a report as Chairman of the Pancake Benefit Committee. She said that she inquired about the High School and found out that a fee of (\$35.00) would be charged and that no other places seemed available. John Koeppen said he would contact Jim Wiedner of the Masonic Temple.

The treasurer was requested to send out reminders for dues due this February.

Marshall Belling stated that he should have some form of resolution drawn up with authorization for correct date of Bill of Sale for the Old Church Structure selling, to the Park District.

Lorraine Lark, President of The Wheeling Park District was present and gave us a challenging talk concerning the Wheeling Community Church Building that is now standing on the Park District Property. She told us not to become discouraged about the Project as plans already have been submitted for the renovation to convert into a sort of meditation center to hold occasions such as weddings; lectures and worship. That also facilities are planned for wash-rooms; kitchen and heat and air-condition. That the Wheeling Chamber of Commerce; The Wheeling Jan Cees and many other organizations of the Village have expressed their interest to help our Society even financially. That she was informed from the Park District who received information from the Wheeling Trust & Savings Bank that funds could be available for a period of ten years with The Park Districts consent. And that is we had a resolution drawn up The Park District Board would take action.

Dana Benjamin proposed such a resolution be drawn up tonight.

The President asked Lorraine Lark to draw up the resolution.

After the reading of this resolution to all present for allocating of the Church Structure as a Donation and the Renovation a Motion was made for the adoption of such.

Ron Ignatius made a Motion to accept the Resolution as drawn and read to all present. Walter Diens seconded the Motion. The Motion carried unanimously.

Lorraine Lark made a Motion to adjourn. Dana Benjamin seconded the Motion, which carried.

The meeting adjourned at 10 o'clock P. M. after a pleasant

HERITAGE PARK  
222 S. WOLF RD., WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2930

October 28, 1980

Mrs. Shirley Mueller  
Lollipop Lane Chairperson  
Wheeling Historical Society  
307 N. 1st Street  
Wheeling, Illinois 60090

Re: Lollipop Lane -Wassil Bowl

Dear Shirley:

The Wheeling Park District Board of Park Commissioners, as you are aware, has directed that a complete listing of the Wheeling Historical Society/Wheeling Park District relationship be compiled and analyzed.

One of the areas of cooperation between the Society and District has been Lollipop Lane during the Christmas Season.

It is my hope that the Society and the District can separately compile all available data pertinent to our own agencies involvement in the Lollipop Lane project. This information can then be combined to accurately reflect the involvement of the Society and of the District in this project.

It is unfortunate that Lorraine Lark, who served in leadership capacities with the Society and with the District, is not available to share her intimate knowledge about how and why Lollipop Lane came into existence.

As someone who worked with Lorraine on this project for a number of years, and as the present Committee Chairperson for this project, it is felt that you have the best knowledge available in the Community at this time.

I respectfully request that the following type of information be compiled by the Society.

1. Why was Lollipop Lane started?
2. Who initiated the concept?
3. When was this first discussed and when was official Society action taken to sponsor this project?
4. How is this project felt to be within the preview of the Society?
5. What was done at the first Lollipop Lane and what improvements/changes have taken place over the years?
6. What various areas of responsibilities are entailed in organizing Lollipop Lane?
7. What specific tasks within these areas are accomplished by the Society?
8. How much time is involved in accomplishing these specific tasks, individually and in total? (number of volunteer hours spent to prepare, run, and clean-up.
9. Specific or approximate number of persons who attend? Is this rising, stable or falling?

S.Mueller  
October 28, 1980

2.

Lollipop Lane

10. What is the background behind the Wassil Bowl?
- a. Why was it started? What is its purpose?
  - b. Who initiated the concept?
  - c. When was it initiated?
  - d. How is it organized and run?
  - e. How has it changed?

These questions may not be all inclusive, but are intended solely to initiate the compilation of all pertinent data so that the "History" behind Lollipop Lane is not lost.

The Wheeling Park District will compile data on our brief history as co-sponsors, what this entails, what we do, how long it takes, what it costs etc.

It is realized that much work is entailed, specifically by the Society in compiling this information.

It is hoped that this information when compiled and combined, will show the total involvement of the Society and the District in perspective.

If the Park District can provide any assistance in researching Society records, we offer this gladly.

I do feel that a full and complete packet on Lollipop Lane and Wassil Bowl with copies of pertinent official records for direct reference, is not only desired but necessary, if we are to understand and appreciate the efforts, the intent and the community service provided by the Wheeling Historical Society.

Once the full scope of the project is understood, it is much easier for the members of the Society and Commissioners of the Wheeling Park District to deal with the commitment necessary which will continue to make this a successful project.

It is hoped that this commitment can be re-asserted by the members of the Society and the Board of Park Commissioners of the Park District. If this commitment is found lacking in one or both agencies, at that time objective decisions can be made about the future sponsorship of Lollipop Lane.

Sincerely,

David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph

TO: Wheeling Historical Society and Wheeling Park District  
Board of Park Commissioners  
FROM: David F. Phillips, Superintendent of Parks and Recreation  
Wheeling Park District  
RE: Lollipop Lane  
DATE: February 4, 1981

#### BACKGROUND

In order to objectively review our current relationship and co-sponsorship we have reviewed Society and Park District minutes to provide a chronological progression of Board action.

Please refer to Director of Parks Piazza's attached memorandum on "Lollipop Lane- Board Meetings Chronological Decision Making".

#### QUESTIONS AND ANSWERS

In order to develop an understanding of all aspects of Lollipop Lane and the Wassil Bowl, a series of questions have been provided to Lollipop Lane Chairperson Shirley Mueller. Please refer to the attached letter of October 28, 1980.

The intent of the questions is to develop two levels of information:

1. Purpose Aspects.
2. Operational Aspects.

It is hoped that both aspects of Lollipop Lane can be reviewed and a determination made as to whether the original purpose remains the current purpose.

#### ORIGINAL PURPOSE OF LOLLIPOP LANE

From the Board Minutes, it can be ascertained that the initial question of "Why did the Wheeling Historical Society become involved with Lollipop Lane?" has an answer.

The original intent seems to be twofold:

1. To utilize the historically valuable church building built in 1865 which had recently been moved there (1969) and to bring people to the building for them to appreciate the restoration/renovation.
2. To provide an activity for the community during the Christmas season.

#### OPERATIONAL ASPECTS OF LOLLIPOP LANE

Society Related- Director of Parks Piazza and Superintendent Phillips of the Wheeling Park District will in the near future meet with Lollipop Lane Chairperson Mueller & Society members who have worked on this project, to define the answers to procedural questions about how the activity is organized and operated.

Park District Related- Please refer to Director of Parks Piazza's attached memo on "Lollipop Lane -Wheeling Park District Involvement"

#### OPERATIONAL MANUAL

It is hoped that the final result of the combined efforts of the Society and the Wheeling Park District will be the development of a Lollipop Lane Operational Manual which provides the "HOW TO" for project continuity. This could also be utilized by other communities with Lollipop Lane being used as a model of how encourage awareness of historic buildings and provide a leisure service to the community.

#### FUTURE DECISIONS

The Wheeling Historical Society initiated Lollipop Lane in 1972 (9 years ago) and Society members have spent considerable time, effort and expense to plan, organize and implement this project.

It is suggested that the Society membership and Park District's Board of Park Commissioners discuss the feelings of the members of both agencies and arrive at a final consensus on the following questions:

1. Does Lollipop Lane still fullfil the original purpose?
2. Does Lollipop Lane fit into the purpose or reason for being, of the Wheeling Historical Society?
3. Does Lollipop Lane take away from the primary purpose of the Wheeling Historical Society, or does it help achieve this purpose?
4. Is the current share of responsibilities between the Wheeling Park District and the Wheeling Historical Society felt to be equitable?
5. Is an operational manual felt to be needed or desired?
6. How can Lollipop Lane, as a product, be improved to achieve its purpose?

TO: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
FROM: John Piazza, Director of Parks, Wheeling Park District  
RE: Lollipop Lane - Board Meetings- Chronological Decision Making  
DATE: February 4, 1981

On September 27, 1972 at a regularly scheduled meeting of the Wheeling Historical Society, Mrs. Lorraine Lark suggested that additional activities should be created for the Presbyterian Church located in Chamber of Commerce Park "to let the community see that there is something doing in this building" She suggested a Christmas activity such as an "Interdenominational Service and to run this affair for a week. A place for children and youngsters to visit during the Christmas season."

All members attending this meeting were in agreement for something like this around the holidays and to have the Wheeling Park District members work jointly in this project.

Lorraine was appointed Chairperson of this affair.

On October 5, 1972, at a regularly scheduled meeting of the Wheeling Park District, the Park Commissioners concurred with and approved this activity. They indicated that they would undertake to help the Wheeling Historical Society.

On October 11, 1972 at a regularly scheduled meeting of the Wheeling Historical Society, Lorraine Lark told the Society members that the Wheeling Park District Board of Park Commissioners had concurred and voted to approve this community event and that the Park District membership would undertake to help the Society.

At this same meeting, Shirley Koeppen made a motion to hold this affair jointly with the Wheeling Park District. Sam Datillo seconded the motion. The motion carried.

Much time was spent at this meeting to think of what to call this Christmas Festivity. The one most agreed upon was Santa's Junction, but this choosing was held over until the next meeting.

On November 7, 1972, at a regular scheduled meeting of the Wheeling Historical Society, a final determination of the name for this Christmas Festivity had been selected. The name selected was Santa's Lollipop Lane. Final determinations were made as to how many trees were to be needed,, the layout to the building, both interior and exterior, dates and times, type of lighting, signs that would be needed, etc.

Lorraine Lark stated that the Wheeling Park District would help with the lighting and assist in making it attractive for the passer-bys to visit the church.

TO: David F. Phillips, Superintendent of Parks & Recreation, Wheeling Park District  
FROM: John Piazza, Director of Parks, Wheeling Park District  
RE: Lollipop Lane- Wheeling Park District Involvement  
DATE: February 4, 1981

Below I have listed areas of responsibilities for the Wheeling Park District for the preparations of Lollipop Lane. I have also estimated the total amount of hours worked & a cost estimate for the preparation of Lollipop Lane for 1979 and 1980.

YEAR 1979

1. Pick up all toys, games, carpeting, etc and deliver to the church.
2. Hang snowflakes and garland.
3. Change interior lighting.
4. Remove empty boxes and store in the garage.
5. Clean the interior building before and after.
6. Hang exterior lighting
7. Hang Lollipop Lane sign at entrance of drive.
8. Install posts and lollipops along the walkways.
9. Set up the nativity scene.
10. Make up two toy soldiers and paint
11. Remove everything and store items for next year's use.

Total Hours worked = 104

Estimated Labor Costs =  $104 \times 5.92 = \$615.68$

YEAR 1980

Repeat of items #1 through 11.

12. The making up of an additional six (6) soldiers and paint same.

Total Hours Worked = 125

Estimated Labor Costs =  $125 \times 6.78 = \$785.00$

TO: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
FROM: John Piazza, Director of Parks, Wheeling Park District  
RE: Brat and BeerFest Background  
DATE: February 8, 1981

In August of 1969 at the 75th Anniversary Diamond Jubile, the Wheeling Historical Society held an old fashion German Beer and Brat Festival which was so successful and well attended that from that first year of celebration, stemmed the Annual Brat and Beer Fest. This annual event had been sponsored by the Wheeling Historical Society and was a major fund raiser for the Society.

In 1978, the Wheeling Park District agreed to assist the Wheeling Historical Society with their annual event. In the past, the Brat and Beer Fest had been held behind the Wheeling Trust and Savings Drive-In banking facility off of Milwaukee Avenue. In 1978 the Wheeling Park District offered to the Wheeling Historical Society, the use of the Chevy Chase Club House grounds which had been aquired by the Wheeling Park District in July of 1977. The Society concurred.

On May 23, 1979 at a regularly scheduled meeting of the Wheeling Historical Society, "President Bob Buerger asked the Society membership if they would like to sponsor the Brat and Beer Fest for that Year?" Alberta Klocke made a motion to sponsor the Brat and Beer Festival. Discussion ensued. President Buerger called for a vote on the motion and the no's passed. "

On May 24, 1979 at the regularly scheduled meeting of the Wheeling Park District "Commissioner Lark noted that the meeting of the Wheeling Historical Society, it was decided at this meeting that the Wheeling Historical Society would no longer sponsor the Brat and Beer Fest and that the Wheeling Park District, if inclined to do so, sponsor it this year 1979. Commissioner Lark made a motion that the Wheeling Historical Society members who wish to participate in assisting the Wheeling Park District in the operation of the Brat and Beer Fest, be given 25% of the net proceeds, and these members who assist, to determine the final use of the money for the use of the Society. Commissioner Mueller seconded the motion for discussion. After lengthy discussion, Commissioner Lark recinded her motion and seconded by Mueller. Motion to recind carried."

Subquently, "motion was made by Commissioner Lark, seconded by Commissioner Klocke that the members of the Historical Society who want to assist in the project, be contacted and serve as a supplementary work crew to assist in preparation and solicitation of manpower and that those members become the advisory group to the Wheeling Park District for the distribution for historical purposes for 25% of the net proceeds. Roll being called, the following Commissioners voted

AYE: L.Lark, E.Klocke, F.Schnaitmann  
ABSTAIN: S.Mueller  
NAY: None

Motion carried."

Seventy Five percent (75%) of the net proceeds for the 1979 Brat and Beer Fest were placed in the Wheeling Park District's Recreational Fund.

On May 15, 1980 at a meeting held between the Wheeling Park District and the Wheeling Historical Society discussion relative to the sponsorship of the Brat and Beer Fest took place. The Wheeling Park District agreed upon the following:

- A. "That the Wheeling Park District would continue to sponsor the annual Brat and Beer Fest."
- B. "That a sixty/forty percent be the proposed allotment and that 60% be applied against the debt incurred in the remodeling and moving of the museum and 40% be allocated for museum historical artifacts. The 60% split would be in effect for a period of three years. The 40% allocated for museum artifacts will be rediscussed with the Society each year."
- C. "That the Wheeling Park District Board of Park Commissioner would be amenable to "renegotiating" the percentage of net proceeds allocated for the Historical purposes with the Liaison Board, contingent on D. below:
- D. " The Society Board would ask their membership to endorse and actively support the Brat and Beer Fest.

On June 5, 1980 at a regularly scheduled meeting of the Wheeling Park District Board of Park Commissioners, "motion was made by Commissioner Lark, seconded by Commissioner Schnaitmann that sixty/forty percent (60%/40%) be the proposed allotment and that sixty percent be applied against the debt incurred in the remodeling and moving of the museum, and forty percent be allocated for museum historical artifacts. The motion was clarified to include that the sixty percent split of net proceeds will be in effect for three years (1980, 1981 and 1982). The forty percent (allocated for museum artifacts in 1980,) will be rediscussed with the Society each year. Roll being called, the following Commissioners voted:

AYE: L.Lark, E.Klocke, F.Schnaitmann, S.Mueller  
NAY: G.Meier

Motion Carried."

This is presently in effect (please refer to financial reports).

NOTE: Society minutes do not reflect official action "to endorse and actively support the Brat and Beer Fest."

HERITAGE PARK  
222 S. WOLF RD., WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2930

October 28, 1980

Mr. Edward Klocke  
President  
Wheeling Historical Society  
245 E. Wayne  
Wheeling, Illinois 60090

Re: 1980 Brat and Beer Fest  
Financial Statement

Dear Ed:

The 1980 Brat and Beer Fest financial statement has been prepared by Park District Director of Finance Lockwood, and has been reviewed and approved by the Wheeling Park District's Board of Park Commissioners at their October 2, 1980 Board Meeting.

As President of the Wheeling Historical Society, the Wheeling Park District wishes to formally inform you of the preparation and approval of this financial information.

Enclosed for your files, and for distribution to the Society's Board and general membership, is a copy of the 1980 Financial Statement for the Brat and Beer Fest.

Also enclosed, is a copy of the 1979 Financial Statement.

For comparative purposes the following information is summarized.

|                                   | <u>1979</u>     | <u>1980</u>                     |
|-----------------------------------|-----------------|---------------------------------|
| Total Revenue                     | 9,463.46        | 11,525.90                       |
| Total Expenses                    | <u>8,370.94</u> | <u>8,846.98</u>                 |
| Total Net Gain                    | \$1,092.52      | \$2,678.92                      |
| <u>Allocation of Net proceeds</u> |                 |                                 |
| 75%- Rec. Fund                    | 819.39          | 60% Museum Renovation \$1607.35 |
| 25% Artifacts                     | <u>273.13</u>   | 40% Artifacts <u>\$1071.57</u>  |
| 100%                              | \$1,092.52      | \$2678.92                       |

The total amount of proceeds from the last two (2) years of Wheeling Park District sponsorship allocated to obtaining (purchase, lease, etc) artifacts is \$1344.70.

2.

Please keep the Wheeling Park District apprised on how the Society seeks to allocate these funds.

Sincerely,

David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph  
cc: Board of Park Commissioners

TO: Wheeling Park District Board of Park Commissioners  
Wheeling Historical Society Board of Directors and members

FROM: Luther E. Lockwood, Director of Finance, Wheeling Park District

DATE: October 02, 1980

RE: Financial Statement 1980 Brat and Beer Festival

Attached is a summary of Revenue and Expenses for the 1980 Brat and Beer Festival held August 3, 1980.

A review of expense show most to be directly related to this year's festival with several exceptions:

1. Purchase of a propane heater for boiling corn (\$64.82) and the heat-resistant blocks (\$8.28) represent a one time capital expense which will not occur next year.
2. A purchase of beer pitchers \$756.00 was made for pitchers to be used in 1981. Additional pitchers would have to be purchased next year- they were purchased now because we were offered a unusually attractive close-out price because the particular style was being discontinued.

This purchase does adversely affect this year's "profit" but will favorably affect the 1981 profit.

The attached Profit and Loss accurately represents all revenues generated and all expenses incurred from the Brat and Beer Fest.

BRAT AND BEER 1980

BRAT AND BEER PROFIT AND LOSS STATEMENT

Income:

|                 |                 |
|-----------------|-----------------|
| Ticket Sales    | \$11,406.90     |
| Sale of Surplus | 119.00          |
|                 | <hr/> 11,525.90 |

Expenses:

|                             |             |                                                               |
|-----------------------------|-------------|---------------------------------------------------------------|
| Ace Hardware                | 29.29       | Hardware items                                                |
| Chandler's                  | 5.96        | Office supplies                                               |
| Edward Don and Co.          | 69.44       | Tickets                                                       |
| Bob Weinberg                | 450.00      | Beer Pitchers                                                 |
| Bob Weinberg                | 756.00      | Beer Pitchers (for next year)                                 |
| Dynamic Press               | 99.80       | Flyers                                                        |
| Alpha Baking                | 210.00      | Rolls                                                         |
| O.H. Bambas Company         | 25.00       | Snow Cone Syrup                                               |
| Blue Boy Portable Toilets   | 330.00      | Portable Toilets                                              |
| Bolger Coffee               | 267.75      | Condiments, Spices, Forks, etc.                               |
| Coca Cola Bottling Company  | 716.00      | Soft Drink                                                    |
| Sam Datillo                 | 8.00        | Plastic Forks                                                 |
| Ethel's Place               | 286.00      | Corn, Potatoes, Onions                                        |
| Fine Products Company       | 64.82       | Propane Heater for Corn                                       |
| Edward Hines Lumber Company | 45.23       | Paint, Brushes, Hardware                                      |
| Industrial Gas              | 45.00       | Propane Gas for Cooking Corn                                  |
| Petty Cash                  | 71.36       | Ice                                                           |
| Metropolitan Distributors   | 1,465.62    | Beer and Cups                                                 |
| N. S. Pizzo                 | 94.50       | Butter                                                        |
| Schaeffer Packing           | 98.20       | Pickels, Bacon                                                |
| Schaeffer Packing           | 1,582.40    | Brats, Franks, and Kraut                                      |
| Schaeffer Packing           | 147.00      | Franks                                                        |
| Wheeling Disposal           | 255.50      | Refuse Disposal                                               |
| Richard Yech                | 798.80      | German Band                                                   |
| Wheeling Park District      | 436.03      | Maintenance Dept. Wages for<br>Set-up, Breakdown, Clean-up    |
| Village of Wheeling         | 176.00      | Security                                                      |
| Cook County ALERT           | 200.00      | Parking and First Aid                                         |
| Northfield Block            | 8.28        | Blocks for corn heater                                        |
| Robert A. Morley            | 105.00      | Medical Expenses for injury<br>during Brat & Beer Fest        |
|                             | <hr/>       |                                                               |
|                             | \$ 8,846.98 |                                                               |
| Net Profit:                 | 2,678.92    |                                                               |
|                             | 1,607.35    | 60% Net Profit assigned to<br>Historical Fund debt retirement |
|                             | 1,071.57    | 40% Assigned to the purchase of<br>artifacts                  |
|                             | <hr/>       |                                                               |
|                             | \$ 2,678.92 | Total Net Proceeds-100%<br>allocated to Historical Fund       |

WHEELING PARK DISTRICT  
REVENUE & EXPENSE SUMMARY  
BRAT & BEER FEST  
August 19, 1979

REVENUE - BY SOURCE

|                        |               |          |
|------------------------|---------------|----------|
| Sale of Tickets        | 9,352.70      |          |
| Sale of Surplus Merch. | <u>110.70</u> |          |
| TOTAL REVENUE          |               | 9,463.40 |

EXPENSES - BY SOURCE

Operational Expenses

|           |                 |
|-----------|-----------------|
| Sales Tax | 451.00          |
| Food      | 2,506.44        |
| Beverages | 2,011.00        |
| Misc.     | 197.00          |
| Services  | <u>1,560.02</u> |

|                      |          |
|----------------------|----------|
| Subtotal Operational | 6,025.24 |
|----------------------|----------|

|                         |                 |
|-------------------------|-----------------|
| <u>CAPITAL EXPENSES</u> | <u>1,545.70</u> |
|-------------------------|-----------------|

|                |  |                 |
|----------------|--|-----------------|
| TOTAL EXPENSES |  | <u>7,570.94</u> |
|----------------|--|-----------------|

|            |  |          |
|------------|--|----------|
| NET PROFIT |  | 1,892.52 |
|------------|--|----------|

|                         |               |
|-------------------------|---------------|
| 75% - Recreation Fund = | 819.39        |
| 25% - Museum Fund =     | <u>273.13</u> |
|                         | 1,092.52      |

DRAT & BEER FEST  
EXPENSE DETAIL

|                                    |          |          |          |
|------------------------------------|----------|----------|----------|
| Sales Tax                          | 451.00   | 451.00   |          |
| <u>Food</u>                        |          |          |          |
| Brats                              | 1,140.00 |          |          |
| Kraut                              | 110.00   |          |          |
| Hot Dogs                           | 510.00   |          |          |
| Buns                               | 195.25   |          |          |
| Corn                               | 130.00   |          |          |
| Potatoes                           | 32.00    |          |          |
| Onions                             | 28.50    |          |          |
| Oil                                | 20.20    |          |          |
| Butter                             | 45.00    |          |          |
| Pickles                            | 22.50    |          |          |
| Condiments, Seasoning              | 45.09    |          |          |
| Subtotal Food                      |          | 2,304.44 |          |
| <u>Beverages</u>                   |          |          |          |
| Beer                               | 1,503.00 |          |          |
| Coca Cola                          | 423.00   |          |          |
| Subtotal Beverages                 |          | 2,011.00 |          |
| <u>Misc. Paper Goods, Charcoal</u> |          |          |          |
| <u>Tickets, Etc.</u>               |          |          |          |
|                                    | 107.93   |          |          |
| Subtotal Misc.                     |          | 107.93   |          |
| <u>Services</u>                    |          |          |          |
| Security                           | 104.00   |          |          |
| Band                               | 574.00   |          |          |
| Stove Rental                       | 15.00    |          |          |
| Portable Toilets                   | 300.00   |          |          |
| MPD Operational                    |          |          |          |
| Labor *                            | 550.00   |          |          |
| Refuse Disposal                    | 207.00   |          |          |
| Subtotal Services                  |          | 1,690.00 |          |
| TOTAL EXPENSE                      |          |          | 6,025.24 |
| <u>CAPITAL IMPROVEMENTS</u>        |          |          |          |
| MPD Labor **                       | 400.41   |          |          |
| Lumber for Counters                | 657.01   |          |          |
| S/S Paddles                        | 65.00    |          |          |
| Wooden Paddles                     | 19.65    |          |          |
| Oven Mitts                         | 23.75    |          |          |
| Food Processor                     | 75.00    |          |          |
|                                    |          |          | 1,545.70 |

- \* Includes set-up, assigned Sunday duty, take down and storage and clean up.
- \*\* One man for two weeks constructing counters and counter supports - a one time expense.

FINANCE COMMITTEE COMMENTS

Cash Control: Actual tickets sold, as counted by Ed Lockwood and Dorothy Flentge, each in the presence of the other, immediately following the closing was 27,229.

27,229 x .35 = 9,530.00  
actual cash collected 9,352.76

177.24

From this underage of \$177.24 should be deducted money returned from beer pitcher deposits - making the percentage of error less than 1%.

Under Capital Expenses are listed expenses which contribute to both the present and future Festivals. The distribution is important because these particular expenses should not be incurred in the future.

MINUTES OF  
WHEELING HISTORICAL SOCIETY  
JULY 22, 1970

President Bob Fuenger called the meeting to order at 8:45 P.M. There were 50 members and friends present at our annual Installation Dinner. President Fuenger asked the members if they would like to have Boat and Beer Fest this year. Alberta Klocke made a motion to have the Society sponsor the Boat and Beer Fest. There was some discussion by the members. Marshall Talling mentioned solving some of the problems connected with running the Fest. Alberta Klocke reported that the Choral League parents will work for a percentage of the net profits. We need 16 Chalmers to run the Fest, and we must be ready to go by the 1st of June if we decide to have it this year. Marshall Talling suggested we eliminate the beer from the fest. We discussed some of the things we would have in place of the Fest. Public House suggested we have an auction with the items donated. Mr. Sommerfeld told of an organization having a pizza day for a fund raiser.

President Fuenger called for a vote on the motion on the floor, and no's passed. We will not sponsor the fest this year.

President Fuenger said he would like more information on the Art Fair which the Soclar ship Foundation has each year (Wheeling High School). President Fuenger said he will call a meeting of the Board of Directors to discuss fund raising ideas.

The officers for the coming year were introduced.

Ed Klocke, vice president. Dorothy Flentge, Treasurer. Board of Directors, Sam Datillo and Don Lark. Nelda Paisley, Corresponding Secretary. President Fuenger asked for everyone's support for the work on future projects.

Shirley Mueller reported that the Wheeling Harold asked when the Museum would open and was told it would open in July and was open on Sundays in the past.

Barbara Forke has some things for the Society, among which is a Church Pew.

Bob Fuenger told of an Antique Auto which will be donated to the Society. a niece of the Hagen Family has some artifacts which June Orlanski said she will pick up.

Mr. Koeppen said he will donate the paint to paint the inside and outside of the Museum.

President Fuenger introduced the guest speaker of the evening, Marshall Talling. His talk on Wheeling History highlighted the evening. He also brought along some of his paintings to share with us.

President Fuenger thanked all who attended tonight's meeting which was adjourned by motion at 10:30 P.M.

Respectfully submitted,  
Helen Ross, Sec.

TO: Meeting Participants of the Joint Board Meeting of the Wheeling  
Historical Society and Wheeling Park District  
FROM: Dave Phillips, Superintendent of Parks & Recreation, Wheeling  
Park District  
RE: Combined Board's Meeting- Wheeling Historical Society &  
Wheeling Park District  
DATE: May 19, 1980

MEETING DATA:

Date: May 15, 1980  
Time: 6:30 p.m.-8:15 p.m.  
Location: Chevy Chase Club House  
Wayside Room

BOARD MEMBERS

MEETING PARTICIPANTS: (\* Members both Boards)

| <u>WHS</u>          | <u>WPD</u>             |
|---------------------|------------------------|
| Sam Dattilo         | Shirley Mueller* Pres. |
| Don Lark            | Lorraine Lark          |
| Bob Buerger.Pres.   | Glenn Meier Vice Pres. |
| John Koeppen        | Frank Schnaitamnn      |
| Jean Kavanaugh-Sec. | Ed Klocke *            |

NOTE: Written notes were taken by this writer, and are presented to reflect the intent and direction of the discussion. These are not, nor are they intended to be official minutes. Any participant with notes or recollection different than that presented below, is asked to call me to review any and all areas of differences so that these notes may accurately reflect the discussion. Any and all modification of these notes will be circulated.

The meeting was called to order by Lorraine E.Lark, Wheeling Park District, Co-Chairperson of the Building and Grounds Committee who had called the meeting to discuss:

1. Museum

- a. Key availability
- b. Building Supervision and Maintenance
- \*\*c. Usage Logged

2. 1976 Affiliation Agreement

- a. Artifact Ownership
- b. Staffing
- c. Membership to the Liaison Board.

3. 1980-81 Budget

\*4. Beer and Brat Fest

\*5. Childerley

\*Added discussion.

1. MUSEUM

- a. Key Availability- The Society Board requested that a key to the museum be provided to Marshall Balling, Historian. They felt that his tour's and historical work would be affected by a lack of direct accessability to the museum.

The Park Board reviewed the Park District's policy of limiting keys to Park District facilities that they have no keys and don't want any.

If something happens to a facility, the people with keys are looked to, to provide justification. The Liaison Board reviewed this matter and placed trust in Sam Datillo with a key, which the Park Board radified.

2.

After much discussion, the Park Board members present agreed (with F. Schnaitmann dissenting) to have a key to the museum and to the alarm made available to Marshall Balling for his own personal usage\*. The keys would not be for any other person's usage but Marshall's and if the keys were found to be given out, they would have to be returned.

The Society Board members present agreed. Any individuals wishing access to the museum were to contact Sam Datillo who would either personally open and close the museum, or check the museum after the individuals returned the keys.

\*This action was confirmed at the Regular Meeting of the Board of Park Commissioners which was held immediately after the Joint Meeting.

b. Building Supervision and Maintenance

Sam Datillo and John Piazza (Wheeling Park District Director of Parks) were directed to meet and work out a schedule and assignment of tasks that was acceptable.

Dave Phillips requested that this be in writing and be approved as to content by both Boards. This was agreed.

c. Museum Usage Log

This item was suggested by Dave Phillips to ascertain on a monthly basis who was using the museum, when and for what.

Director of Parks John Piazza was asked to develop a form to be posted in the office which would be tabulated monthly and distributed to both Boards.

2. 1976 AFFILIATION AGREEMENT

- a. Confusion as to which agreement was in force was evident as several draft copies of the agreement were in the files of the Society.

After much discussion it was recognized by the Society that the signed Oct. 7, 1976 Agreement was the agreement in force.

1. Dave Phillips was directed to make copies of the agreement and distribute to the Society Board.
2. Bob Buerger was asked to provide a mailing list of Society Board members to Dave Phillips to accomplish #1 above.
3. Dave Phillips was directed to send a copy of Attachment "A" to Society President Buerger.

b. Staffing

The Park Board was made aware that Chris Irmiter was now the Society's Curator.

Staffing was further discussion under 80-81 budget. Please refer to that section of the notes (Item 3.)

### c. Liaison Board Membership

Confusion existed on whether Liaison Board membership was officially five (2 Society- 2 Park District and 1 Citizen at Large) or seven (3-3-1). The October 7, 1976 Agreement showed five. Previous action by the Liaison Board and Wheeling Park District Board was discussed which changed the membership from five to seven.

Park Commissioner Ed Klocke (also President Elect of the Society) suggested an addendum to the 10/7/76 agreement to reflect this change.

Subsequent research has confirmed Liaison Board and Wheeling Park District Board of Park Commissioners action to expand the number of Liaison Board members from 5 to 7. See attached pertinent portions of:

- 1) Liaison Board Minutes of 2/16/77
- 2) Wheeling Park District Minutes of 2/17/77

Wheeling Historical Society President Buerger and/or Secretary Kavanaugh were asked to review Society records and indicate if formal action had ever been taken by the Society. If not, formal action was to be taken and confirmation of such action was to be provided to the Liaison Board and Wheeling Park District.

Dave Phillips volunteered to prepare an addendum to the Agreement to officially reflect the expanded membership of the Liaison Board upon confirmation of official action by the Society.

### 3. 1980-81 Budget

Park District Commissioner Lark reiterated that the 1976 Agreement stipulated that the Society was to provide suggestions to the Wheeling Park District to be considered by the District in budget preparation of the Museum Fund. This had not been received and the Society was requested to comply and provide the information to Dave Phillips within two weeks. Dave Phillips requested 2 years of requests listed in priorities. Shirley Mueller reviewed the file cabinet purchased by the Society which is to be placed in the museum.

### 4. Brat and Beer Fest

The Park and Society Board's discussed the motion made by the Society in May of 1979 to discontinue sponsoring the Brat and Beer Fest.

- a. It was agreed that the Wheeling Park District would continue to sponsor the Brat and Beer Fest.
- b. It was agreed that the Park Board would be amenable to "renegotiating" the percentage of net proceeds allocated for Historical purposes with the Liaison Board, contingent on 4c. below:
- c. The Society Board was asked to present to the membership of the Society a motion endorsing and actively supporting the Brat and Beer Fest.

### 5. Childerley

- a. General Comments- Park Commissioner Lark discussed comments heard that one or more Society members were not pleased with the usage concept of

of the Park lands and buildings at Childerley. She reviewed the Park Boards action (See attached portion of the Wheeling Park District minutes of March 6, 1980) which confirmed action taken by the Liaison Board on March 5, 1980 (See attached Liaison Board minutes) in regards to the Library, chapel and 1st Little House.

Jean Kavanaugh volunteered that she had felt the park and buildings usage was "field House" orientated but appeared satisfied with the Park Boards action in further discussion and explanation.

b. Chapel Paint

Society Board member John Koeppen volunteered to provide paint for the chapel if Director of Parks Piazza provided the approximate square footage to determine the amount of paint used.

c. Society's Childerley Committee-

The Park District requested information from the Childerley Committee on the dollars available for Childerley and a list of projects and priorities on how they would like the dollars used, similar to the format utilized by the Society's Museum Committee.

d. Adopt a Tree

This new program was reviewed and Dave Phillips informed the Society that the names of persons interested in the program were being accumulated and that they would be "billed". Director of Parks Piazza will grid the orchard to accurately reflect tree locations and types.

With no further business to discuss, the meeting was adjourned at or about 8:15 p.m.

TO: Board As A Whole Committee, Wheeling Park District, Glenn Meier, Chairman  
FROM: David F. Phillips, Superintendent of Parks & Recreation  
Re: Wheeling Historical Society Members Response To The Proposed Amended  
Affiliation Agreement By and Between the Wheeling Historical Society  
and the Wheeling Park District.

DATE: May 14, 1981

## I. BACKGROUND

On March 11, 1981, the Wheeling Park District Board of Park Commissioners and the members of the Wheeling Historical Society met to initiate discussions on the 92 page packet which reviews every aspect of our relationship.

Discussion at the meeting centered primarily on the Affiliation Agreement. Those members of the Society present, provided input to the Board of Park Commissioners on suggested changes.

Due to the length and detail of the packet, it was mutually agreed that the Liaison Board for 1981-82 be given the responsibility of reviewing the remainder of the packet and making specific recommendations to both the Wheeling Historical Society and the Wheeling Park District Boards on those topics.

As a result of the March 11, 1981 discussion, on March 24, 1981, I forwarded the consensus comments to Park District Attorney Ebers for his redrafting of the Affiliation Agreement. His redraft of April 14, 1981 was reviewed by the Board of Park Commissioners at the April 16, 1981 Public Meeting and accepted, subject to the endorsement of the Wheeling Historical Society membership.

On April 23, 1981 the Amended Affiliation Agreement was mailed to each member of the Wheeling Historical Society with a cover letter asking that the members thoroughly review the amended Affiliation Agreement and raise any points of concern.

As a result of the review by the members of the Wheeling Historical Society I have received and I attach for your review, comments addressed to Liaison Board Chairman Dattilo, received from Roger Powers (dated May 1, 1981) and from Chris Irmiter (April 30, 1981 cover letter and list of check numbers and amounts for utilities and insurance totaling \$1,684.45). The questions on concerns and my response is submitted for your review and comment. It would be helpful to retrieve copies of the original and amended Affiliation Agreement for specific reference during this point by point response.

## II. QUESTIONS AND ANSWERS

### A. Roger Powers

"As was discussed at our most recent Historical Society meeting, I am enclosing some of the comments I felt should be reviewed with our various boards, members and directors."

"First, as I mentioned earlier, I want to make certain that on Page -2- of the Agreement it is written that the Park District Desires to do certain things. As we discussed, we should have it worded the Park Agrees to perform certain specific tasks."

RESPONSE - The intent of the question is somewhat unclear as Mr. Powers states he wants to make certain ...it is written that the Park District DESIRES to do certain things" then states that the "Park District should AGREE."

As you know, the Park District DESIRES to is wording that is non-binding and permissive. By changing the wording to the Park District AGREES to... do something, the Park District is obligating itself in a binding way to accept certain financial responsibilities.

A policy decision by the Board of Park Commissioners is necessary as to whether you wish to be obligated or whether you wish to have non-binding wording in this section.

If the Board concurs that the obligatory wording of "AGREES TO" is appropriate it is my suggestion that further changes be considered and the section be revised to read:

"Whereas the Park District agrees to provide for the payment annually from the Historical Fund, tax revenues of the Park District the cost of improving and maintaining the historical properties....."

This revision limits our obligation to the Historical Fund and not the general revenues of the Wheeling Park District and broadens the responsibility to include improving as well as maintaining the historical (not just museum) properties.

"Second The same page -2- has Section 1: Park District agrees: (a) That it will acquire and maintain park district buildings and facilities of historical significance for use by the general public. The Question is who decides what, where and when an appropriate building will be acquired. What is the history of a particular building appears extremely significant to the Historical Society, but the Park District does not feel the history of the particular building in question does not qualify. Who Decides? What procedures are followed"

RESPONSE -

1. Question: "Who decides what, where and when an appropriate building will be acquired?"

Answer: Section 2 (b) of the Affiliation Agreement provides that the Society agrees "that it will provide the expertise necessary in determining buildings and historical material to be acquired by the Park District and Society".

The purpose of the agreement is clearly to combine the expertise of the Society with the financial resources of the Park District.

The Society's role is to advise the Wheeling Park District. The Wheeling Park District Board of Park Commissioners, which by law must retain the authority and responsibility of allocating public funds, is asking for the input of the Society so that the Society's input can be considered prior to making a decision.

In capsule form, the Wheeling Park District decides what to acquire with public funds and when to acquire it after receiving the advise and counsel of the Society.

2. Question: "What if the history of a particular building appears extremely significant to the Historical Society, but the Park District does not feel the history of the particular building in question does(not?) qualify. Who Decides? What procedures are followed?"

Answer; While the question is not properly phrased, the assumed intent of the question is similar to Question 1 in the 2nd point.

The answer again is that the Wheeling Park District makes all final decisions on the expenditure of public funds.

The Society provides their recommendation to the Wheeling Park District Board of Park Commissioners and the Park Board makes the final decision.

An analogy which may be appropriate would be the Zoning Board and Plan Commission of the Village of Wheeling making recommendations to the President and Board of Trustees. The final decision rests with the Board of Trustees but they act only after receiving the input of the Zoning Board or Plan Commission.

- " Third On Page -3- atop the page is written under (a) Society agrees...  
...and will prepare and submit for approval to Park District's Board of Commissioners a budget for the fiscal year January 1 to December 31.  
Why does an independent group, the Historical Society have to submit any budget for approval to anyone else? We are an independent group considering affiliation. Why do we need anyone to approve our budget?"

#### RESPONSE

I would concur that the wording is not clear as to the intent of Section 2(a).

The intent of the original Affiliation Agreement was to have the Wheeling Historical Society make recommendations to the Wheeling Park District during the Boards' Annual budget deliberations for the allocation of the tax revenues derived from the Historical Fund Tax levy.

The Society's budget of revenues generated by the Society for expenses of the Society, is not a Wheeling Park District concern. No intent has been, or is present to have the Wheeling Park District Board of Park Commissioners review and approve how the Society raises or spends their monies.

The intent of this section is to have the Society, as the "experts" in historical matters, agree to provide input to the Board of Park Commissioners so that their deliberations in allocating the financial resources derived from the Historical Fund tax, include and take into consideration, the input of the Society.

This intent is reiterated in the Financial Section on Page #18 of the Historical packet distributed in March of 1981.

It may be that the Wheeling Historical Society and the Wheeling Park District wish to revise the wording of Sections 1 and 2 to be more explicit. Wording that may be appropriate is submitted for your review:

" SECTION 2. Society Agrees

REVISED (a) that it will continue to raise funds to assist in the payment of expenses of the Society and adopt an annual budget.

NEW WORDING (b) That it will submit not later than November 30th of each year, to the Park District's Superintendent of Park and Recreation, a proposed budget for the Fiscal Year January 1 to December 31. This proposed budget shall recommend how the Historical Fund tax receipts budgeted to be collected in the Fiscal Year, be allocated. The Society's proposed Park District Historical Fund budget shall include the detailed justifications necessary to support the proposals of the Society"

(c) - (b) becomes (c)

(d) - (c) becomes (d)

"SECTION 1 Could be expanded to include:

"The Park District agrees:

NEW WORDING (d) That it shall during the annual budget deliberations, consider the input of the Society in the allocation of financial resources derived from the Historical Fund tax levy pursuant to Section 2(b) of this Agreement".

"Fourth The dissolution of the Society is covered on Page -3- section-3- (c) and specifically says that the Wheeling Historical Society will transfer title to its artifacts....assets....and other personal property to the Park District. As has been discussed time and time again, I do feel it is in the best interest of the membership that we keep these material possessions protected by and with the State of Illinois, but under no circumstances should the title to all these "possessions" be turned over to the Park District or anything/anyone else. Title should always remain with our Historical Society."

RESPONSE

The intent of this section is to return the artifacts presently owned by the Park District (shown on Exhibit "A" of the original Affiliation Agreement) back to the Society. If the Society were to dissolve, the artifacts, assets and other personal property of the Society would have their title transferred to the Wheeling Park District as the Society would no longer exist.

On March 11, 1981 the Board of Park Commissioners concurred that the artifacts should be owned by the Society, and the members of the Society present at the meeting, concurred that if the Society were ever to dissolve, that the assets should go to the Wheeling Park District.

If the Society never dissolves, the assets are never transferred to the Wheeling Park District.

The role of the State of Illinois in the distribution of assets of a Historical Society which dissolves and leaves no direction as to asset distribution is being researched. A separate report will be provided to the Board of Park Commissioners upon receipt of the specific details from the State of Illinois.

"Fifth Very Important there is the discussion of the Liaison Board, and the statement that the Liaison Board shall develop and recommend to Park District and Society Boards policies to be adopted pertaining to the implementation of this agreement, which when approved, shall be the policies governing the Liaison Board. What is the role of the Liaison Board Specifically? It mentions this Board sets rules for the Board, but what authority does the Liaison Board have to change or modify the rules we normally agree upon at a Membership Meeting?"

RESPONSE:

1. Question "What is the role of the Liaison Board specifically?"

Section 3, paragraph 3, clearly states the role of the Liaison Board is that "The Liaison Board shall develop and recommend to Park District and Society Boards, policies to be adopted pertaining to the implementation of this agreement, which when approved, shall be the policies governing the Liaison Board."

This paragraph details that the Liaison Board makes recommendations to both Boards. Both Boards review those recommendations and if both Boards accept the recommendations, then the policy is adopted. The Liaison Board has no authority on its own. All decision making authority rests with the Boards of the Society and the Park District.

2. Question-"Can it (implied- the Liaison Board) override the wishes of the (implied- Society) membership in general? "

Answer: No

3. Question: "It (implied-Section 3, paragraph 3) mentions this (Implied-Liaison) Board sets rules for the (implied-Society) Board, but what authority does the Liaison Board have to change or modify the rules we (implied -Society membership) normally agree upon at a (implied-Wheeling Historical Society) membership meeting?"

Answer: None - The Liaison Board only makes recommendations. The Society Board, pursuant to the direction of the membership of the Society either accepts, modifies or rejects the recommendations of the Liaison Board. Once the Society Board is directed to take a position on the Liaison Board's recommendations by the Society membership, the Park Board's action on the same Liaison Board recommendations is compared. If Society and Park Board action is identical, the Liaison Board is given proper direction.

B. Chris Irmiter

Question: Payment of fixed expenditures, utilities, insurance etc (from check 288 dated 11/21/76 - check 448 dated 9/29/78 amounting to \$1,684.45 ).

RESPONSE: I was not in attendance at the April 29, 1981 meeting at which time Ms. Irmiter raised her questions, so until such time that the questions are presented in writing, a proper point by point response cannot be prepared.

The implication of the list of checks, and the dates of those checks is whether the Wheeling Park District should have paid the gas, water & sewer, insurance and telephone bills paid by the Society in the operation of the museum after the Affiliation Agreement was signed in October of 1976.

The Park District did not acquire title to the museum until August 8, 1978 (please refer to page #50 of the Historical Packet), and did not assume responsibility for payment of the fixed expenses until that time. The building was moved in September of 1978. Prior to this time, the Park District did not even have keys to the museum, it was leased to and operated by the Society.

The verbal understanding between the Society and Park District was that the Society would continue to pay the fixed expenses of the museum at 84 S Milwaukee Avenue until such time that the title was transferred to the Wheeling Park District and the building was moved to Chamber of Commerce Park. At that time, these expenses would become the obligation of the Wheeling Park District.

The Park District (Section 1(a)) agreed in the Affiliation Agreement approved in 1976 to "acquire and maintain park district buildings and facilities of historical significance.....". The museum was not a park district building or facility until August 8, 1978, after which time we, as stipulated in the Affiliation Agreement, paid all such bills.

A more detailed response will be prepared if, or when, Ms. Irmiter formally presents her written questions to the Society and/or the Park District.

III. POSSIBLE FURTHER AMENDMENT

Section 3, paragraph 2 presently state that the "Liaison Board shall have the authority to choose a chairman and secretary....."

The Society and Park District may wish to revise this and change the officers to "chairperson, vice chairperson and other such officers as appropriate" which then provides for the continuity of leadership should the chairperson not be able to attend a meeting.

A Secretary, possibly not a member of the Liaison Board, could be selected to be the keeper of records and taker of minutes.

#### IV. SUGGESTED DIRECTION

I encourage the Board of Park Commissioners to make this memorandum; Mr. Powers 5/1/81 memorandum; and Ms. Irmiter's 4/30/81 letter and list of checks; available to the members of the Society if Liaison Board Chairman Dattilo and Society President Klocke feel it is appropriate.

We all continue to seek a full airing of any concerns or questions and hope that any further concerns will surface and be addressed.

Any changes to the current redraft of the Affiliation Agreement should be held in abeyance until such time that it is determined that both the Park District and Society wish to continue their relationship, and if they do, under what terms and conditions...

If it is determined that the relationship should not continue, the Affiliation Agreement should be terminated. New historical building operational parameters and a redefined relationship would result in this termination.

If the Board of Park Commissioners wishes to seriously pursue this possibility, the terminated relationship would affect the operation of the museum at Chamber of Commerce Park and the soon to be dedicated Chapel/library and the log cabin at Childerley Park.

These are Park District owned facilities on Park District owned properties.

#### V. TAX LEVY FOR HISTORICAL PURPOSES

Please recognize that the Historical Fund tax levy of the Wheeling Park District is not, repeat NOT contingent or dependant upon any relationship with a Historical Society.

For specific reference, please refer to page #21 of the Historical Packet paragraph #326 and 327 of Chapter 105 of the Revised State Statutes (The Park District Code).

cc: E.Ebers

HERITAGE PARK  
222 S. WOLF RD., WHEELING, IL  
60090 (312) 537-2222

# WHEELING PARK DISTRICT

WHEELING, ILLINOIS

CHEVY CHASE  
1000 N. MILWAUKEE, WHEELING, IL  
60090 (312) 537-2930

October 16, 1981

Mr. Edward Klocke  
President  
Wheeling Historical Society  
245 E. Wayne  
Wheeling, Il. 60090

RE: Curator

Dear Mr. Klocke:

The Wheeling Park District Board of Park Commissioners reviewed your letter of October 15, 1981 at their Regular meeting of the same date.

Your letter, on behalf of the membership of the Society, reflects their wishes that a Curator be hired for the museum.

Pursuant to Section 2(b) of the Amended Affiliation Agreement by and between the Wheeling Historical Society and the Wheeling Park District the Society

"will submit not later than November 30th of each year, to the Park District's Superintendent of Parks and Recreation, a proposed Park District Historical Fund budget for the Fiscal Year January 1st - December 31st," and "include the detailed justifications necessary to support the proposals of the Society."

On behalf of the Board of Park Commissioners, it is suggested that the Curator position you favor, be included in your suggested Historical Fund budget and that the necessary justifications such as Curator duties, hours, responsibilities, wages, skills, education requirements etc; be presented by November 30th.

Thank you for your correspondence.

Sincerely,

David F. Phillips  
Superintendent of Parks & Recreation  
Wheeling Park District

DFP/ph  
cc:Board of Park Commissioners

(CONFIDENTIAL MEMORANDUM)

TO: Edward Klocke, Shirley Mueller, Donald Lark  
FROM: David F. Phillips  
RE: Wheeling Historical Society/Wheeling Park District Relationship  
DATE: May 14, 1981

During the last six-seven months, numerous hours have been spent by myself and the staff, as well as by the Board of Park Commissioners on matters pertaining to the Society.

Many of these hours have been "justifiable", but the vast majority of the time spent has been necessitated to "defend" the Wheeling Park District from individual Society members attacks (directly or indirectly) aimed at the Wheeling Park District.

To recap the reports filed, I refer to:

1. 5/14/81 point-counterpoint related to Mr. Powers 5/1/81 memorandum and Ms. Irmiter's 4/30/81 letter.
2. 10/27/80 point-counterpoint of Mr. Powers 10/22/80 memorandum.
3. Ninety Two page Historical Packet distributed in March of '81.

Each of these written reports has attempted to clarify, justify, and even defend past actions, current thinking and the future direction of the Wheeling Park District.

After preparing, disseminating and discussing these reports; and after listening to, hearing about, or reading minutes from Society meetings, it becomes clear (to me anyway), that the Society is extremely troubled with internal strife.

This would not normally be a concern of mine, except for the fact that the Wheeling Park District is implicitly involved in the internal problems of the Society. This implicit involvement has necessitated very careful, clear, concise and time consuming responses to the repeated attacks.

It appears to me that an adversary relationship has developed within the Society among two (2) fractions of Society members. This adversary relationship created by the Society in-fighting, spills over to the overall Wheeling Historical Society/Wheeling Park District relationship due to the fact that past or present Commissioners are all on one (one faction) with other members of the Society split between the two factions.

The Wheeling Historical Society/Wheeling Park District relationship as defined within the ninety-two page report, the original Affiliation Agreement, and the Amended Affiliation Agreement is made more tenuous with the dual relationship of Park Board Commissioners who have served, or are presently serving on the Board of the Wheeling Historical Society.

This dual Board leadership role automatically involves the full Wheeling Park District Board of Park Commissioners in the internal struggles of the Wheeling Historical Society.

It is difficult, if not impossible, to "wear more than one hat" (serve on both Boards) and to "juggle those hats" (speak/act for both Boards) and have people

understand which "hat" (position) is being worn (presented/defended) and when.

Whatever I do is seen by the community as an action of the Superintendent of Parks and Recreation of the Wheeling Park District. This was drawn even clearer when my personal letter to the Arlington Heights Park District Board of Park Commissioners, in defense of Arlington Heights Park District Director Thomas Thornton, was publicized and reported with a "Wheeling Park District Director comes to the defense....." angle.

This same automatic linkage is applicable to you, as Commissioners of the Wheeling Park District, in your other areas of community involvement. Your role and duty as an elected Commissioner of the Wheeling Park District is viewed by the community as superceding that of any other voluntary involvement when those two involvements become inter-related.

In those areas of your voluntary community involvement that do not come in conflict with your function as Commissioner, no problem exists. When both roles become involved, possible conflicts arise.

In the current situation between the Society and Park District, the Park District Board automatically becomes involved in the "in-fighting" of the Society he being members of, and leaders within the Society, at the same time you serve the residents of the Wheeling Park District as an elected representative on the Board of Park Commissioners.

The prime purpose of this memorandum is to address my concern that the Wheeling Park District is in fact, involved in the internal strife of the Wheeling Historical Society due to the dual involvement of Commissioners with the Society in past, or present, leadership capacities

I do not have a ready answer as to how the Wheeling Park District can become disassociated with the internal affairs of the Wheeling Historical Society.

I do know, that we must discuss and attempt to resolve the problems the Wheeling Park District is facing. It may be that you wish to place voluntary limits on your leadership role(s) with your other areas of community involvement if, or when, that involvement may or could come into contact with, and in conflict of, your role as an elected representative of the residents of the Wheeling Park District.

This choice, or any other action you discuss is thrust upon you due to the fact that people perceive you to think and act as a Park Commissioner at all times, even though your involvement with the other group may span more time than your service to the community as a Park Commissioner.

People perceive that you act in the best interest of the Wheeling Park District (and possibly not in the best interest of your other group) due to the fact that you are an elected official of the community as a whole, and not just as an elected leader of a single interest organization such as the Wheeling Historical Society.

It is difficult, when you volunteer for any community activity, to have people perceive you to have an ulterior motive. It hurts because you are trying your best to do what is good for both groups. People who don't understand that, make it necessary to choose one or the other but not both groups.

3.

I am not comfortable in raising this problem, but feel that the Wheeling Historical Society/Wheeling Park District relationship has deteriorated due to the perceptions of a few who believe that one person cannot serve the interests of two groups at the same time.

While the concern is for me to raise, it is for you as individuals to resolve in the best interests of the Wheeling Park District.

WHEELING PARK DISTRICT  
REVENUE & EXPENSE SUMMARY  
BRAT & BEER FEST  
August 19, 1979

REVENUE - BY SOURCE

|                        |               |          |
|------------------------|---------------|----------|
| Sale of Tickets        | 9,352.76      |          |
| Sale of Surplus Merch. | <u>110.70</u> |          |
| TOTAL REVENUE          |               | 9,463.46 |

EXPENSES - BY SOURCE

Operational Expenses

|                         |                 |                 |
|-------------------------|-----------------|-----------------|
| Sales Tax               | 451.00          |                 |
| Food                    | 2,304.44        |                 |
| Beverages               | 2,011.00        |                 |
| Misc.                   | 197.93          |                 |
| Services                | <u>1,060.82</u> |                 |
| Subtotal Operational    | 6,025.24        |                 |
| <u>CAPITAL EXPENSES</u> | <u>1,545.70</u> |                 |
| TOTAL EXPENSES          |                 | <u>8,370.94</u> |

|            |  |            |
|------------|--|------------|
| NET PROFIT |  | \$1,092.52 |
|------------|--|------------|

|                         |               |
|-------------------------|---------------|
| 75% - Recreation Fund = | 819.39        |
| 25% - Museum Fund =     | <u>273.13</u> |
|                         | 1,092.52      |

# WHEELING PARK DISTRICT EXPENDITURE RECORD

VENDORS NAME WHEELING HISTORICAL SOCIETY

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Memo: SIO KILLET 1X1 15 14 12 12 17 91 13 4 13  
 (describe briefly what expenditure is for)

| A | C | C | N | B | R | S | A | F | D | P | G | N | P | \$ AMOUNT | INVOICE NUMBER |
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| 0 | 0 | 2 | 5 | 4 | 6 |   |   | 1 | 1 |   |   |   |   | 273.13    |                |
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TOTAL 273.13

71 Dept. Head Initials

U Supt. Initials

\_\_\_\_\_ Board Initials

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☒ Return Check To \_\_\_\_\_

☐ Check Needed By: 1 / 1

| MEMO INFORMATION |  | INVOICE IDENTIFICATION | INVOICE DATE | INVOICE AMOUNT | TERMS<br>DISCOUNT | AMOUNT PAID |
|------------------|--|------------------------|--------------|----------------|-------------------|-------------|
| CHILDREY CHAPEL  |  |                        |              |                |                   | 143.55      |

AY

\*\*\*\*\*ONE HUNDRED FORTY THREE AND 55/100\*\*\*\*\*

|         |       |
|---------|-------|
| 6-18-81 | 28419 |
|---------|-------|

**Wheeling  
Park  
District**

**PAY EXACTLY**  
**\$143.55**

70-2048  
719

**NON-NEGOTIABLE**

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

ALL ORDERS ARE SUBJECT TO  
APPROVAL OF OUR SALES AND  
CREDIT DEPARTMENTS.

ALL ORDERS ARE SUBJECT TO  
APPROVAL OF OUR SALES AND  
CREDIT DEPARTMENTS.

## INVOICES CONTRACT PAYMENTS PAID INVOICES

720 804

|                   |  |                   |  |  |  |       |  |
|-------------------|--|-------------------|--|--|--|-------|--|
| 043131            |  | 0 8 1 1 8 1       |  |  |  | 35.00 |  |
| NEW               |  | 6 26 81           |  |  |  |       |  |
| CONTRACT PAYMENTS |  |                   |  |  |  |       |  |
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| PAID INVOICES     |  |                   |  |  |  |       |  |
| NEW               |  |                   |  |  |  |       |  |
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| NOTES             |  | 113302 11         |  |  |  | 35.00 |  |
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# WHEELING PARK DISTRICT EXPENDITURE RECORD

VENDORS NAME WHEELING HISTORICAL SOCIETY

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Memo: SOCIETY 15 MAR 1980 B&B  
 (describe briefly what expenditure is for)

| A | C | C | N | B | R | S | A | F | D | P | G | N | P | \$ AMOUNT | INVOICE NUMBER |
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| 0 | 0 | 2 | 5 | 4 | 4 |   |   | 1 | 1 |   |   |   |   | 1071.57   |                |
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TOTAL 1071.57

GH Dept. Head Initials  
 \_\_\_\_\_ Supt. Initials  
 \_\_\_\_\_ Board Initials

☒ Send Check Directly To Vendor  
☒ Return Check To \_\_\_\_\_  
☐ Check Needed By:   /  /

BRAT AND BEER 1980

BRAT AND BEER PROFIT AND LOSS STATEMENT

Income:

|                 |                  |
|-----------------|------------------|
| Ticket Sales    | \$11,406.90      |
| Sale of Surplus | 119.00           |
|                 | <u>11,525.90</u> |

Expenses:

|                             |          |                                                            |
|-----------------------------|----------|------------------------------------------------------------|
| Ace Hardware                | 29.29    | Hardware items                                             |
| Chandler's                  | 5.96     | Office supplies                                            |
| Edward Don and Co.          | 69.44    | Tickets                                                    |
| Bob Weinberg                | 450.00   | Beer Pitchers                                              |
| Bob Weinberg                | 756.00   | Beer Pitchers (for next year)                              |
| Dynamic Press               | 99.80    | Flyers                                                     |
| Alpha Baking                | 210.00   | Rolls                                                      |
| O.H. Bambas Company         | 25.00    | Snow Cone Syrup                                            |
| Blue Boy Portable Toilets   | 330.00   | Portable Toilets                                           |
| Bolger Coffee               | 267.75   | Condiments, Spices, Forks, etc.                            |
| Coca Cola Bottling Company  | 716.00   | Soft Drink                                                 |
| Sam Datillo                 | 8.00     | Plastic Forks                                              |
| Ethel's Place               | 286.00   | Corn, Potatoes, Onions                                     |
| Fine Products Company       | 64.82    | Propane Heater for Corn                                    |
| Edward Hines Lumber Company | 45.23    | Paint, Brushes, Hardware                                   |
| Industrial Gas              | 45.00    | Propane Gas for Cooking Corn                               |
| Petty Cash                  | 71.36    | Ice                                                        |
| Metropolitan Distributors   | 1,465.62 | Beer and Cups                                              |
| N. S. Pizzo                 | 94.50    | Butter                                                     |
| Schaeffer Packing           | 98.20    | Pickels, Bacon                                             |
| Schaeffer Packing           | 1,582.40 | Brats, Franks, and Kraut                                   |
| Schaeffer Packing           | 147.00   | Franks                                                     |
| Wheeling Disposal           | 255.50   | Refuse Disposal                                            |
| Richard Yech                | 798.80   | German Band                                                |
| Wheeling Park District      | 436.03   | Maintenance Dept. Wages for<br>Set-up, Breakdown, Clean-up |
| Village of Wheeling         | 176.00   | Security                                                   |
| Cook County ALERT           | 200.00   | Parking and First Aid                                      |
| Northfield Block            | 8.28     | Blocks for corn heater                                     |
| Robert A. Morley            | 105.00   | Medical Expenses for injury<br>during Brat & Beer Fest     |

Net Profit:

\$ 8,846.98  
2,678.92  
1,607.35

1,071.57

\$ 2,678.92

60% Net Profit assigned to  
Historical Fund debt retirement  
40% Assigned to the purchase of  
artifacts

Total Net Proceeds-100%  
allocated to Historical Fund



PHONE  
537 - 0888

INVOICE \_\_\_\_\_

DATE June 26, 1981

ORDER NO. \_\_\_\_\_

SALESMAN \_\_\_\_\_

TERMS \_\_\_\_\_

PICKUP \_\_\_\_\_ MAIL \_\_\_\_\_

TO Wheeling Historical Society

Attn: Albert Klocke

|   |                            |      |    |
|---|----------------------------|------|----|
| 1 | 8x10 Hand colored portrait |      |    |
|   |                            |      |    |
|   | of Lorraine Lark & Plaque  |      |    |
|   | Frame                      | # 35 | ac |
|   |                            |      |    |
|   |                            |      |    |
|   | 113302 - 11                |      |    |
|   |                            |      |    |
|   |                            |      |    |
|   |                            |      |    |

INVOICE(S) REVIEWED BY  
*[Signature]*  
B. J. C.

271 East Dundee Road - Wheeling, Illinois 60090  
Weddings/Portraits/Commercial/Custom Framing

Wheeling Park District 1000 N. Milwaukee Avenue / Wheeling, Illinois 60090

| MEMO INFORMATION |  | INVOICE IDENTIFICATION | INVOICE DATE | INVOICE AMOUNT | TERMS<br>DISCOUNT | AMOUNT PAID    |
|------------------|--|------------------------|--------------|----------------|-------------------|----------------|
| 001 001 STUDIO   |  | 001191                 | 06/26/81     | 35.00<br>TOTAL | .00               | 35.00<br>35.00 |

Wheeling Park District 1000 N. Milwaukee Avenue / Wheeling, Illinois 60090

|                                                                        |  |                                                                                                                       |                    |
|------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------|--------------------|
| Wheeling Trust & Savings<br>Wheeling, Illinois                         |  | DATE<br>06/26/81                                                                                                      | CHECK NO.<br>29167 |
| FIFTY FIVE AND 00/100 . . . . .                                        |  | PAY EXACTLY<br>\$ *****35.00                                                                                          |                    |
| THE<br>ER OF<br><br>001 STUDIO<br>271 E DUNDEE RD<br>WHEELING IL 60090 |  | Wheeling<br>Park<br>District<br><br><b>NON-NEGOTIABLE</b><br>AUTHORIZED SIGNATURE _____<br>AUTHORIZED SIGNATURE _____ |                    |

70-2046  
719

# THE SERVICE BUREAU COMPANY

DATA SERVICES DIVISION OF  
CONTROL DATA CORPORATION

## ACCOUNTS PAYABLE

### INVOICES - CONTRACT PAYMENTS - PAID INVOICES

CUST. NO. **720** BATCH **702**

|                                                                                                 |  |                                         |  |                          |                           |                                         |                               |                                         |  |
|-------------------------------------------------------------------------------------------------|--|-----------------------------------------|--|--------------------------|---------------------------|-----------------------------------------|-------------------------------|-----------------------------------------|--|
| VENDOR NO.<br><b>129218</b>                                                                     |  | INVOICE IDENTIFICATION<br><b>061881</b> |  |                          |                           |                                         |                               | INVOICE PAYMENT AMOUNT<br><b>143.55</b> |  |
| INVOICES<br><input type="checkbox"/> A <input type="checkbox"/> J<br>NEW CHANGE                 |  | INVOICE DATE<br>MO. DAY YR.             |  | CHARGE<br>MONTH          | PAY DATE<br>MO. DAY       | TERMS<br>CODE                           | TERMS DISCOUNT<br>TO BE TAKEN | TRADE DISCOUNT<br>DISTRIBUTION          |  |
|                                                                                                 |  |                                         |  |                          |                           |                                         | *                             | .                                       |  |
| CONTRACT PAYMENTS<br><input type="checkbox"/> B <input type="checkbox"/> K<br>NEW CHANGE        |  | FIRST PAYMENT DATE<br>MO. DAY YR.       |  | FIRST<br>CHARGE<br>MONTH | FREQ.                     | NUMBER OF<br>PAYMENTS                   | TERMS<br>CODE                 | TRADE DISCOUNT<br>DISTRIBUTION          |  |
|                                                                                                 |  |                                         |  |                          |                           |                                         |                               | .                                       |  |
| PAID INVOICES<br><input checked="" type="checkbox"/> C <input type="checkbox"/> L<br>NEW CHANGE |  | INVOICE DATE<br>MO. DAY YR.             |  | CHARGE<br>MONTH          | CHECK DATE<br>MO. DAY YR. | DISTRIBUTION<br>TERMS DISC. TRADE DISC. |                               | CHECK<br>NUMBER                         |  |
|                                                                                                 |  | <b>061881</b>                           |  |                          | <b>061881</b>             |                                         |                               | <b>28419</b>                            |  |
| #                                                                                               |  |                                         |  |                          |                           | MEMO DATA                               |                               |                                         |  |
|                                                                                                 |  |                                         |  |                          |                           | TAX DISTRIBUTION                        |                               | * .                                     |  |
| <b>CHILDERLY CHAPEL</b>                                                                         |  |                                         |  |                          |                           | FREIGHT DISTRIBUTION                    |                               | * .                                     |  |
| NOTES                                                                                           |  | DISTRIBUTION CODE                       |  |                          |                           |                                         |                               | <b>143.55</b>                           |  |
|                                                                                                 |  | <b>113302 11</b>                        |  |                          |                           |                                         |                               |                                         |  |
| NOTES                                                                                           |  | DISTRIBUTION CODE                       |  |                          |                           |                                         |                               | .                                       |  |
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# WHEELING PARK DISTRICT EXPENDITURE RECORD

NAME ALBERTA KLOCKE

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

| A | C | C | N | B | R | S | A | F | D | P | G | N | D | \$AMOUNT | INVOICE NUMBER |
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| 1 | 1 | 3 | 3 | 0 | 2 |   |   | 1 | 1 |   |   |   |   | 143.55   | CHILDERLY      |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |          | CHAPEL         |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |                |
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TOTAL 143.55



\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Board Signature

WHEELING PARK DISTRICT

TO: David F. Phillips, Superintendent of Parks & Recreation  
FROM: John Piazza, Director of Parks, Ed Lockwood, Director of Finance  
RE: Brat & Beer Fest - Profit and Loss  
DATE: June 9, 1982

Ed and I have recently reviewed the profit and loss statements of the 1979, 1980 and 1981 Brat & Beer Fests. Attached you will find copies of each of these statements.

In 1979, total profits were \$1,092.52 with 75% of these funds (\$819.39) assigned to the Wheeling Park District Recreation Fund and 25% (\$273.13) assigned for Historical purposes. See attached minutes.

In 1980, total profits were \$2,678.92, with 60% of these funds (\$1,607.35) assigned to the Historical Fund Museum relocation debt retirement and 40% (\$1,071.57) assigned for the purchase of artifacts by the Wheeling Historical Society Representatives. See attached minutes.

In 1981, due to the inclement weather the festival lost \$102.05.

We also found two (2) invoices billed against the fund assigned for the purchase of artifacts which were purchased for the Chapel in 1981. These two (2) bills totaled \$178.55.

These expenses were as follows:

June 18, 1981 - Artifacts for the Chapel - Schwartz-Rosenblum Inc. - \$143.55

June 26, 1981 - Lorraine E. Lark Plaque and Frame - CMI Studios - \$35.00

According to our records, we should reimburse the society:

|                         |                 |
|-------------------------|-----------------|
| 1979 Festival - 25% net | \$ 273.13       |
| 1980 Festival - 40% net | <u>1,071.57</u> |

Sub Total = 1,344.70

Monies Drawn Less 178.55

Funds to be Reimbursed =1,166.15

JP/ae  
Encl.

TO: David F. Phillips, Superintendent of Parks & Recreation  
Wheeling Park District  
FROM: John Piazza, Director of Parks, Wheeling Park District  
RE: Brat and BeerFest Background  
DATE: February 8, 1981

In August of 1969 at the 75th Anniversary Diamond Jubile, the Wheeling Historical Society held an old fashion German Beer and Brat Festival which was so successful and well attended that from that first year of celebration, stemed the Annual Brat and Beer Fest. This annual event had been sponsored by the Wheeling Historical Society and was a major fund raiser for the Society.

In 1978, the Wheeling Park District agreed to assist the Wheeling Historical Society with their annual event. In the past, the Brat and Beer Fest had been held behind the Wheeling Trust and Savings Drive-In banking facility off of Milwaukee Avenue. In 1978 the Wheeling Park District offered to the Wheeling Historical Society, the use of the Chevy Chase Club House grounds which had been aquired by the Wheeling Park District in July of 1977. The Society concurred.

On May 23, 1979 at a regularly scheduled meeting of the Wheeling Historical Society, "President Bob Buerger asked the Society membership if they would like to sponsor the Brat and Beer Fest for that Year?" Alberta Klocke made a motion to sponsor the Brat and Beer Festival. Discussion ensued. President Buerger called for a vote on the motion and the no's passed. "

On May 24, 1979 at the regularly scheduled meeting of the Wheeling Park District Commissioner Lark noted that the meeting of the Wheeling Historical Society, it was decided at this meeting that the Wheeling Historical Society would no longer sponsor the Brat and Beer Fest and that the Wheeling Park District, if inclined to do so, sponsor it this year 1979. Commissioner Lark made a motion that the Wheeling Historical Society members who wish to participate in assisting the Wheeling Park District in the operation of the Brat and Beer Fest, be given 25% of the net proceeds, and these members who assist, to determine the final use of the money for the use of the Society. Commissioner Mueller seconded the motion for discussion. After lengthy discussion, Commissioner Lark recinded her motion and seconded by Mueller. Motion to recind carried."

Subquently, "motion was made by Commissioner Lark, seconded by Commissioner Klocke that the members of the Historical Society who want to assist in the project, be contacted and serve as a supplementary work crew to assist in preparation and solicitation of manpower and that those members become the advisory group to the Wheeling Park District for the distribution for historical purposes for 25% of the net proceeds. Roll being called, the following Commissioners voted

AYE: L. Lark, E. Klocke, F. Schnaitmann  
ABSTAIN: S. Mueller  
NAY: None

Motion carried. "

Seventy Five percent (75%) of the net proceeds for the 1979 Brat and Beer Fest were placed in the Wheeling Park District's Recreational Fund.

On May 15, 1980 at a meeting held between the Wheeling Park District and the Wheeling Historical Society discussion relative to the sponsorship of the Brat and Beer Fest took place. The Wheeling Park District agreed upon the following:

A. "That the Wheeling Park District would continue to sponsor the annual Brat and Beer Fest."

B. "That a sixty/forty percent be the proposed allotment and that 60% be applied against the debt incurred in the remodeling and moving of the museum and 40% be allocated for museum historical artifacts. The 60% split would be in effect for a period of three years. The 40% allocated for museum artifacts will be rediscussed with the Society each year."

C. "That the Wheeling Park District Board of Park Commissioner would be amenable to "renegotiating" the percentage of net proceeds allocated for the Historical purposes with the Liaison Board, contingent on D. below:

D. "The Society Board would ask their membership to endorse and actively support the Brat and Beer Fest."

On June 5, 1980 at a regularly scheduled meeting of the Wheeling Park District Board of Park Commissioners, "motion was made by Commissioner Lark, seconded by Commissioner Schnaitmann that sixty/forty percent (60%/40%) be the proposed allotment and that sixty percent be applied against the debt incurred in the remodeling and moving of the museum, and forty percent be allocated for museum historical artifacts. The motion was clarified to include that the sixty percent split of net proceeds will be in effect for three years (1980, 1981 and 1982). The forty percent (allocated for museum artifacts in 1980,) will be rediscussed with the Society each year. Roll being called, the following Commissioners voted:

AYE: L.Lark, E.Klocke, F.Schnaitmann, S.Mueller  
NAY: G.Meier

Motion Carried."

This is presently in effect (please refer to financial reports).

NOTE: Society minutes do not reflect official action "to endorse and actively support the Brat and Beer Fest."

COMPARISON OF STARTING & ENDING SALARY RANGES  
BY POSITION--OBTAINED FROM SOURCES AS INDICATED

|                         | <u>Recep.</u>         |                                    | <u>Secretary</u> |                                    | <u>Bookkeeper</u> |        |
|-------------------------|-----------------------|------------------------------------|------------------|------------------------------------|-------------------|--------|
| Addison P.D.            | \$ -                  | \$ -                               | \$ 6,133         | \$ 7,735                           | \$ -              | \$ -   |
| Arlington Hts P.D.      | 7,462                 | 12,321                             | -                | -                                  | 12,321            | 15,579 |
| Bensenville P.D.        | -                     | -                                  | 8,495            | 10,873                             | 8,495             | 12,000 |
| Carol Stream P.D.       | 6,643                 | 6,643                              | 8,500            | 8,500                              | -                 | -      |
| Champaign P.D.          | 6,570                 | 8,208                              | 7,500            | 9,375                              | 6,916             | 8,645  |
| Comm. Sch. Dist. 205    | 7,134                 | 10,156                             | 6,962            | 11,954                             | -                 | -      |
| Crystal Lake P.D.       | 9,798 <sup>high</sup> | 9,798                              | -                | -                                  | 10,990            | 10,990 |
| Des Plaines P.D.        | 6,825                 | 9,882                              | 6,825            | 9,882                              | 8,736             | 8,736  |
| Dundee P. D.            | -                     | -                                  | 6,533            | 10,733                             | -                 | -      |
| City of Elmhurst        | -                     | -                                  | 9,180            | 11,976                             | 8,712             | 11,800 |
| Evanston Rec Dept       | -                     | -                                  | 8,915            | 12,938                             | 11,491            | 13,989 |
| Glen Ellyn P.D.         | 7,098                 | 7,098                              | 7,826            | 7,826                              | 8,190             | 8,190  |
| Glenview P.D.           | 7,592                 | 10,171                             | 7,987            | 10,670                             | 9,235             | 12,355 |
| Harper Comm. College    | 7,476                 | 9,900                              | 9,144            | 12,756                             | 9,960             | 13,860 |
| Lombard P.D.            | 6,370                 | 8,190                              | 7,735            | 10,010                             | -                 | -      |
| Naperville P.D.         | 8,590                 | 10,267                             | 8,871            | 11,609                             | -                 | -      |
| Northbrook P.D.         | 8,330                 | 11,375                             | 9,625            | 11,375                             | -                 | -      |
| Park Forest Rec.Dept    | 8,424                 | 9,867                              | 9,425            | 11,284                             | -                 | -      |
| Peoria P.D.             | 9,347                 | 9,347                              | 8,428            | 8,428                              | 9,282             | 9,282  |
| Rockford P.D.           | 8,154                 | 10,994                             | 8,986            | 12,330                             | 9,568             | 13,264 |
| Schaumburg P.D.         | 7,280                 | 7,280                              | 8,190            | 11,830                             | 10,120            | 10,120 |
| Westmont P.D.           | 6,370                 | 6,370                              | 7,007            | 7,007                              | 8,750             | 8,750  |
| Wheaton P.D.            | 6,825                 | 6,825                              | 7,735            | 7,735                              | 7,280             | 7,280  |
| Wheeling P.D.           | 7,500                 | <del>9,381</del> <sup>10,000</sup> | 7,500            | <del>9,381</del> <sup>10,031</sup> | -                 | -      |
| Homewood-Flossmoor P.D. | 5,953                 | 8,621                              | 6,411            | 9,285                              | 6,571             | 9,712  |
| Niles P.D.              | 7,933                 | 7,933                              | -                | -                                  | 10,354            | 10,354 |
| Wilmette P.D.           | -                     | -                                  | 12,300           | 12,300                             | 11,770            | 15,900 |
| Fox Valley P.D.         | -                     | -                                  | 6,300            | 11,613                             | 6,737             | 12,688 |
| Franklin Park P.D.      | 7,008                 | 7,008                              | -                | -                                  | 9,556             | 9,556  |
| Mt Prospect P.D.        | 7,735                 | 7,735                              | 7,280            | 10,500                             | 11,375            | 11,375 |
| Rolling Meadows P.D.    | 5,460 <sup>low</sup>  | 5,915                              | 7,437            | 9,966                              | 7,875             | 10,553 |
| Skokie P.D.             | -                     | -                                  | 9,542            | 9,542                              | 10,010            | 10,010 |
| Winnetka P.D.           | 9,200                 | 9,200                              | 11,250           | 11,250                             | 11,500            | 11,500 |
| Oak Park P.D.           | -                     | -                                  | 9,646            | 9,646                              | 10,119            | 10,119 |
| Composite               | 7,463                 | 8,819                              | 8,239            | 10,344                             | 9,437             | 11,064 |
| Elmhurst Park District  | 7,139                 | 11,260                             | 7,577            | 11,485                             | 7,884             | 11,949 |

Sr Citizens  
CoordinatorLaborer IShop Clerk

|                          |          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|----------|
| Addison P. D.            |          |          |          |          |          |          |
| Arlington Hts P. D.      |          |          | \$10,200 | \$15,156 |          |          |
| Bensenville P. D.        |          |          | 9,360    | 14,000   |          |          |
| Carol Stream P. D.       |          |          |          |          |          |          |
| Champaign P. D.          |          |          |          |          |          |          |
| Comm. Sch. Dist. 205     |          |          |          |          |          |          |
| Crystal Lake P. D.       |          |          | 9,880    | 11,960   |          |          |
| Des Plaines P. D.        | \$12,000 | \$16,104 | 10,816   | 16,307   |          |          |
| Dundee P. D.             |          |          | 8,500    | 14,000   |          |          |
| City of Elmhurst         |          |          | 11,420   | 14,685   |          |          |
| Evanston Rec. Dept       | 16,932   | 20,892   | 13,224   | 14,628   |          |          |
| Glen Ellyn P. D.         | 10,700   | 10,700   | 10,852   | 10,852   |          |          |
| Glenview P. D.           | 10,500   | 10,500   | 9,235    | 12,355   | \$ 8,788 | \$11,767 |
| Harper Comm. College     | 13,404   | 18,336   |          |          |          |          |
| Lombard Park Dist.       |          |          | 7,571    | 11,086   |          |          |
| Naperville P. D.         | 9,000    | 9,300    | 9,500    | 12,500   |          |          |
| Northbrook P. D.         |          |          | 7,280    | 13,000   | 9,360    | 13,000   |
| Park Forest Rec. Dept    | 12,870   | 15,808   |          |          |          |          |
| Peoria P. D.             |          |          |          |          | 10,700   | 10,700   |
| Rockford P. D.           |          |          | 8,465    | 11,595   |          |          |
| Schaumburg P. D.         | 10,400   | 10,400   |          |          |          |          |
| Westmont P. D.           | 7,500    | 7,500    | 8,320    | 8,320    |          |          |
| Wheaton P. D.            | 12,000   | 12,000   | 9,360    | 9,360    |          |          |
| Wheeling P. D.           | 11,649   | 15,610   | 8,300    | 11,123   |          |          |
| Homewood-Flossmoor P. D. |          |          | 5,584    | 7,890    |          |          |
| Niles P. D.              |          |          | 9,400    | 9,758    |          |          |
| Wilmette P. D.           |          |          | 10,400   | 14,500   |          |          |
| Fox Valley P. D.         |          |          | 8,840    | 14,040   | 8,840    | 16,640   |
| Franklin Park P. D.      |          |          | 10,400   | 10,920   |          |          |
| Mt. Prospect P. D.       |          |          | 6,760    | 10,400   |          |          |
| Rolling Meadows P. D.    |          |          | 8,320    | 12,480   |          |          |
| Skokie P. D.             |          |          | 11,440   | 11,440   |          |          |
| Winnetka P. D.           |          |          | 9,000    | 10,500   | 10,000   | 11,500   |
| Lake Cty F. P. D.        |          |          | 7,800    | 7,800    |          |          |
| Oak Park P. D.           |          |          | 9,069    | 11,669   |          |          |
| Composite                | \$11,541 | \$13,337 | 9,233    | 11,938   | 9,538    | 12,721   |
| Elmhurst Park Dist.      | 8,705    | 15,768   | 8,879    | 12,681   | 9,238    | 14,002   |

|                         | <u>Custodian</u> | <u>Ass't Horticulturist</u> | <u>Office Manager</u>               |
|-------------------------|------------------|-----------------------------|-------------------------------------|
| Addison P.D.            | \$16,690         | \$16,690                    |                                     |
| Arlington Hts P.D.      | 10,200           | 13,200                      | \$12,321 15,579                     |
| Bensenville P.D.        |                  |                             |                                     |
| Carol Stream P.D.       |                  |                             |                                     |
| Champaign, P.D.         | 7,500            | 9,375                       | 9,628 12,030                        |
| Comm. Sch. Dist 205     | 10,566           | 13,582                      |                                     |
| Crystal Lake P.D.       |                  |                             |                                     |
| Des Plaines P.D.        |                  |                             | 8,354 11,739                        |
| Dundee P.D.             | 8,500            | 14,000                      |                                     |
| City of Elmhurst        | 10,670           | 14,310                      |                                     |
| Evanston Rec. Dept      | 12,960           | 14,292                      | \$14,016 \$15,600                   |
| Glen Ellyn P.D.         | 8,788            | 11,767                      | 10,500 10,500                       |
| Glenview P.D.           |                  |                             | 11,400 11,400                       |
| Harper Comm. College    | 11,268           | 13,212                      | 12,264 16,620                       |
| Lombard P.D.            | 9,672            | 11,440                      |                                     |
| Naperville P.D.         | 10,000           | 13,000                      |                                     |
| Northbrook P.D.         | 11,625           | 13,000                      | 10,499 17,500                       |
| Park Forest Rec. Dept   |                  |                             |                                     |
| Peoria P.D.             | 9,630            | 14,707                      |                                     |
| Rockford P.D.           |                  |                             | 12,314 17,826                       |
| Schaumburg P.D.         | 16,854           | 16,854                      | 9,100 9,100                         |
| Westmont P.D.           | 7,280            | 7,280                       | 9,191 9,191                         |
| Wheaton P.D.            | 10,088           | 10,088                      | 11,024 11,024                       |
| Wheeling P.D.           |                  |                             | 8,621 12,487                        |
| Homewood-Flossmoor P.D. |                  |                             |                                     |
| Niles P.D.              | 9,400            | 10,165                      |                                     |
| Wilmette P.D.           | 6,240            | 9,360                       | 12,700 12,700                       |
| Fox Valley P.D.         | 8,840            | 16,640                      | 8,840 12,480                        |
| Franklin Park P. D.     | 14,040           | 14,040                      | 12,133 12,133                       |
| Mt. Prospect P.D.       | 11,960           | 12,272                      | 12,250 12,250                       |
| Rolling Meadows P.D.    |                  |                             |                                     |
| Skokie P.D.             |                  |                             | 15,860 15,860                       |
| Oak Park P. D.          |                  |                             | 9,651 9,651                         |
| Composite               | \$10,608         | \$12,823                    | \$10,836 \$12,577 \$11,135 \$12,996 |
| Elmhurst P.D.           | 9,238            | 14,002                      | 9,423 14,282 9,999 15,768           |

|                         | <u>Sr Bookkeeper</u> | <u>Laborer II</u> | <u>Landscape Specialist</u> |
|-------------------------|----------------------|-------------------|-----------------------------|
| Addison P.D.            |                      |                   |                             |
| Arlington Heights P.D.  |                      |                   |                             |
| Bensenville P.D.        |                      |                   | \$13,400 \$13,400           |
| Carol Stream P.D.       |                      |                   |                             |
| Champaign P.D.          |                      | \$ 8,500 \$10,625 | 12,000 15,000               |
| Comm. Sch. Dist. 205    |                      |                   |                             |
| Crystal Lake P.D.       |                      |                   |                             |
| DesPlaines P.D.         |                      |                   |                             |
| Dundee P.D.             | \$ 7,456 \$10,266    | 10,000 17,000     | 9,000 14,000                |
| City of Elmhurst        |                      |                   | 11,420 17,700               |
| Evanston Rec Dept       |                      | 13,752 15,252     |                             |
| Glen Ellyn P.D.         |                      |                   |                             |
| Glenview P.D.           |                      | 10,171 13,624     |                             |
| Harper Comm College     | 13,404 18,336        | 8,300 11,731      |                             |
| Lombard P.D.            |                      |                   |                             |
| Naperville P.D.         |                      | 11,500 14,500     | 12,500 16,000               |
| Northbrook P.D.         | 10,499 17,500        | 8,320 13,000      |                             |
| Park Forest Rec. Dept   |                      |                   |                             |
| Peoria P.D.             |                      | 14,462 14,462     | 12,326 15,729               |
| Rockford P. D.          | 11,211 15,913        | 8,986 12,330      |                             |
| Schaumburg P.D.         |                      | 11,440 13,936     |                             |
| Westmont P.D.           |                      |                   |                             |
| Wheaton P.D.            |                      | 8,300 11,123      |                             |
| Wheeling P.D.           |                      |                   |                             |
| Homewood-Flossmoor P.D. |                      | 9,379 13,583      |                             |
| Niles P.D.              |                      |                   |                             |
| Wilmette P.D.           |                      |                   |                             |
| Fox Valley P.D.         |                      |                   |                             |
| Franklin Park           |                      | 12,480 12,792     |                             |
| Mt. Prospect P.D.       | 14,000 14,000        | 10,920 12,480     |                             |
| Rolling Meadows P.D.    |                      |                   |                             |
| Skokie P.D.             | 14,689 14,689        | 14,300 14,300     |                             |
| Winnetka P.D.           |                      | 10,500 12,500     | 15,990 15,990               |
| Oak Park P.D.           |                      | 11,669 13,395     |                             |
| Composite               | \$11,877 \$15,117    | \$10,763 \$13,331 | \$12,377 \$15,403           |
| Elmhurst P.D.           | 9,999 14,568         | 10,403 15,459     | 10,403 15,459               |

|                          | <u>Program Supervisor</u> |          | <u>Eqpt Operator</u> |          | <u>Mechanic</u> |          |
|--------------------------|---------------------------|----------|----------------------|----------|-----------------|----------|
| Addison P.D.             | \$11,125                  | \$11,125 |                      |          |                 |          |
| Arlington Heights        | 13,000                    | 16,750   |                      |          | \$16,400        | \$21,200 |
| Bensenville P.D.         | 10,875                    | 11,145   |                      |          | 10,873          | 17,386   |
| Carol Stream P.D.        | 8,500                     | 8,500    |                      |          |                 |          |
| Champaign P.D.           | 10,500                    | 13,125   |                      |          |                 |          |
| Comm Sch Dist. 205       |                           |          |                      |          |                 |          |
| Crystal Lake P.D.        |                           |          |                      |          |                 |          |
| Des Plaines P.D.         | 12,000                    | 16,104   |                      |          | 16,000          | 21,600   |
| Dundee P.D.              | 10,000                    | 14,000   | \$ 9,000             | \$17,000 | 9,000           | 17,000   |
| City of Elmhurst         |                           |          | 12,521               | 16,224   | 10,670          | 18,408   |
| Evanston Rec Dept        | 13,284                    | 16,248   | 14,016               | 16,332   | 13,536          | 18,324   |
| Glen Ellyn P.D.          |                           |          |                      |          | 14,000          | 14,000   |
| Glenview P.D.            | 11,250                    | 11,250   |                      |          | 10,670          | 14,310   |
| Harper Comm College      |                           |          |                      |          | 14,244          | 16,656   |
| Lombard P.D.             | 8,200                     | 9,500    | 9,672                | 13,166   | 8,300           | 8,300    |
| Naperville P.D.          | 10,000                    | 14,500   |                      |          | 10,000          | 17,000   |
| Northbrook P.D.          | 12,000                    | 20,000   | 11,440               | 13,000   | 12,000          | 20,000   |
| Park Forest Rec Dept     | 12,870                    | 15,808   |                      |          |                 |          |
| Peoria P.D.              | 13,161                    | 16,687   | 14,969               | 16,227   | 13,695          | 18,625   |
| Rockford P.D.            | 12,314                    | 17,826   |                      |          | 10,337          | 14,466   |
| Schaumburg P.D.          | 11,000                    | 13,000   |                      |          | 14,000          | 14,000   |
| Westmont P.D.            | 10,000                    | 10,000   |                      |          |                 |          |
| Wheaton P.D.             | 10,500                    | 14,500   | 11,024               | 12,064   | 17,500          | 17,500   |
| Wheeling P.D.            | 11,649                    | 15,610   |                      |          | 11,500          | 15,412   |
| Homewood-Flossmoor P.D.  | 10,352                    | 15,001   |                      |          | 9,379           | 13,583   |
| Niles P.D.               | 13,056                    | 13,056   | 11,042               | 11,042   | 14,000          | 14,000   |
| Wilmette P.D.            | 11,500                    | 18,000   | 14,000               | 14,000   | 19,500          | 19,500   |
| Fox Valley P.D.          | 9,500                     | 12,500   |                      |          | 8,840           | 18,720   |
| Franklin Park P.D.       | 14,300                    | 14,300   |                      |          |                 |          |
| Mt. Prospect P.D.        | 9,620                     | 14,300   |                      |          | 14,040          | 16,000   |
| Rolling Meadows P.D.     | 9,700                     | 15,811   |                      |          |                 |          |
| Skokie P.D.              |                           |          |                      |          |                 |          |
| Winnetka P.D.            | 13,500                    | 13,500   |                      |          | 11,000          | 11,700   |
| Oak Park P.D.            |                           |          |                      |          | 15,746          | 15,746   |
| Private Industry (Regal) |                           |          |                      |          | 19,926          | 19,926   |
| Village of Palatine      |                           |          |                      |          | 18,000          | 20,000   |
| Composite                | \$11,250                  | \$14,154 | \$11,965             | \$14,339 | \$13,198        | \$16,668 |
| Elmhurst Park Dist.      | 10,823                    | 18,474   | 11,715               | 16,733   | 12,188          | 17,409   |

|                             | <u>Carpenter</u> |          | <u>Electrician</u> |          | <u>Foreman</u> |                    |
|-----------------------------|------------------|----------|--------------------|----------|----------------|--------------------|
| Addison P.D.                |                  |          |                    |          | \$14,410       | \$14,410           |
| Arlington Heights P.D.      | \$16,400         | \$21,200 | \$16,400           | \$21,200 | 14,500         | 19,600             |
| Bensenville P.D.            |                  |          |                    |          | 14,000         | 16,384             |
| Carol Stream P.D.           |                  |          |                    |          |                |                    |
| Champaign P.D.              |                  |          |                    |          | 12,000         | 15,000             |
| Comm. Sch. Dist 205         |                  |          |                    |          |                |                    |
| Crystal Lake P.D.           |                  |          |                    |          |                |                    |
| Des Plaines P.D.            |                  |          |                    |          | 14,000         | 19,000             |
| Dundee P.D.                 | 9,000            | 17,000   |                    |          |                |                    |
| City of Elmhurst            |                  |          | 13,333             | 19,947   |                |                    |
| Evanston Rec. Dept          | 14,268           | 16,332   | 14,268             | 16,332   | 16,330         | 20,232             |
| Glen Ellyn P.D.             |                  |          |                    |          | 16,600         | 16,600             |
| Glenview P.D.               |                  |          |                    |          | 17,000         | 17,000             |
| Harper Comm. College        |                  |          |                    |          | 12,264         | 16,620             |
| Lombard P.D.                |                  |          |                    |          | 11,731         | 15,235             |
| Naperville P.D.             |                  |          |                    |          | 11,000         | 17,500             |
| Northbrook P.D.             |                  |          |                    |          | 11,400         | 13,000             |
| Park Forest Rec. Dept       |                  |          |                    |          | 15,246         | 18,325             |
| Peoria P.D.                 |                  |          |                    |          |                |                    |
| Rockford P.D.               |                  |          |                    |          | 10,337         | 14,466             |
| Schaumburg P.D.             |                  |          |                    |          | 15,700         | 15,700             |
| Westmont P.D.               |                  |          |                    |          |                |                    |
| Wheaton P.D.                | 11,752           | 11,752   | 12,480             | 12,480   | 18,000         | 18,000             |
| Wheeling P.D.               | 10,500           | 14,071   | 10,500             | 14,071   | 11,649         | 15,610             |
| Homewood-Flossmoor P.D.     |                  |          | <i>changed</i>     |          | 12,614         | 18,277             |
| Niles P.D.                  |                  |          |                    |          | 15,000         | 16,320             |
| Wilmette P.D.               | 8,840            | 19,760   |                    |          | 19,500         | 19,500             |
| Fox Valley P.D.             |                  |          |                    |          | 8,840          | 21,840             |
| Franklin Park P.D.          |                  |          |                    |          |                |                    |
| Mt. Prospect P.D.           |                  |          |                    |          | 11,440         | 15,000             |
| Rolling Meadows P.D.        |                  |          |                    |          | 11,057         | 14,817             |
| Skokie P.D.                 |                  |          |                    |          | 19,163         | 19,163             |
| Winnetka P.D.               |                  |          |                    |          | 12,000         | 13,500             |
| Lake Cty F.P.D.             | 9,506            | 9,506    | (C & NW)           |          | 14,000         | 15,000 (Alsip)     |
| Private Industry (hospital) | 16,973           | 13,907   | 19,282             | 19,282   | 10,000         | 12,000 (Gurnee)    |
| " " "                       | 15,101           | 15,101   |                    |          | 12,659         | 18,049 (Deerfield) |
| " " (K W Bty)               | 20,800           | 20,800   | 20,717             | 20,717   | 15,579         | 17,285 (Pk Ridge)  |
| Composite                   | 13,314           | 16,443   | 15,283             | 17,718   | 13,727         | 16,670             |
| Elmhurst Park District      | 12,188           | 17,409   | 12,188             | 17,409   | 12,288         | 17,409             |

## Exhibit III (7)

|                         | <u>Horticulturist</u> |          | <u>Pro-Manager</u> |          | <u>Ass't Supt<br/>Planning</u> |                      |
|-------------------------|-----------------------|----------|--------------------|----------|--------------------------------|----------------------|
| Addison P.D.            |                       |          |                    |          |                                |                      |
| Arlington Hts P.D.      |                       |          | \$14,000           | \$19,220 | \$13,200                       | \$16,700             |
| Bensenville P.D.        |                       |          | 14,268             | 22,258   |                                |                      |
| Carol Stream P.D.       |                       |          |                    |          |                                |                      |
| Champaign P.D.          |                       |          |                    |          |                                |                      |
| Comm. Sch Dist. 205     |                       |          |                    |          |                                |                      |
| Crystal Lake P.D.       |                       |          |                    |          |                                |                      |
| Des Plaines P.D.        |                       |          | 15,000             | 21,600   |                                |                      |
| Dundee P.D.             |                       |          | 14,000             | 24,000   |                                |                      |
| City of Elmhurst        |                       |          |                    |          |                                |                      |
| Evanston Rec. Dept      | \$16,248              | 20,052   |                    |          |                                |                      |
| Glen Ellyn P.D.         |                       |          |                    |          |                                |                      |
| Glen View P.D.          |                       |          |                    |          |                                |                      |
| Harper Comm. College    |                       |          |                    |          |                                |                      |
| Lombard P.D.            | 12,043                | 15,641   |                    |          | 13,145                         | 18,232               |
| Naperville P.D.         |                       |          | 12,000             | 17,000   | 17,804                         | 24,856               |
| Northbrook P.D.         |                       |          | 12,000             | 36,000   | 15,000                         | 15,000               |
| Park Forest Rec. Dept   |                       |          | 16,764             | 16,764   |                                |                      |
| Peoria P.D.             | 13,867                | 17,644   | 12,000             | 13,806   |                                |                      |
| Rockford P.D.           | 20,218                | 20,218   | 15,267             | 22,322   | 19,344                         | 27,019               |
| Schaumburg P.D.         |                       |          |                    |          |                                |                      |
| Westmont P.D.           |                       |          |                    |          |                                |                      |
| Wheaton P.D.            |                       |          |                    |          |                                |                      |
| Wheeling P.D.           |                       |          |                    |          |                                |                      |
| Homewood-Flossmoor P.D. |                       |          | 17,396             | 25,205   |                                |                      |
| Niles P.D.              |                       |          | 18,000             | 21,500   |                                |                      |
| Wilmette P. D.          | 13,500                | 13,500   |                    |          |                                |                      |
| Fox Valley P.D.         | 8,840                 | 18,500   |                    |          | 14,000                         | 18,000               |
| Franklin Park P.D.      |                       |          | 19,600             | 19,600   |                                |                      |
| Mt Prospect P. D.       | 15,700                | 15,700   | 19,360             | 19,360   |                                |                      |
| Rolling Meadows P.D.    |                       |          | 18,500             | 18,500   |                                |                      |
| Skokie P.D.             |                       |          | 22,780             | 22,780   |                                |                      |
| Winnetka P.D.           |                       |          | 15,000             | 20,000   |                                |                      |
| Oak Park P.D.           | 12,875                | 12,875   |                    |          | 16,164                         | 16,164 (Lake Cty PD) |
| Joliet P.D.             | 14,265                | 18,263   |                    |          | 15,000                         | 21,000 (DuPage FP)   |
| Chicago P.D.            | 18,000                | 22,000   |                    |          |                                |                      |
| Mitchell MCP            | 19,642                | 22,884   |                    |          | 22,252                         | 29,820 (Highl Pk)    |
| Glencoe Bot. Gardens    | 18,000                | 19,000   |                    |          |                                |                      |
| Waukegan                | 12,730                | 16,994   |                    |          |                                |                      |
| Composite               | \$15,398              | \$18,297 | \$15,996           | \$21,245 | \$16,212                       | \$20,755             |
| Elmhurst Park District  | 14,002                | \$19,220 | 14,282             | 22,077   | 14,359                         | 22,077               |

## Exhibit III (8)

|                         | <u>Ass't Supt<br/>of Parks</u> |          | <u>Sp'l Facil.<br/>Custodian</u> |          | <u>Executive<br/>Secretary</u> |
|-------------------------|--------------------------------|----------|----------------------------------|----------|--------------------------------|
| Arlington Hts P.D.      | \$17,168                       | \$22,000 |                                  |          |                                |
| Comm. School Dist 205   |                                |          | \$12,563                         | \$14,373 |                                |
| Dundee P.D.             |                                |          |                                  |          | \$ 7,000 \$11,500              |
| City of Elmhurst        |                                |          |                                  |          | 10,956 13,824                  |
| Evanston Rec. Dept      |                                |          |                                  |          | 14,400 14,400                  |
| Harper Comm College     |                                |          |                                  |          | 12,264 16,620                  |
| Lombard P.D.            | 13,145                         | 18,232   |                                  |          | 9,750 13,202                   |
| Northbrook P.D.         |                                |          | 10,400                           | 13,000   | 12,000 20,000                  |
| Peoria P.D.             |                                |          | 11,787                           | 11,787   | 13,139 13,139                  |
| Rockford P.D.           | 15,267                         | 20,862   |                                  |          | 10,338 14,466                  |
| Schaumburg P.D.         |                                |          |                                  |          | 11,830 11,830                  |
| Wheaton P.D.            |                                |          | 6,240                            | 6,240    |                                |
| Homewood-Flossmoor P.D. |                                |          | 9,379                            | 13,583   |                                |
| Niles P.D.              |                                |          | 10,165                           | 10,165   | 12,258 12,258                  |
| Wilmette P.D.           |                                |          | 13,500                           | 13,500   | 15,800 15,800                  |
| Fox Valley P.D.         | 14,000                         | 18,000   | 8,840                            | 16,640   | 7,200 13,500                   |
| Franklin Park P.D.      |                                |          | 10,400                           | 13,900   |                                |
| Mt. Prospect P.D.       | 15,000                         | 15,000   |                                  |          | 14,000 14,000                  |
| Rolling Meadows P.D.    |                                |          |                                  |          | 9,500 13,500                   |
| Skokie P.D.             |                                |          |                                  |          | 12,995 12,995                  |
| Winnetka P.D.           |                                |          | 9,000                            | 10,500   |                                |
| Lake Cty F.P.D.         |                                |          |                                  |          |                                |
| Oak Park P.D.           |                                |          | 9,318                            | 9,318    |                                |
| DuPage F.P.D.           | 15,000                         | 21,000   |                                  |          |                                |
| Highland Park           | 22,252                         | 29,820   |                                  |          |                                |
| Composite               | \$15,976                       | \$20,702 | 10,145                           | 12,010   | \$12,347 \$14,854              |
| Elmhurst Park District  | 14,859                         | 22,077   |                                  |          |                                |

|                         | <u>Supt of Parks</u> |          | <u>Supt of Recreation</u> |          | <u>Business Manager</u> |          |
|-------------------------|----------------------|----------|---------------------------|----------|-------------------------|----------|
| Addison P.D.            | \$17,590             | \$17,590 | \$16,000                  | \$16,000 | \$17,550                | \$17,550 |
| Arlington Hts P.D.      | 28,196               | 28,196   | 22,303                    | 22,303   | 25,850                  | 25,850   |
| Bensenville P.D.        | 14,168               | 22,258   | 14,268                    | 22,258   | 14,268                  | 22,258   |
| Carol Stream P.D.       | 15,573               | 15,573   | 12,558                    | 12,558   | 15,065                  | 15,065   |
| Champaign P.D.          | 17,000               | 21,250   | 17,000                    | 21,250   | -                       | -        |
| Crystal Lake P.D.       | 15,500               | 15,700   |                           |          |                         |          |
| DesPlaines P.D.         | 24,000               | 24,000   | 23,250                    | 23,250   |                         |          |
| Dundee P.D.             | 13,000               | 20,000   | 13,000                    | 18,000   |                         |          |
| Evanston Rec Dept       | 18,200               | 28,100   | 28,100                    | 28,100   | 16,248                  | 20,052   |
| Glen Ellyn P.D.         | 21,500               | 21,500   | 19,000                    | 19,000   |                         |          |
| Glenview P.D.           |                      |          | 22,000                    | 22,000   |                         |          |
| Lombard P.D.            | 17,000               | 25,000   | 17,000                    | 25,000   |                         |          |
| Naperville P.D.         | 17,000               | 20,000   | 18,000                    | 23,000   | 17,000                  | 21,000   |
| Northbrook P.D.         | 24,000               | 36,000   | 24,000                    | 36,000   | 30,000                  | 46,000   |
| Park Forest Rec Dept    | 17,121               | 21,164   |                           |          |                         |          |
| Rockford P.D.           | 17,160               | 25,349   | 21,882                    | 33,005   | 21,882                  | 22,005   |
| Peoria P.D.             | 21,892               | 27,836   | 22,598                    | 28,794   | 21,892                  | 27,836   |
| Schaumburg P.D.         | 22,000               | 25,000   | 22,000                    | 25,000   | 25,500                  | 25,500   |
| Westmont P.D.           |                      |          | 27,000                    | 17,000   |                         |          |
| Wheaton P.D.            | 22,400               | 22,400   | 24,000                    | 24,000   | 14,000                  | 14,000   |
| Homewood-Flossmoor P.D. | 17,396               | 25,205   | 17,396                    | 25,205   | 17,396                  | 25,005   |
| Niles P.D.              | 18,000               | 21,500   | 18,550                    | 18,550   | 16,529                  | 16,529   |
| Wilmette P.D.           | 17,500               | 17,500   | 24,500                    | 24,500   | 20,000                  | 20,000   |
| Fox Valley P.D.         | 18,000               | 25,000   | 18,000                    | 25,000   | 16,000                  | 18,000   |
| Franklin Park P.D.      | 17,600               | 17,600   | 17,500                    | 17,500   |                         |          |
| Mt Prospect P.D.        | 15,000               | 15,000   | 24,000                    | 24,000   |                         |          |
| Rolling Meadows P.D.    | 12,500               | 17,586   | 13,400                    | 17,942   |                         |          |
| Skokie P.D.             | 27,318               | 27,318   | 21,772                    | 21,773   | 26,795                  | 26,795   |
| Winnetka P.D.           | 26,500               | 26,500   | 20,500                    | 20,500   | 22,000                  | 22,000   |
| City of Champaign       |                      |          |                           |          | 20,550                  | 24,980   |
| City of Woodridge       |                      |          |                           |          | 21,153                  | 26,894   |
| Village of Glen Ellyn   |                      |          |                           |          | 24,024                  | 30,742   |
| Village of Maywood      |                      |          |                           |          | 20,000                  | 25,000   |
| Oak Park P.D.           | 17,793               | 17,793   |                           |          |                         |          |
| Composite               | \$19,322             | \$22,429 | \$19,618                  | \$22,651 | \$20,186                | \$24,022 |
| Elmhurst Park District  | 16,733               | 25,360   | 16,733                    | 25,360   | 16,733                  | 25,260   |

*Wheeling P.D. - new graded  
fees*

## Exhibit IV

|                            | <u>Present<br/>Start</u> | <u>Present<br/>End</u> | <u>Composite<br/>Start</u> | <u>Composite<br/>End</u> | Steps<br>+ (-) |
|----------------------------|--------------------------|------------------------|----------------------------|--------------------------|----------------|
| Receptionist               | \$ 7,139                 | \$11,260               | \$ 7,463                   | \$ 8,819                 | ( 2)           |
| Secretary                  | 7,577                    | 11,485                 | 8,239                      | 10,344                   | ( 4)           |
| Bookkeeper                 | 7,884                    | 11,949                 | 9,437                      | 11,064                   | ( 9)           |
| Sr Coordinator             | 8,705                    | 15,768                 | 11,541                     | 13,377                   | (14)           |
| Laborer I                  | 8,879                    | 12,681                 | 9,233                      | 11,938                   | ( 2)           |
| Shop Clerk                 | 9,238                    | 14,002                 | 9,538                      | 12,721                   | ( 2)           |
| Custodian                  | 9,238                    | 14,002                 | 10,608                     | 12,823                   | ( 7)           |
| Ass't Horticulturist       | 9,423                    | 14,282                 | 10,836                     | 12,577                   | ( 7)           |
| Office Mgr / Sec'y to Dir. | 9,999                    | 15,768                 | 11,740                     | 13,925                   | ( 8)           |
| Sr Bookkeeper              | 9,999                    | 14,568                 | 11,877                     | 15,117                   | ( 9)           |
| Laborer II                 | 10,403                   | 15,459                 | 10,763                     | 13,331                   | ( 2)           |
| Landscape Specialist       | 10,403                   | 15,459                 | 12,377                     | 15,403                   | ( 9)           |
| Program Supervisor         | 10,823                   | 18,474                 | 11,250                     | 14,154                   | ( 2)           |
| Equipment Operator         | 11,715                   | 16,733                 | 11,965                     | 14,339                   | ( 1)           |
| Mechanic                   | 12,188                   | 17,409                 | 13,198                     | 16,668                   | ( 4)           |
| Carpenter                  | 12,188                   | 17,409                 | 13,314                     | 16,443                   | ( 5)           |
| Electrician                | 12,188                   | 17,409                 | 15,283                     | 17,718                   | (11)           |
| Foreman                    | 14,002                   | 19,220                 | 13,697                     | 16,596                   | + 1            |
| Horticulturist             | 14,002                   | 19,220                 | 15,398                     | 18,297                   | ( 5)           |
| Pro-Manager                | 14,282                   | 22,077                 | 15,996                     | 21,245                   | ( 6)           |
| Ass't Supt Planning        | 14,859                   | 22,077                 | 16,212                     | 20,755                   | ( 5)           |
| Ass't Supt Parks           | 14,859                   | 22,077                 | 15,976                     | 20,702                   | ( 4)           |
| Supt Parks & Planning      | 16,733                   | 25,360                 | 19,322                     | 22,429                   | ( 7)           |
| Supt Recreation            | 16,733                   | 25,360                 | 19,618                     | 22,651                   | ( 8)           |
| Business Manager           | 16,733                   | 25,360                 | 20,186                     | 24,022                   | (10)           |
| Special Fac. Custodian     | -                        | -                      | 10,145                     | 12,010                   |                |
| Executive Secretary        | -                        | -                      | 12,347                     | 14,854                   |                |